



**OFFICE OF THE HEAD
KRISHI VIGYAN KENDRA, KARBI ANGLONG
DIPHU-782462**

Email: kvk_diphu@aau.ac.in

No. CBBO/KVK-KA/2023-24..... Date

Advertisement for one post of Field Coordinator

Krishi Vigyan Kendra (KVK), Karbi Anglong is going to fill up the following contractual post under Project Implementation Unit, Cluster Based Business Organization (CBBO), presently functioning in different stations of Assam Agricultural University, Jorhat.

Name and number of posts	Place of posting	Remuneration	Qualification and other experiences required
Field Co-ordinator (No. of Post 1)	West Karbi Anglong	Rs. 18000/- (Fixed)	Educational Qualification: The applicant should possess at least Graduate degree in any field from a recognized University/Institution. Working Experience: Preference will be given to applicants who have at least one year experience in office management work in any public or private sector organization. Other skills: Applicant should have proficiency in MS Office (MS Word, MS Power Point, MS Excel) application, email, video conferencing and basic internet usage skills. Age limit: The applicant should not be more than 35 years as on 1 st April, 2024. For SC/ST candidates age relaxation is 5 years.

- Intending candidates having permanent resident certificate of Assam and requisite qualifications may submit their applications in the Standard form along with self-attested photocopies of required documents either in person to the office of the Head, KVK, Karbi Anglong, or via email to kvk_diphu@aau.ac.in on or before 30.01.2024.
- Applicants may also obtain physical application forms from the Office of the Head, Krishi Vigyan Kendra, Karbi Anglong, Birla Gate, Diphu 782462, Assam.
- Only eligible candidates will be intimated for appearing in the written test/personal interview.
- The list of eligible candidates will be published in the Assam Agricultural University's official website www.aau.ac.in and Office Notice Board of the Head, Krishi Vigyan Kendra, Karbi Anglong in time.
- Shortlisted candidates required to bring their original certificates on the day of written test/personal interview to verify their credentials.
- No TA/DA will be paid to any candidate for attending the interview.
- All other terms and conditions of appointment will be governed by the Terms of Reference (ToR) and in all aspects decision of the selection committee will be final and obligatory.
- The post is purely temporary and co-terminus with the project. The person employed will have no right to claim employment at the end of the project.

Sd/-Subal Maibangsa

Pr. Scientist & Head

Krishi Vigyan Kendra, Karbi Anglong

No. CBBO/KVK-KA/2023-24..... 554-65..... Date 20.12.2023

Copy forwarded to:

1. The Secretary to the Hon'ble Vice-Chancellor, AAU, Jorhat-13.
2. The Registrar, AAU, Jorhat-13.

3. The Comptroller, AAU, Jorhat-13.
4. The Director of Research (Agri.), AAU, Jorhat-13.
5. The Chief Scientist, AAU-HRS, Kahikuchi, Guwahati.
6. Dr. Promod Deka, Pr. CEO, PIU, CBBO, AAU-HRS, Kahikuchi, Guwahati.
7. Dr. M. K. Chouhan, Coordinator, Coordination Unit, CBBO, AAU, Jorhat.
8. The System Administrator, AKMIT Cell, AAU, Jorhat. He is requested to take action to upload the above-mentioned advertisement and the prescribed Application Format with terms and conditions in the AAU's website.
9. The Administrative Officer, DoR (Agri.), AAU, Jorhat.
10. The Assistant Comptroller, DoR (Agri.), AAU, Jorhat-13.
11. The Accounts Manger cum MIS Experts, PIU & Coordination Unit, CBBO, AAU, Jorhat
12. The Office Assistants, PIU & Coordination Unit, CBBO, AAU, Jorhat
13. Office Copy.

Swainlongon
20/12/2023

Pr. Scientist & Head
Krishi Vigyan Kendra, Karbi Anglong

ASSAM GAZETTE (PART -IX)
STANDARD FORM OF APPLICATION



To,
The
Name of the Post
Department/Office

1. Name in Full (Block letter) :
2. Present Address : Vill/Town.....
3. Permanent Address : Vill/Town.....
4. Father's Name & Address :
5. Place of birth including Police Station and District & P.O :
6. Are you a citizen of india and if so how? (Copy of citizenship certificate should be enclosed where necessary) :
7. Educational qualification and also the name and full address :
8. Other Qualifications :
9. Community :
- (a) State your religion :
- (b) Are you a member of Schedule Caste/Schedule Tribe :
- (Answer 'Yes' or 'No') If 'Yes' give particulars supported by a certificate copy of which should be enclosed.
10. Age on the 1st January 20.... (According to H.S.L.C certificate copy of which should be enclosed) :
11. Present occupation (if any) :
12. Previous appointment held (if any) :
13. Are you a temporary or retrenched personal of Temporary Departmental of the Govt. of Assam (Answer 'Yes' or 'No') State particulars :
14. Are you trained in or a member of the National Cade Crops of Territorial Army or trained Home Guards and Civil Defence Volunteers, if so give particulars. :
15. Employment Registration No. :
16. Whether there is any Govt./Semi Govt. Employees in your family if any, Particulars of such family member like relationship, name of the job, pay drawn, place of posting, permanent /Temporary etc. should be furnished. :
17. Family's income certificate from the Gaon Panchayat /DC/SDO/Circle Officer to be furnished :
18. Examination Centre :

I am a candidate for the post and the stated above are true to the best of my knowledge and behalf. In case of any false statement, I am liable to any action the Government deem fit and proper.
A treasury challan of Rs is attached herewith.

19. To be filled in by Candidate
Date:
Place:

Signature of Candidate