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2020-2021  
**ANNUAL  
REPORT**

Rev. B.M. Pugh Library &  
Its Constituent College Libraries



**Assam Agricultural University**  
**Jorhat-785013**  
**August, 2021**

For official use only

**Annual Report**  
2020-2021

Rev. B.M. Pugh Library  
&  
Its Constituent College Libraries



**Assam Agricultural University**  
**Jorhat-785013**  
**August, 2021**

## Library Annual Report 2020-2021

Assam Agricultural University, Jorhat, Assam, India

A compilation of present activities undertaken by the Rev.B.M.Pugh Library (RB MPL) and its constituent outstation libraries of AAU during the year 2020-2021

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### Published by

**Dr Chandan Hazarika**  
Chief Librarian  
Assam Agricultural University (AAU)  
Jorhat-785013

### Compiled and Designed by

**Mr H K Gohain**  
Deputy Librarian, AAU, Jorhat-13  
**Mrs. N. Gogoi**  
Asstt. Librarian, AAU, Jorhat  
**Mr U K Konwar**  
Documentation Officer, AAU, Jorhat-13

### Printed at

AAYAN'S WORLD, Jorhat, Ph : 9854193113, email: aayansworld@yahoo.com



Office of the  
Chief Librarian Rev. B. M. Pugh Library  
Assam Agricultural University, Jorhat -785013

**Dr. C. Hazarika**  
Chief Librarian



## Message

I am extremely happy that the Rev. B. M. Pugh Library is publishing the Annual Report for the year 2020-21; where all the activities performed during the year is recorded. Libraries considered as a gateway to knowledge, plays a fundamental role in the society. Through resources and services, they create opportunities for learning, and also help in literacy and education process development. The function of a library is generally two fold, academic and administrative. In an institution library performs both these functions. It provides a vibrant learning environment that ensures relevant and reliable information in multiple formats. Well versed trained library professional staffs are pre requisites for systematic organization of library documents as well as to maximize their usage. There has been a paradigm shift in the functioning of library services to improve its efficiency under the COVID pandemic situation.

I congratulate all the staff members behind publication of this report to record all the activities performed by the library during the year 2020-21, and hope such efforts will continue in future also.

  
(C.Hazarika)

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## PROLOGUE

While libraries may be considered to be heavens for the lone pursuits and the librarians the storekeeper of the records within, the reality is that they both have always been at the centre of communities-both physical and virtual. Libraries are not just bricks, furniture and books-they are the hub of vital and engaged communities. The library has always witnessed of being instrumental in contributing to the academic success of the university. Rev. B.M.Pugh Library and its branch libraries within existing limitations have undoubtedly extended untiring service in the pre COVID, amidst COVID and post COVID era without fail.

## A. Rev. B.M. PUGH LIBRARY AT A GLANCE

Rev. B. M. Pugh Library (RBMPL), the central knowledge resource centre for agriculture and its allied fields was established in 1969 and is located at the Head Quarters of the Assam Agricultural University in Jorhat. It caters to the information needs of both the academic and non academic communities of the university.

Its constituent college libraries are located at the

- a) College of Veterinary Science, Khanapara, Guwahati
- b) College of Fisheries Science, Raha, Nagaon
- c) Biswanath College of Agriculture, Biswanath Chariali
- d) Sarat Chandra Singha College of Agriculture, Rangamati, Dhubri
- e) Lakhimpur College of Veterinary Science, Lakhimpur.

The RBMPL unilaterally extends its information service to the four existing colleges within the Assam Agricultural University (AAU) viz.

1. Faculty of Agriculture
2. Faculty of Community Science
3. Faculty of Horticulture
4. Faculty of Sericulture

### Services rendered by the library

- Circulation services
- Reference & Information service
- Current Content/Awareness Service
- Document Delivery Service
- Resource Sharing
- In campus and off campus access to subscribed eresources
- User orientation programme
- Reprographic service

## B. Detailed statistics of RBMPL & its constituent college libraries

### 1. Infrastructure, staff strength, equipments

Items	AAU, Jorhat	CVSc Khanapara	BNCA B Chariali	CFSc Raha	SCSCA Dhubri	LCVSc Lakhimpur
Library building	2100 sq meter	691.02 sq meter	950 sq meter	200 sq meter	625.69 sq meter	62.43 sq meter
Staff	16	04	02	02	01	01
Computer/ Laptop	32	22	04	05	04	01
Printers	13	06	03	03	03	0
Scanners	03	02	0	0	0	0

### 2. Collection strength

Libraries	books	journal	e-book	e-journal	Theses	Report	Bnd. vol	Maga zines	News paper
RBMPL	188327	60	3924	3720	3590	7950	16911	06	13
CVSc, Ghy	32388	8	3924	3720	1428	-	9318	-	09
BNCA	6806	2	3924	3720	51	-	210	-	03
CFSc, Raha	12600	8	3924	3720	26	-	250	-	05
SCSCA	3978	2	3924	3720	-	-	-	-	02
CVSc, Lakhimpur	2704	2	3924	3720	-	-	-	-	03

### 3. Overall Staff Position

Libraries	Total Sanctioned Post	Present Manpower in Position	Vacant Position
RBMPL	51	16	35
CVSc, Khanapara	27	04	23
BNCA	03	02	01
CFSc, Raha	03	02	01
SCSCA	01	01	0
CVSc, Lakhimpur	02	01	01
CH, Nalbari	01	01	0

### 4. Library timing and usage

Monday to Saturday : From 8 am to 8 pm

Sunday : From 9 a.m. to 1 p.m.

### 5. E-Resource Collection

- a) CeRA (Consortium of e-resources in Agriculture): 2794 e-journals
- b) DeLCON (DBT-Electronic Library Consortium) : 926 full text e-journals
- c) Krishikosh (Institutional Repository of National Agricultural Research System (NARS) in India): Currently 501 nos. of theses of AAU are available in Krishikosh
- d) CAB Abstract: CD's available from the year 1972 to 2013.
- e) International & National E-Book Packages: 3924 eBooks
  - i. CRC Press, Taylor & Francis : 1498 eBooks
    - Agriculture Science (777)
    - Home Science (215)
    - Veterinary Science (216)
    - Fishery Science (50)
    - Miscellaneous (240)
  - ii. Wiley Online Library: 606 eBooks
  - iii. Elsevier E-Books on Agriculture: 203 eBooks
  - iv. Cambridge Core Ebook Package: 63 eBooks
  - v. Art & Science Academic Publication: 978 eBooks

#### Packages:

- Agriculture (223)
  - Horticulture (101)
  - Aquaculture and Fisheries (10)
  - Veterinary (122)
  - Agri/Vet/Com Sc (214)
  - Miscellaneous (308)
- f) Cabi E-Books on Veterinary : 223 eBooks
  - g) WT Ebooks : 96 eBooks
    - Fishery Science (44)
    - Veterinary Science (52)
  - h) Bibliotex E-Book : 32 eBooks
  - i) Astral E-Books Package: 152 eBooks
  - j) NIPAAers: 60 eBooks
  - k) EBSCO: 13 eBooks
- <http://www.aau.ac.in/academics/library> provides the list of eBook titles procured by the Rev. B.M.Pugh Library



## 6. User statistics and services

### a. Enrolled users

Total user statistics of AAU Libraries under the following categories during the year 2020-2021

Types of users	AAU, Jorhat	CVSc Khanapara	BNCA B Chariali	CFSc Raha	SCSCA Dhubri	LCVSc Lakhimpur
Students(UG/PG/Research Scholar)	1465	642	234	165	114	136
Faculty/scientist	528	161	42	25	27	38
Non-academic	266	14	21	110	14	0
Total User	2239	817	279	300	155	174
Guest/temporary	11	-	-	-	-	-

Users get enrolled to the library with due formalities observed and depositing a refundable fee of Rs. 1000/- as library caution money. Books are checked out for a period of 1(one) month with a late fine of Re. 1(one) per day after the expiry of due date of return.

### b. Number of books issued to different categories of users

Under Graduate : 5 books per month

Post Graduate : 7 books per month

Research Scholar/Faculty : 10 books per month

### c. Consultation facility for non AAU users

The Rev B M Pugh library provides consultation facilities to non AAU users through the provision of temporary membership with a minimal fee of Rs. 100 for three months which can be extended on request with the same formalities being observed.

### d. Book Bank section

This section provides 3(three books) per student to every enrolled under graduate and post graduate students for one semester.

### e. Internet facility, e-Resources and periodical section

All enrolled users of Rev. B. M. Pugh. Library with a valid user account provided by the ARIS cell of AAU are entitled to the internet facility through the AAU Captive Portal gateway. The branch libraries of AAU also provide the internet facility. The fully air conditioned e-resource section creates an impressive ambiance for e-learning, study, group discussion and research activities.

### f. General Reference section

The RBMPL and the outstation libraries are enriched with books for Civil Service/ TOEFL/ NET-JRF/Banking and various competitive exams aspiring users as well as select encyclopedias, lexicons of both English and vernacular languages, important statistical and survey based documents on Agricultural and its allied fields, popular magazines, year books etc.

### g. Donated collection & Theses & Dissertation Section

The RBMPL and Libraries of CVSc, Khanapara and CFSc, Raha have been continuously

maintaining the most important primary collection and original works of research and development in agriculture and allied fields. The outstation college libraries at BNCA and SCSCA being young w.r.t their years of establishment have started growing their research collection. Apart from the theses & dissertation collection, the RBMPL also has a donated collection of works of various intellectual personalities both posthumous and existing nature.

## C. User education programme

The RBMPL and its outstation college libraries service, is acquainted with extending quality user education programmes.

- **“Library Orientation”** is one of the compulsory user education programme that is provided to the newly enrolled undergraduate students of AAU.

- **“PGS 501: Library & Information Services”** is the non credit compulsory course that enrolls PG and PhD students per semester of AAU to impart appropriate knowledge on information retrieval and dissemination, referencing style, plagiarism, citation analysis and literature review. We library professionals guide the students through the different channels of information search and services through this course.

## D. Library Automation

Under the “ICAR Library Strengthening Project”, the RBMPL and the outstation college libraries have automated the library services in particular the circulation service on the Library Management Software KOHA platform. The users avail the books borrowing and returning service through smart ID card thus reducing paper work as well as the work load of the existing limited manpower who is now engaged in the service areas deficient of appropriate staff. The library functions are operational at KOHA LMS for the library users.

The OPAC (online public access catalogue) of the KOHA interface enables the library users to browse library collection in seconds irrespective of their location both on desktops and mobile handsets. RBMPL also provides facility of browsing OPAC through QR Code as well.

## E. Campus level library advisory committee, 2020-21

As the Rev.B.M.Pugh Library received the ICAR Grant under “Library Strengthening” for the financial year 2020-21, the annual Campus Level library advisory committee meeting was held on 30th December 2020 under chairmanship of Dr. J. Deka, Dean, Faculty of Agriculture, AAU, Jorhat. The Committee discussed and finalized the utilization and allotment of fund to the libraries of main campus and the outstation colleges of AAU for the year 2020-21. The Committee also arrived at decisions towards all round improvement of all the libraries. (Utilization report in Annexure I)

## F. Stock Rectification

Official Stock Rectification in RBMPL has not been recorded since its inception in 1969 although we can witness some document discarded and accumulated in the bound volume section. It had been mentioned in the 2002 proceeding about “Stock taking” but the record of implementation could not be tracked in the succeeding proceeding. The task was undertaken unofficially in September, 2020 amidst COVID 19 and continued with record keeping of the disposed documents as well as arrangements of more than 2 lakh documents by a team headed by the Assistant Librarian under the supervision and direction of the Chief Librarian and the Deputy Librarian. Decision was formally taken in the meeting of Campus Level Library Advisory Committee on 30th December, 2020 for framing the Stock Rectification Committee (SRC) under the chairmanship of Dr. S. Baishya, Prof. of the Deptt. of Agricultural Biochemistry. The SRC meeting was held on 8th April, 2021 wherein decisions were taken for:

- Books to be stock transferred to constituent college libraries of BNCA, CVSc Raha, SCSCA and CVSc North Lakhimpur.
- Maintaining a new collection of grey and rare books
- Weeded books to be made publicly available free of cost to those who find the books useful on “Book Days” ( Faculties, staff & students of AAU)

The above are a few important ones among various other related decisions taken in the SRC meeting. After the completion of the Stock Rectification of the entire collection in the RBMPL, the final report will be compiled.

## G. Event/Activities organized in Rev.B.M.Pugh Library , 2020-21

### a. National Librarian's Day celebrated on 12th August , 2020



The Rev. B.M.Pugh Library, observed the National Librarians' Day on Wednesday the 12th of August, 2020 commemorating the birth anniversary of Dr. S.R. Ranganathan, The Father of Library Science in India. Strictly adhering to the existing Covid-19 protocol, the library on this occasion inaugurated the portrait of Rev. Brensley Marpna Pugh, the first principal of the former Assam Agricultural College, presently the College of Agriculture of

the Assam Agricultural University. The present central library being christened with his name, it became an apt reason to be celebrated on National Librarians' Day.

### b. Inauguration of the portrait of Rev. Brensley Marpna Pugh



The portrait of Rev. Brensley Marpna Pugh was inaugurated by Dr. Jayanta Deka, the Dean of the College of Agriculture, AAU on 12th August, 2020 which is observed as the National Librarians' Day all over India. Mr. H. K. Gohain, the Deputy Librarian of Rev. B.M. Pugh Library welcomed the dignitaries and briefly cited the importance of the library profession on account of the Librarians' Day celebration. Prof. Pritom Mohan, the invited guest from CVSc, Khanapara spoke on the role of library in the present academic enrichment. The meeting witnessed the valued speeches from Dr. Jayanta Deka, Dean, College of Agriculture, Dr. Ruplekha Bora, Dean, College of Community Science, Mr. Arpan Saikia, Registrar, AAU, Dr. Rana Pratap Bhuyan, Director of Student Welfare, and Dr. Prasanna Pathak, Director of Extension Education in the gracious presence of the other statutory officers and teachers of AAU.

Pugh's significant involvement towards establishment of the Assam Agricultural College jointly with Shri M.N. Bora and Shri D.K.Goswami in 1948 marked the pillars of the birth of Assam Agricultural University in Assam history during the tenure of then Chief Minister Shri Gopinath Bordoloi.

### c. Virtual Sensitization Programme conducted by RBMPL

A Virtual Sensitization Programme on “Knowledge Management in Digital Environment” was conducted by the RBMPL on 2nd December 2020 attended by the academic community of AAU.



**d. Book Donation Programme at Rev B M Pugh Library**

Dr. J. Deka, Dean, Faculty of Agriculture and Dr. A. Baishya, Director of Post Graduate Studies donated around 200 books on agriculture and its allied fields along with storage cabinet from the Dean to the Rev. B. M. Pugh Library on 5th March 2021. Hon'ble Vice Chancellor Dr. B. C. Deka in the presence of the prominent statutory officers, inaugurated the programme and released the books to the users of the library emphasizing the importance in study and research of agricultural science among the student and faculty members of AAU. Dr Chandan Hazarika, Chief Librarian i/c on behalf of the library, extended a Vote of thanks felicitated the Dean and DPGS.

**e. Observation of Saraswati Puja, 2021**

Maintaining the age old tradition, the RBMPL like the previous years, observed Saraswati Puja on 16th February, 2021 making way for the students and all the staff of the AAU to seek blessings from the Goddess of knowledge and wisdom with certain Covid 19 restrictions being followed appropriately.

**f. Achievement, Manpower Training, 2021**

1. RBMPL received the Best Resource Sharing Award 2019 for Eastern Region from J-Gate@CeRA under the scheme "Regional Awards of Excellence by Informatics publishing Ltd, Bangalore."

2. The Library Professionals of RBMPL and CVSc Library, Khanapara participated in "National Webinar on Reinventing Library and Information Service to meet the emergencies and exigencies" organized by AALDI during from 13th to 17th May, 2020 to meet-up the challenges in the COVID-19 situation.
3. Mr H. K. Gohain, Dy Librarian & Ms P. Jaiswal, STA from RBMPL, participated and presented individual papers at the AALDI International Conference on "Management of knowledge Resource Centres in the Networked Digital Environment: Trends, Challenges and Opportunities at UAS, Bangalore in February, 2021. The Deputy Librarian also chaired one of the technical session titled "Emerging trends in Library and Information Services" in the same event.

**g. Facilities introduced during 2020-21**

1. CCTV security system installed at RBMPL, AAU, Jorhat and CVSc Library, Khanapara under NAHEP (National Agricultural Higher Education Programme)
2. Air Conditioners installed in the Conference hall, General Reference Room and working spaces of RBMPL and the process of installing air conditioners at CVSc Library, AAU Khanapara is in progress.
3. RFID installation in the libraries of the CFSc, Raha, SCS College of Agriculture, Dhubri and BNCA, Biswanath Chariali is under progress.
4. Two Point of Sale (POS) machine for receiving of digital payment at RBMPL and CVSc Library, Khanapara.
5. The new Library building at BNCA is complete and due for inauguration.

New Library Building  
at BNCA

**H. Future Planning for 2021-2022**

A dream project of online examination centre, initiated by the Hon'ble Vice Chancellor, Dr. B.C. Deka at the top floor of RBMPL, AAU, is in progress, and targeted to be completed before March, 2022. The establishment of this online examination centre will not only serve the AAU fraternity but will also serve other establishments and organizations engaged in online examinations.

Besides this library has also planning for a digitization project of its repository for which a proposal has been submitted to ICAR for fund to procure equipments needed for digitization.

Annexure-I  
Utilization of "Library Strengthening Grant" for 2020-2021

UTILIZATION FOR THE YEAR 2020-21 in respect of recurring /non-recurring GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS							
1. Name of the scheme: Library Strengthening(Strengthening & Dev. Of Higher Agril. Edu In India)							
2. Whether recurring or non-recurring grants : Non Recurring							
3. Grants position at the beginning of the financial year							
(i) Cash in Hand/Bank							
(ii) Unadjusted advances							
(iii) Total							
4. Details of grants received, expenditure incurred & closing balances: (Actuals)							
Unspent Balances of Grants received years (figure as on 30th)	Interest Earned there on	Interest Deposited Back To The Government	Grants received during the year 2020-21		Total Available Funds (1+2+3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No.	Date			
1	2	3	4	5	6	7	
			9/2,2020/EP&HS	04.07.06.20	Total Rs. 25 lakh	Rs. 14,77,026.00 (E-Books) 9,88,279.00 (Print Book)	Rs. 22,974.00 (E-Books) Rs. 11,721.00 (Print Books)
						Rs. 24,65,305.00	Rs. 34,695.00
Component wise utilization of grants							
Grant-in-aid-General		Amount	Grant-in-aid salary	Grant-in-aid-creation of capital assets	Total		
			2020-21				
1.	E- Books	Rs. 14,77,026.00					Rs. 24,65,305.00
2.	Print Books	Rs. 9,88,279.00					

Summary of ICAR Grant 2020-2021  
Amount received: 2500000.00 (100%)  
Utilized amount: 2465305.00 (98.61%)  
Unspent amount: 34695/- (1.39%)

Annexure-II  
User Statistics at CeRA during the Year 2020-2021

J-Gate Detailed Usage Report			
Assam Agricultural University			
From	04/2020		
To	03/2021		
Group Name	Services	Count	Total Count
TOTAL HITS		6372	6372
Total Logins / Sessions	Successful IP / Login BASED	504	523
	Successful Profile User Login	19	
Searches	Basic Search Home page	675	2877
	Basic Search Results page	635	
	Advanced Search Home page	37	
	Advanced Search Results page	11	
	Author Finder Home page	36	
	Author Finder Results page	29	
	Browse A-Z Search Within	46	
	Change search settings	6	
	Lateral Author Search	2	
	Lateral Guide Search	0	
	Lateral Keyword Search	1	
	Lateral Publisher Search	0	
	Lateral Speaker Search	0	
	Lateral University Search	2	
	New Search	503	
	Refine Search	168	
	View All	617	
	View Fulltext	109	



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ILL Requests/Enquiries	Request Article	33	33
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	Filter Results By Book Series	0	
	Filter Results By Conference Proceedings	0	
	Filter Results By Country of Publication	0	
	Filter Results By Guide	1	
	Filter Results By Journal	698	
	Filter Results By Publication Type	0	
	Filter Results By Publishers	1	
	Filter Results By Source Ranking	0	
	Filter Results By Speaker	0	
	Filter Results By Subject	24	
	Filter Results By University	0	
	Filter Results By Year	1	
Sort	Sort By Ranking	3	8
	Sort By Recency	0	
	Sort By Relevancy	5	
TOC Browsing	Archive	63	1104
	Browse By Packages	0	
	Browse Publisher A-Z Listing	4	
	Browse Source A-Z Listing	261	
	Current	227	
	Lateral Book-Series Search	0	
	Lateral Conference Search	0	
	Lateral Journal Search	67	
	Latest Update	4	
	Search source by title	74	
	Source Listing Under Package	0	
	Source Listing Under Publisher	0	

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	Preview Article	1	
	Print Article	17	
Profiles Created	Count of Profiles	2	2
E mail Alerts	Alerts Delivered for TOC	1	1
	Alerts Delivered for Search Topic	0	
RSS Feeds	Alerts Delivered for TOC	0	0
	Alerts Delivered for Search Topic	0	
Add To Folder	Add To Folder	0	0

\*\*\*\*



**Rev. Bransley Marpna Pugh (1897-1986)**

Rev. Bransley Marpna Pugh was born on 24<sup>th</sup> September, 1897 at Laitkynsiew of the Khasi Jaintia Hills now in Meghalaya.

**Education**

- Matriculation from Shillong Government Boys School
- Graduation from Scottish College under Calcutta University
- Post graduation in Agriculture with major in Agronomy from University of California, USA

**Service**

- Founder Head of the Department, Agronomy, Allahabad Agricultural Institute with additional responsibility of Librarian and hostel warden
- Agricultural Officer at North East Frontier Agency (NEFA)
- Took joint initiatives along with Shri M.N. Bora and Shri D.K. Goswami towards establishment of Assam Agricultural College at Jorhat on 16<sup>th</sup> August, 1948
- Founder Principal of Assam Agricultural College

**Peer recognition**

- Member of Indian Council of Agricultural Research
- Chaired the Scientific session of Assam Sahitya Sabha
- Chief Executive Member of the United Jaintia Hill District Council
- One of his best student, Dr. S.R. Barooah was the 1<sup>st</sup> Vice Chancellor of Assam Agricultural University

**Authorship**

- Production of Field Crops in India authored by Rev. B.M. Pugh
- Co-authored with Shri C.P. Dutt, a book titled "Principles & Practices of Crop Production in India"