



**DIRECTORATE OF PHYSICAL PLANT
ASSAM AGRICULTURAL UNIVERSITY
JORHAT-13**

NOTICE INVITING e-TENDER (NIT)

1.0 AAU invites online percentage rate /item rate open tenders from experienced and eligible Contractors for “.....” (*Name of work*) for (Client/end user) at (Location) and as per schedule as under:

1.01	Tendering Document No.	
1.02	Name of the Work	-----
1.03	Brief Scope of Work	-----
1.04	Estimated Cost	Rs.
1.05	Period of Completion	-----
1.06	Earnest Money Deposit	2% for General & 1% For ST/SC through online e-payment gateway. (Exemption as applicable) Bank Details of DPP, AAU, Jorhat for preparation of Bank Guarantee only: Name of Beneficiary: AAU (India) Ltd. Bank: _____ Current A/C No.: ____ IFSC Code: _____.
1.07	Non-refundable cost of Tender document	Rs. 1000.00 for works upto Rs. 50,00,000.00 Rs. 2000.00 for works from Rs. 50.00 L to Rs. 1 Cr Rs. 4000.00 for works from Rs. 1 Cr to Rs. 2 Cr Rs. 10,000 for works from Rs. 2 Cr to Rs. 5 Cr. Rs. 20,000 for works beyond Rs. 5 Cr
1.08	Non-refundable cost of e-Tender processing fee	Rs..... (In Words.....) through e-payment gateway to assam tenders.
1.09	Last date & time of submission of Online Tender	Up to by 2.00PM (IST)
1.10	Period during which hard copy in original of receipt of NEFT/RTGS mentioning the UTI no. against EMD, Letter of unconditional Acceptance of tender conditions, Affidavit for Correctness of Documents/ Information and other document as per NIT (if any) shall be submitted.	Up to 2.00PM on or before the date of opening of Technical Bid

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1.11	Date & Time of Opening of technical bid at 2.30 PM (Same day as date of closing of tender submission)
1.12	Pre-Tender Meeting & Venue	At 11:30 AM at<venue>
1.13	Date & Time of Opening of Financial Bid	To be Intimated Later
1.14	Validity of offer	180 days from the date of opening of tender.

The tender document can be downloaded from website <https://assamtenders.gov.in>. **Corrigendum, if any, would appear only on the website and not to be published in any News Paper.**

1.5 Source of Funds

The fund will be provided under -----
Payment will be made subjected to availability of fund.

2.0 Minimum Eligibility Criteria:

The interested bidders should meet the following minimum qualifying criteria:

A. Work Experience:

- i) Experience of having successfully completed similar works during the last 5 years ending initial stipulated last date of submission of tenders as per NIT:
 - a. Three similar works each costing not less than 40% of the estimated cost put to tender
 - OR
 - b. Two similar works each costing not less than 50% of the estimated cost put to tender
 - OR
 - c. One similar work costing not less than 80% of the estimated cost put to tender.

“Similar works” shall mean “similarity of the construction/maintenance/operations performed the responsibilities involved”.

***Similarity of the works will vary as per the nature of the work. For special types of work, additional qualification/experience may be asked for by the Tender Inviting authority**

- ii) The past experience in similar nature of work should be supported by certificates issued by the client’s organisation. Experience from private sectors will not be accepted.

- iii) The value of executed works shall be brought to the current level by enhancing the actual value of work done at a rate as shown below, calculated from the date of

completion to previous day of initial stipulated last date of submission of tenders as per NIT.

Year before	Multiplying factor
One	1.10
Two	1.21
Three	1.33
Four	1.46
Five	1.61

iv) Joint-venture / consortia of firms / companies and foreign bidders are not eligible to quote for the Tender.

(v) The bidders submitting experience certificate for the works done in joint venture (JV)/consortium with other firms/companies, their proportionate experience to the extent of its share in the JV/consortium or work done by them shall only be allowed on submitting the valid proof of their share/ work done.

vi) **Certificates in the name of other Companies:**

a) **Certificates of Subsidiary/Parent/Group Company/Own works:**

Any company/firm while submitting tender can use the work experience of its subsidiary company to the extent of its ownership in the subsidiary company. On the other-hand, the companies/firms which intend to get qualified on the basis of experience of the parental company/group company/Own works shall not be considered. Further, the financial parameters of the subsidiary or Parental Company cannot be used by the other one for qualification.

b) **Merger/ Acquisition of Companies:** In case of a Company/firm, formed after merger and/ or acquisition of other companies/firms, past work experience and financial parameters like turnover, profitability, net worth etc. of the merged/ acquired companies/firms will be considered for qualification of such Company/firm provided such Company/firm continues to own the requisite assets and resources of the merged/ acquired companies/firms.

vii) **Foreign Certificate:**

(a) In case the work experience is for the work executed outside India, the bidders have to submit the completion/experience certificate issued by the owner duly signed & stamped and affidavit to the correctness of the completion/experience certificates. The contractor shall also get the completion/experience certificates attested by the Indian Embassy/Consulate/High Commission in the respective country.

In the event of submission of completion /experience certificate/ other documents by the Bidder in a language other than English, the English translation of the same shall be duly authenticated by Chamber of Commerce of the respective country and attested by the Indian Embassy/consulate / High Commission in the respective country.

Note:

Provided further that bidder from member countries to the HAGUE convention, 1961 are permitted to submit requisite documents with "Apostille stamp" affixed by Competent Authorities designated by the government of respective country which would be acceptable in lieu of attestation from the Indian Embassy/ Consulate/ High Commission in their respective countries.

- (b) For the purpose of evaluation of Bidders, the conversion rate of such a currency into INR shall be the daily representative exchange rate published by the IMF as on 7 (Seven) days prior to the Last Date of Submission of tender including extension(s) given if any.

B. Financial Strength:

- i) The **Average Annual Audited Financial turnover** for last 5 years shall be at least 40% of the estimated cost put to tender. The requisite Turn Over shall be duly certified by a Chartered Accountant with his Seal/ signatures and registration number.
In case of Companies/Firms less than 5 years old, the Average Annual Financial Turnover shall be worked out for the available period only.
- ii) **Net Worth** of the company /firm as on last day of preceding Financial Year, should be positive.
- iii) **Self certified copy of Bank Solvency Certificate** issued from Nationalised or any Schedule Bank should be one in number for at least 40% of Estimated Cost of the Project put to tender. The certificate should have been issued within 6 months from original last date of the submission of the tender.

Note: Bank Solvency Certificate is not required if estimated cost put to tender is up to Rs. 1 Crore.

- iv) The Bidder should at least have earned profit in minimum one year in the available last five consecutive balance sheets.
- v) **Bid Capacity:**

Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the total bid value of the work. The available bid capacity will be calculated as under:

Assessed Available bid capacity = $(A*N*2 - B)$

Where,

A = Maximum value of civil engineering works executed in any one year during the last five years (updated to the price level of the financial year 2022-23. at the rate of 5% per year), taking into account the completed as well as works in progress).

N = Number of years prescribed for completion of the works for which bids are invited.

B = Value, at the current price level, of existing commitments on on-going works to be completed during the period of completion of the works for which bids are invited.

Note: The statements showing the value of existing commitments of on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of an Executive Engineer or equivalent.

The bidders are required to upload and submit page of summarised Balance Sheet (Audited) and also page of summarised Profit & Loss Account (Audited) for last five years.

- 3.0 The intending tenderer must read the terms and conditions of DPP, AAU carefully. He should only submit his tender if he considers himself eligible and he is in possession of all the documents required. Information and Instructions for Tenderers posted on Website(s) shall form part of Tender Document.
- 4.0 Those intending tenderers/contractors not registered on the website <https://assamtenders.gov.in> are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website i.e. <https://assamtenders.gov.in>. The intending tenderer must have class-III digital signature to submit the tender.
- 5.0 The Tender Document as uploaded can be viewed and downloaded free of cost by anyone including intending tenderer. But the tender can only be submitted on the e-tender website after having digital signature by the bidder and after uploading all the requisite scanned documents.

C. Manpower and machinery

1.0 **Key personnel:** The list of key personnel to be deployed at site are as follows:

Item No.	Position/specialization	No. to be deployed	Relevant academic qualifications	Minimum years of relevant work experience
1	Project Engineer	Depends on project value and as per instructions of Engineer in charge	Degree in civil engineering from a recognized university having minimum work experience of 5 years in relevant works.	Depends on project value and as per instructions of Engineer in charge

Signature of Tenderer

Signature of DPP

2	Project Site Engineer	Depends on project value and as per instructions of Engineer in charge	Degree in civil engineering from a recognized university having work experience of 5 years in relevant works or Diploma in civil engineering from a recognized university having minimum work experience of 8 years in relevant works.	Depends on project value and as per instructions of Engineer in charge
3	Accounts/Finance officer	Depends on project value and as per instructions of Engineer in charge	Degree or master degree holder in Commerce from a recognized university	Depends on project value and as per instructions of Engineer in charge

***If the required personnel are not deployed, then suitable recovery will be made as per decision of the DPP.**

2.0 Tools & plants:

Type of Equipment	Nos. Required
1	2
Cube Testing Machine	As per scope of work
Sieve Analysis (Complete Kit)	
Smooth Wheeled Roller	
Water Tanker	
Truck	
Welding Machine	
Concrete Mixer Machine	
Concrete Mixtures with integrate Weigh Batching Machine	
Truck mounted concrete Batching Plant	
Vibratory Roller	
Plate Vibrator	
Concrete Pump.	
Plastering Machine	
Painting machine	
Concrete Vibrator	
Water Pump 5 HP	
Road Roller	
Transit Mixture	

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Type of Equipment	Nos. Required to be deployed	Minimum Capacity
1	2	3
Insulation Megger	As per scope of work	As per scope of work
Earth Tester		
Hummer		
Ameter		
Voltmeter		
Aluminium Ladder up to 10 meter		
Pliers		
Crimping Tools		
Crimping Tools		
Tonge Tester		
Lux Meter		
Dry & Wet Bulb Thermometer		
Pressure Gauge		
Sound meter		

***The tools and plants are to be made available on site by the contractor as per the instructions of the Engineer-in-charge.**

6.0 Set of Contract/Tender Documents:

The following documents will constitute set of tender documents:

- a) Notice Inviting e-Tender
- b) Quoting Sheet for Tenderer
- c) Instructions to Tenderers & General Conditions of Contract (Page to)
- d) Technical Specifications
- e) Bill of Quantities
- f) List of approved makes of materials

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- g) Tender Drawings (Page to)
- h) Memorandum Annexure-I
- i) Acceptance of Tender Conditions (Annexure-II)
- j) Addendum/Corrigendum, if any- Duly signed by authorized person
- k) Special Conditions of Contract
- l) Pre-bid clarifications, if any

7.0 The tenderers are required to quote strictly as per terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.

8.0 The bidders are advised in their own interest to submit their bid documents well in advance from last date/time of submission of bids so as to avoid problems which the bidders may face in submission at last moment /during rush hours.

However, after submission of the tender the tenderer can re-submit revised tender any number of times but before last time and date of submission of tender as notified.

9.0 When it is desired by AAU to submit revised financial tender then it shall be mandatory to submit revised financial tender. If not submitted then the tender submitted earlier shall become invalid.

10.0 On opening date, the tenderer can login and see the tender opening process.

11.0 Contractor can upload documents in the form of PDF format.

12.0 Contractor is required to upload scanned copies of all the documents including valid GST registration/EPF registration, PAN No. as stipulated in the tender document.

13.0 If the contractor is found ineligible after opening of tenders, or his tender is found invalid, cost of tender document and processing fee shall not be refunded.

14.0 Notwithstanding anything stated above, AAU reserves the right to assess the capabilities and capacity of the tenderer to perform the contract, in the overall interest of AAU. In case, tenderer's capabilities and capacities are not found satisfactory, AAU reserves the right to reject the tender.

15.0 Certificate of Financial Turn Over:

At the time of submission of tender, the tenderer shall upload Affidavit/Certificate from Chartered Accountant mentioning Audited Financial Turnover of last 5 years or for the period as specified in the tender document. There is no need to upload entire voluminous balance sheet. However, one page of summarised balance sheet (Audited) and one page of summarised Profit & Loss Account (Audited) for last 5 years shall be uploaded and submitted in hard copy also.

16.0 In case of Percentage Rate Tender, Contractor must ensure to quote single percentage rate. The Rate shall be quoted and considered up to 2 Decimals only.

In case of Item Rate Tender, price shall be entered against each item in the Bill of Quantities / Schedule of Quantities.

If the tenderer has not quoted for all the items/the entire requirement as specified in the respective schedule/ BOQ, the bid submitted by him shall be treated as unresponsive and be ignored.

- 17.0** The tenderer(s) if required, may submit queries, if any, through E-mail and in writing to the tender inviting authority to seek clarifications within 7 days from the date of uploading of Tender on website but latest by so as to reach AAU office not less than 2 days prior to the date of Pre-bid meeting (if to be held as per NIT). AAU will reply only those queries which are essentially required for submission of bids. AAU will not reply the queries which are not considered fit like replies of which can be implied /found in the NIT/ Tender Documents or which are not relevant or in contravention to NIT/Tender Documents, queries received after 7 days from the date of uploading of Tender on website, request for extension of time for opening of technical bids, etc. Technical Bids are to be opened on the scheduled dates. Requests for Extension of opening of Technical Bids will not be entertained.

The Pre-Bid meeting shall be attended by the intending bidders only and not by vendors/manufacturers. Further, the intending bidders should depute their authorized person with authorization letter in original to attend the pre-bid meeting.

18.0 ENGAGEMENT OF ADJUDICATOR

- 18.1** The adjudicator will be a dispute review board, the members of which shall not be below the rank of Superintending Engineer (in service/retired) jointly engaged by the DPP, AAU and the contractor to resolve disputes if the contractor believes that a decision taken by the engineer was either outside the authority given to the engineer by the contract or the decision was wrongly taken. The decision shall be referred to the dispute review board within 14 days of the notification of the engineer's decision.

18.2 PROCEDURE FOR DISPUTES

- (i) The dispute review board shall be constituted with 3 members, one from DPP, one from contractor and the other to be nominated jointly by the above two members to give a decision in writing within 28 days of receipt of a notification of a dispute.
- (ii) The dispute review board shall be paid daily at the rate specified in the contract data together with reimbursable expenses of type specified in the contract data and the cost shall be divided equally between DPP, AAU and the contractor, whatever decision is reached by the dispute review board. Either party may give notice to the other to refer a decision of the dispute review board to an arbitrator within 28 days of the dispute review board written decision. If neither party refers the dispute to arbitration within the next 28 days, the dispute review board will be final and binding.
- (iii) The arbitration shall be conducted in accordance with the arbitration procedure stated in the special condition of contract.

18.3 REPLACEMENT OF DISPUTE REVIEW EXPERT

- (i) Should the dispute review expert resign or die, or should the DPP, AAU and the contractor agree that the dispute review expert is not fulfilling his functions in accordance with the provisions of the contract, a new dispute review expert will be jointly appointed by the DPP, AAU and the contractor. In case of disagreement between the DPP, AAU and the contractor, within 30 days, the dispute review expert shall be designated by the Hon'ble Vice Chancellor in the

contract data at the request of either party within 14 days of receipt of such request.

19.0 List of Documents to be scanned and uploaded on the e-tender website within the period of tender submission:

- a) Receipt of payment via NEFT/RTGS with UTI no. against EMD as per NIT.
- b) Form-H -Affidavit duly notarized by Notary Public on Non-Judicial Stamp Paper of Rs. 100 for correctness of Documents /Information.
- c) Unconditional Letter of Acceptance of Tender Conditions (in original) (Annexure-II) (On Letter Head of the Applicant/ Bidder).
- d) Details of Similar Work Experience Certificates - FORM-A.
- e) Details of Similar Works executed as part of JV/Consortium, and claimed in bid (if any) - FORM-B.
- f) Financial Details- FORM-C.
- g) Self-certified copy of Bank Solvency Certificate- FORM-E.
- h) Documents regarding Net Worth of the Company Firm.
- i) Memorandum Annexure-I.
- j) Power of Attorney/ Board Resolution of the person authorised for signing/submitted the tender.
- k) E-payment Transaction details towards cost of processing fees.
- m) Valid GST registration/ EPF registration/ PAN NO.
- n) All pages of the entire Corrigendum (if any) duly signed by the authorized person.
- o) Pre-bid clarifications, if any.
- p) General Information – Form-F
- q) Work Experience Certificates consisting of details as mentioned in Form-G
- r) Registration Details of the contractor in the GST Act– Form-I
- s) Performa for Details of Client Organization in respect of Work Experience Certificates. – (Form – J)

NOTE:

1. The documents at sl. No. a, b and c (i.e. Online receipt against EMD (if submitted in form of BG), Unconditional letter of acceptance duly signed on letter head, Notarized Affidavit for correctness of document/information) are required to be submitted in original in hard copy also within the period of tender submission. All other documents are not required to be submitted in hard copy.
2. In case of non-submission of EMD of the requisite amount and/or Bank Guarantee in the physical form, the bid shall be rejected summarily without seeking any further clarification.

Signature of Tenderer

Signature of DPP

3. Unconditional letter of acceptance duly signed on letter head, Notarized Affidavit for correctness of document/information are mandatory documents and need to be checked carefully for its correctness before submission of tender. The bid shall be rejected outright in case of its non-submission without seeking any further clarification/document. No claim of the bidder whatsoever shall be entertained by AAU in this regard.
4. The bidders are advised to upload complete details with their bids as Technical Bid Evaluation will be done on the basis of documents uploaded on the website by the bidders with the bids. Please note no fresh document other than in the form of clarification/revision in respect of an already submitted document shall be accepted after last date of submission of bids.
5. The information should be submitted in the prescribed proforma. Bids with Incomplete /Ambiguous information are liable to be rejected.
6. All the uploaded documents should be in readable, printable and legible form failing which the Bids are liable for rejection.

20.0 All the uploaded documents shall be considered as duly signed by contractor/ authorized representative.

21.0 AAU reserves the right to reject any or all tenders or cancel/withdraw the invitation for bid without assigning any reasons whatsoever thereof. AAU does not bind itself to accept lowest tender. The AAU reserves the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The contractor is bound to accept the portion of work as offered by AAU after split up at the quoted/negotiated rates. No claim of the contractor whatsoever shall be entertained by AAU on this account.

22.0 For all scheduled BOQ items, the nomenclature/rates/unit of applicable DSR items shall be applicable. In case, any ambiguity is observed in scheduled BOQ items, nomenclature, unit and rate of relevant DSR item will hold good.

23.0 Canvassing in connection with the tender is strictly prohibited, and such canvassed tenders submitted by the contractor will be liable to be rejected and his earnest money shall be absolutely forfeited.

24.0 In case of any query, please contact **Shri** **Ph. No.** **011-**/..... during Office hours.

(.....)

.....

Annexure-I

MEMORANDUM

Sl. No.	Description	Cl. No. of NIT/ ITT/ Clauses of Contract (CC)	Values/Description to be Applicable for Relevant Clause(s)						
1)	Name of Work								
2)	Client/Owner								
3)	Type of Tender		Percentage rate / Item Rate tender						
4)	Earnest Money Deposit	NIT	Rs..... Lacs (Rupees only)						
5)	Estimated Cost	NIT	Rs..... Lacs (Rupees Only)						
6)	Time allowed for Completion of Work	NIT Month (..... Month)						
7)	Mobilization Advance	CC / 4.0	NA						
8)	Interest Rate of Mobilization and/or other Advances	CC / 4.0, 5.1, 23.4.2	NA						
9)	Schedule of Rates applicable		Civil Works : Sanitary Works : Electrical Works :						
10)	Validity of Tender	ITT / 8.0	180 (One Hundred Eighty) Days from date of opening of tender						
11)	Performance Guarantee	CC / 2.0	5.00 % (Five Percent Only) of contract value within 15 days from the issue of Letter of Award						
12)	Security Deposit / Retention Money	CC / 3.0	5% (Five Percent Only) of the gross value of each running/final bill.						
13)	Time allowed for starting the work	ITT / 17.1	The date of start of contract shall be reckoned from 10 days after the date of issue of letter of Award.						
14)	Deviation limit beyond which clause 6.2 & 6.3 shall apply for all works except foundation.	CC / 6.0	<table border="1"> <tr> <td>BUILDING WORK</td> <td>ANNUAL REPAIR & MAINTENANCE OF BUILDINGS</td> <td>ROAD WORK</td> </tr> <tr> <td>30%</td> <td>50%</td> <td>50%</td> </tr> </table> <p>Note:-The Deviation Limit of Building Work shall also apply for combined works(Building and Road)</p>	BUILDING WORK	ANNUAL REPAIR & MAINTENANCE OF BUILDINGS	ROAD WORK	30%	50%	50%
BUILDING WORK	ANNUAL REPAIR & MAINTENANCE OF BUILDINGS	ROAD WORK							
30%	50%	50%							

Signature of Tenderer

Signature of DPP

15)	Deviation limit beyond which clause 6.2 & 6.3 shall apply for foundation work	CC / 6.0	BUILDING WORK	ANNUAL REPAIR & MAINTENANCE OF BUILDINGS	ROAD WORK
			100%	NOT APPLICABLE	NOT APPLICABLE
Note:-The Deviation Limit of Building Work shall also apply for combined works (Building and Road)					
16)	Escalation	CC / 7.0	All rates as per Bill of Quantities (BOQ) quoted by contractor shall be firm and fixed for entire contract period as well as extended period for completion of the works. No escalation shall be applicable on this contract		
17)	Defect Liability Period	CC /38.0	Twelve months from the date of taking over of the works by the AAU or User whichever is later.		
18)	Bank Guarantee for waterproofing work and anti-termite treatment	CC/52.0	Rs.....(<in words>) (to be submitted before release of security deposit)		
19)	Utilization of products from recycled C&D waste, as per C&D Waste Management Rules, 2016	CC/53.1 MT as per IS 383:2016		
20)	GST Rate applicable in this contract	CC/18.0%		

Instructions to Tenderers (ITT)

1.0	Online percentage rate /item rate open tenders are invited from experienced and eligible Contractors for “.....” (Name of Work) for (Name of Client/Owner) at (Location)
2.0	The work is estimated to cost Rs. Lacs. This estimate, however, is given merely as a rough guide.
3.0	The tender document as uploaded can be seen on website https://assamtenders.gov.in and can be downloaded free of cost.
4.0	<p>Earnest Money Deposit</p> <p>Earnest Money Deposit of amount as mentioned in “NIT/ Memorandum (Annexure-I)” required to be submitted along with the tender shall be paid through online e-payment gateway payable at place as mentioned in NIT in favour of Director of Physical Plant, Assam Agricultural University, Jorhat.</p> <p>The EMD shall be payable to Director of Physical Plant, Assam Agricultural University, Jorhat without any condition(s), recourse or reservations.</p> <p>(i) The Bid will be rejected by AAU as non-responsive and shall not be considered in case EMD is not received of the requisite amount.</p>

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	<ul style="list-style-type: none"> (ii) The EMD of unsuccessful bidders in technical evaluation shall be returned within 30 days of declaration of technical evaluation results. (iii) The EMD of the successful bidder will be discharged after the contractor has furnished the required acceptable performance guarantee. (iv) No interest shall be paid by AAU on the EMD. (v) The EMD may be forfeited: <ul style="list-style-type: none"> a) if the bidder withdraws the bid after bid opening during the period of validity; b) Any unilateral revision in the offer made by the tenderer during the validity of the offer. c) If the Contractor hides/withholds (or does not disclose) any material information. d) Upon non acceptance of LOI/LOA, if and when placed. e) In the case of a successful bidder; if the bidder fails to Sign the Agreement within the 30 days from the date of issue of LOA or furnish the required performance security or fail to commence the work within the stipulated time period prescribed in the contract. f) If any bidder furnishes any incorrect or false statement/information/document. g) If the bidder does not intimate the names of persons who are working with him in any capacity or are subsequently employed by him who are near relatives to any officers of AAU or any of its stations.
5.0	<p>Interested contractor who wish to participate in the tender has also to make following payments within the period of tender submission:</p> <ul style="list-style-type: none"> [A]. Cost of Tender Document – As per NIT through online e-payment gateway. [B]. e-Tender Processing Fee – As per NIT through e-payment only. [C]. EMD – As per NIT through online e-payment <p>Following shall be placed in single sealed envelope superscripted as “Mandatory Tender Documents” with “name of work” “Name of tenderer & his address” and “due date of opening of the technical-bid” also mentioned thereon</p> <ul style="list-style-type: none"> (i) Receipt of online payment of EMD and exemption certificate (if applicable) (ii) Affidavit for correctness of Documents /Information (In original). – FORM ‘H’ (iii) Letter of Unconditional Acceptance of Tender Conditions (in original) (Annexure-II) (On Letter Head of the Applicant/ Bidder).
6.0	<p>The documents are to be submitted in the office of Director of Physical Plant, AAU, Jorhat/Khanapara before last date & time of submission of tender mentioned in the NIT.</p> <p>The documents submitted shall be opened as per the time/date mentioned in the</p>

Signature of Tenderer

Signature of DPP

	<p>NIT.</p> <p>Online technical tender documents submitted by intending tenderers shall be opened only of those tenderers, whose Earnest Money Deposit and other documents placed in the envelope are found in order. The Price tender of those tenderers whose documents found to be in order shall be opened. The date of opening of price tender shall be informed to the tenderer.</p>
7.0	<p>The tender submitted shall become invalid if:</p> <ul style="list-style-type: none"> i) The tenderer is found ineligible. ii) The tenderer does not upload all the documents as stipulated in the tender document. iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of tender and hard copies as submitted physically in the office of tender opening authority.
8.0	<p>VALIDITY OF TENDER</p> <p>The tender for the works shall remain open for acceptance for a period of 180 (One Hundred Eighty) days from the date of opening of tender. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the DPP, then the DPP shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money as aforesaid. Further the tenderers shall not be allowed to participate in the retendering process of work.</p>
9.0	<p>ACCEPTANCE OF TENDER</p> <p>DPP reserves the right to reject any or all the tenders in part or full without assigning any reason whatsoever. AAU does not bind itself to accept the lowest tender. The DPP reserves the right to award the work to a single party or split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The Contractor is bound to accept the part work as offered by DPP after split up at the quoted/negotiated rates.</p>
10.0	<p>The tenders shall be strictly as per the conditions of contract. Tenders with any additional condition(s)/modifications shall be rejected. Tenders in which, any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.</p>
11.0	<p>The witnesses to the Tender/Contract Agreement shall be other than the tenderer/ tenderers competing for this work and must indicate full name, address, and status/occupation with dated signatures.</p>
12.0	<p>On acceptance of tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from Engineer-in-Charge or its authorized representative shall be intimated by the contractor within 07 days of issue date of letter of Awards by DPP.</p>
13.0	<p>The time of completion of the entire work, as contained in contract shall be as mentioned in "Memorandum - Annexure-I", which shall be reckoned from the date of start.</p>
14.0	<p>Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.</p>

Signature of Tenderer

Signature of DPP

15.0	The tender award, execution and completion of work shall be governed by tender documents consisting of (but not limited to) Letter of Award/Letter of work order, Bill of Quantities, Special Conditions of Contract, General Conditions of Contract, Specifications, Drawings. The tenderers shall be deemed to have gone through the various conditions including sub-soil water conditions, topography of the land, drainage and accessibility etc. or any other condition which in the opinion of contractor will affect his price/rates before quoting their rates. No claim whatsoever against the foregoing shall be entertained.
16.0	The drawings with the tender documents are Tender Drawing and are indicative only.
17.0	<p>ADDENDA/ CORRIGENDA</p> <p>Addenda/Corrigenda to the tender documents may be issued prior to the date of submission of the tender to clarify or effect modification in specification and/or contract terms included in various tender documents. The tenderer shall suitably take into consideration such Addenda/Corrigenda while submitting his tender. The tenderer shall return such Addenda/ Corrigenda duly signed and stamped as confirmation of its receipt & acceptance and submit along with the tender document. All addenda/ Corrigenda shall be signed and stamped on each page by the tenderer and shall become part of the tender and contract documents.</p>
18.0	<p>SITE VISIT AND COLLECTING LOCAL INFORMATION</p> <p>Before tendering, the tenderers are advised to visit the site, its surroundings to assess and satisfy themselves about the local conditions such as the working and other constraints at site, approach roads to the site, availability of water & power supply, application of taxes, duties and levies as applicable & any other relevant information required by them to execute complete scope of work. The tenderer may obtain all necessary information as to risks, weather conditions, contingencies & other circumstances (insurgencies etc.) which may influence or affect their tender prices. Tenderer shall be deemed to have considered site conditions whether he has inspected it or not and to have satisfied himself in all respect before quoting his rates and no claim or extra charges whatsoever in this regard shall be entertained / payable by the DPP at a later date.</p>
19.0	<p>ACCESS BY ROAD</p> <p>Contractor, if necessary, shall build temporary access roads to the actual site of construction for the works at his own cost to make the site accessible. The Contractor shall maintain the same in motorable condition at all the times as directed by Engineer-in-Charge at his own cost. The contractor shall be required to permit the use of any roads so constructed by him for vehicles of AAU or any other agencies/ contractors who may be engaged on the project site, free of cost.</p> <p>Non-availability of access roads or approach to site, for the use of the contractor shall in no case condone any delay in the execution of work nor be the cause for any claim for compensation.</p>
20.0	<p>HANDING OVER & CLEARING OF SITE</p> <p>20.1 The Contractor should note that area for construction may be made available in phases as per availability and in conjunction with pace of actual progress of work at site. The work may be required to be carried out in constrained situations. The work is to be carried out in such a way that the traffic, people movement, if any, is kept operative and nothing extra shall be payable to the contractor due to this phasing / sequencing of the work. The contractor is required to arrange the resources to complete the entire project within total stipulated time. Traffic diversion, if required, is to be done and maintained as per requirement of local traffic police or/and as per</p>

Signature of Tenderer

Signature of DPP

	<p>specification, by the contractor at his own cost and the contractor shall not be entitled for any extra payment, whatsoever, in this regard.</p> <p>20.2 The efforts will be made by the AAU to handover the site to the Contractor free of encumbrances. However, in case of any delay in handing over of the site to the Contractor, the DPP shall only consider suitable extension of time for the execution of the work. It should be clearly understood that the DPP shall not consider any revision in contract price or any other compensation whatsoever viz. towards idleness of Contractor's labour, equipment etc.</p> <p>20.3 Old structures on the proposed site, if required, shall be demolished by the contractor properly at his own cost unless and otherwise mentioned elsewhere in the tender document. The useful material obtained from demolition of structures & services shall be the property of the AAU and these materials shall be stacked in workmanship like at the place specified by the Engineer-in-charge.</p> <p>20.4 Necessary arrangement including its maintenance is to be made by the contractor for temporary diversion of flow of existing drain and road, as the case may be. The existing drain, road would be demolished, wherever required, with the progress of work under the scope of proposed project. The existing Road and Drain which are not in the alignment of the said project but are affected and/ or need to be demolished during execution for smooth progress of the project, shall be rehabilitated to its original status and condition (including black topping) by the contractor at his own cost. The cost to be incurred by contractor in this regards shall be deemed to be included in the quoted rates of the bill of quantity items and contractor shall not be entitled for any extra payment whatsoever in this regard.</p> <p>20.5 The information about the public utilities (whether over ground or underground) like electrical/ telephone/ water supply lines, OFC Cables, open drain etc. is the responsibility of contractor to ascertain the utilities that are to be affected by the works through the site investigation.</p> <p>20.6 The contractor shall be responsible to obtain necessary approval from the respective authorities for shifting/ re-alignment of existing public utilities. AAU shall provide necessary authorisation to represent the client/AAU before such authorities and only assist the contractor for liasioning in obtaining the approval from the concerned authorities.</p> <p>20.7 Any services affected by the works must be temporarily supported by the contractor who must also take all measures reasonably required by the various bodies to protect their services and property during the progress of works. It shall be deemed to be the part of the contract and no extra payment shall be made to the contractor for the same.</p>
21.0	<p>SCOPE OF WORK</p> <p>21.1 The scope of work covered in this tender shall be as per the Bill of Quantities, specifications, drawings, instructions, orders issued to the contractor from time to time during the pendency of work. The drawings for this work, which may be referred for tendering, provide general idea only about the work to be performed under the scope of this contract. These may not be the final drawings and may not indicate the full range of the work under the scope of this contract. The work will be executed</p>

	<p>according to the drawings to be released as “GOOD FOR CONSTRUCTION” from time to time by the Engineer-in-charge of DPP and according to any additions/ modifications/ alterations/ deletions made from time to time, as required by any other drawings that would be issued to the contractor progressively during execution of work. It shall be the responsibility of the contractor to incorporate the changes that may be in this scope of work, envisaged at the time of tendering and as actually required to be executed.</p> <p>21.2 The quantities of various items as entered in the “BILL OF QUANTITIES” are indicative only and may vary depending upon the actual requirement. The contractor shall be bound to carry out and complete the stipulated work irrespective of the variation in individual items specified in the bill of quantities. The variation of quantities will be governed as per clause No. 6.0 of contract.</p>
22.0	<p>APPROVAL OF TEMPORARY / ENABLING WORKS</p> <p>The setting and nature of all offices, huts, access road to the work areas and all other temporary works as may be required for the proper execution of the works shall be subject to the approval of the Engineer-in-charge. All the equipment, labour, material including cement, reinforcement and the structural steel required for the enabling/ temporary works associated with the entire Contract shall have to be arranged by the Contractor only. Nothing extra shall be paid to the Contractor on this account.</p>
23.0	<p>CLARIFICATION AFTER TENDER SUBMISSION</p> <p>Tenderer’s attention is drawn to the fact that during the period, the tenders are under consideration, the tenderers are advised to refrain from contacting by any means, the AAU and/or his employees/ representatives on matters related to the tender under consideration and that if necessary, DPP, AAU will obtain clarifications in writing or as may be necessary. The tender evaluation and process of award of works is done by duly authorized Tender Scrutiny Committee and this committee is authorized to discuss and get clarification from the tenderers.</p>
24.0	<p>ORDER OF PRECEDENCE OF DOCUMENTS</p> <p>In case of difference, contradiction, discrepancy, with regard to conditions of contract, Specifications, Drawings, Bill of quantities etc. forming part of the contract, the following shall prevail in order of precedence.</p> <ul style="list-style-type: none"> i) Letter of Award, along with statement of agreed variations and its enclosures, if any. ii) Addendum / corrigendum/ Clarifications (if any) iii) NIT/ITT iv) Special Condition of Contract (‘SCC’) v) Technical Specifications (General, Additional and Technical Specification) as given in Tender Documents. vi) Description of Bill of Quantity / Schedule of Quantities. vii) General Conditions of Contract. viii) Drawings ix) CPWD/ MORTH/APWD or local authorities specifications or rates updated with

Signature of Tenderer

Signature of DPP

	<p>correction slips issued up to last date of receipt of tenders.</p> <p>x) Relevant Quality Codes including National Building Code 2016, B.I.S. Codes, RDSO standards, etc.</p> <p>xi) Between two or more Clauses of this Contract, the provisions of a specific Clause relevant to the issue under consideration shall prevail over those in other clauses;</p> <p>xii) Between any value written in numerals and that in words, the latter shall prevail.</p>
25.0	<p>The benefits under the Govt. policies as under shall be available to the eligible bidders on submitting relevant supporting documents.</p> <p>Public Purchase (Preference to make in India) order 2017 or any further revision at any later date</p>
26.0	<p>Bids from Contractor's against whom action to suspend business dealings has been taken by AAU or any other establishments under AAU, shall not be accepted for any future enquiry/ bid/ tender till the expiry of period of debarment. Bidders may refer to the 'Guidelines on Suspension of Business Dealings' on AAU's website.</p>

Annexure I-A

PHYSICAL MILESTONES

S. No.	Name of Activity/ Item of Work	Completion Time/ Date	Amt. (or % of Contract Value) to be withheld in case of non-achievement of milestone within scheduled time
1.			
2.			
3.			

Signature of Tenderer

Signature of DPP

Annexure-II

ACCEPTANCE OF TENDER CONDITIONS

From: (To be submitted in ORIGINAL on the letter head of the company by the authorized officer having power of attorney/ as per Board Resolution)

To,
DPP,AAU
JORHAT

Sub: Name of the work & NIT No.:

Sir,

- i) This has reference to above referred tender. I/We have read/viewed all the terms & conditions and are pleased to submit our tender for the above work and I/We hereby unconditionally accept the tender conditions and tender documents in its entirety for the above work.
- ii) I/we are eligible to submit the tender for the subject tender and I/We are in possession of all the documents required.
- iii) Should this tender be accepted, I/We agree to abide by and fulfill all terms and conditions referred to above and as contained in tender documents elsewhere and in default thereof, to forfeit and pay DPP, AAU, Jorhat or its successors or its authorized nominees such sums of money as are stipulated in the notice inviting tenders and tender documents.

Yours faithfully,

(Signature of the tenderer with rubber stamp)

Dated _____

ANNEXURE-III

Section 2 – Commitments of the Bidder(s) / Contractor(s)

Obligations on Bidder/Contractor

- (1) It is required that each Bidder/Contractor (including their respective officers, employees and sub-contractors) adhere to the highest ethical standards, and report to the Government / Department all suspected acts of fraud **or corruption or Coercion or Collusion** of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.
- (2) The Bidder(s) / Contractor(s) commit(s) itself/themselves to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 - (a) The Bidder(s) / Contractor(s) will not, directly or through any other person or firm offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage, of any kind whatsoever, during the tender process or during the execution of the contract.
 - (b) The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - (c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/Contractor(s) will not use improperly, for purpose of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - (d) The Bidder(s) / Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s) / Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. It shall be incumbent on the Indian agent and the foreign principal to Adhere to the relevant guidelines of Government of India, issued from Time to time regarding availing services of Indian Agents for foreign Suppliers.

Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s) / Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.
 - (e) The Bidder(s) / Contractor(s) will, when submitting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
 - (f) The Bidder(s) / Contractor(s) to disclose any transgression with any other company that may impinge on the anti-corruption principle.

- (3) The Bidder(s) / Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- (4) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm indulge in fraudulent practice means a wilful misrepresentation or omission of facts or submission of fake/forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government interests.
- (5) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/ her reputation or property to influence their participation in the tendering process).
- (6) The Bidder(s)/Contractor(s) signing IP shall not approach the Courts while representing the matters to IEM and he/she will await their decision in the matter.
- (7) The Bidder(s)/Contractor(s), in case of sub-contracting, the Principal contractor shall take the responsibility of the adoption of IP by the sub-contractor.

Section 3: Disqualification from tender process and/or exclusion from future contracts.

- (1) If the Bidder(s) / Contractor(s), before awarding the Project or during execution has committed a transgression by violating Section 2 above or in any other form so as to put his reliability or credibility in question, the Principal, at its sole discretion, after giving proper opportunity to the bidder is entitled to disqualify the Bidder(s) / Contractor(s) from the tender process or terminate the contract, if already awarded or exclude the Bidder/Contractor from future contract award processes, for that reason, without prejudice to any other legal rights or remedies available to the Principal under the relevant clauses of GCC/SCC of the tender/contract. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal. **Such exclusion may be forever or for a limited period as decided by the Principal.**
- (2) If the Contractor(s)/Bidder(s) has committed a transgression through a violation of any of the terms under Section 2 above or in any other form such as to put his reliability or credibility into question, the Principal will also be entitled to exclude such Contractor(s)/Bidder(s) from future tenders/contract award processes. The imposition and duration of the exclusion will be determined by the Principal, keeping in view the severity of the transgression. The severity will be determined by the circumstances of the case, in particular, the number of transgressions and/or the amount of the damage.
- (3) If it is observed after payment of final bill but before the expiry of validity of the contract that the contractor has committed a transgression, through a violation of any of the terms under Section 2 above or any other term(s) of this agreement, during the execution of contract, the DPP, AAU will be entitled to exclude the contractor from further tender/contract award processes.
- (4) The exclusion will be imposed for a minimum period of six (6) months and a maximum period of three (3) years.
- (5) If the Contractor(s)/Bidder(s) can prove that he has restored/recouped the damage to the DPP, AAU caused by him and has installed a suitable corruption prevention system, the DPP, AAU may, at its sole discretion, revoke or reduce the exclusion period before the expiry of the period of such exclusion.

Section 4: Compensation for Damages

- (1) If the DPP, AAU has disqualified the Bidder(s)/Contractor(s) from the tender process prior to the awarding of the Project according to Section 3, the Earnest Money Deposit (EMD)/ Bid Security furnished, if any, along with the offer, as per terms of the Invitation of Tender, shall also be forfeited. The Bidder(s)/Contractor(s) understands and agrees that this will be in addition to the disqualification and exclusion of the Contractor(s)/Bidder(s) as may be imposed by the DPP, AAU, in terms of Section 3 above.
- (2) If, at any time after the awarding of the Project, the DPP, AAU has terminated the contract according to Section 3, or if the DPP, AAU is entitled to terminate the contract according to Section 3, the Security Deposit/Performance Bank Guarantee furnished by the contractor, if any, as per the terms of the NIT/Contract shall be forfeited without prejudice to any other legal rights and remedies available to the DPP, AAU under the relevant clauses of General/ Special Conditions of Contract.

The Contractor(s)/Bidder(s) understands and agrees that this will be in addition to the disqualification and exclusion of the Bidder(s)/Contractor(s), as may be imposed by the DPP, AAU in terms of Section 3 above.

Section 5: Previous transgression

- (1) The Bidder(s)/Contractor(s) herein declares that it has committed no transgressions in the last 5 years with any other Company in any country conforming to the anti-corruption approach as detailed herein or with government/ Central Government or State Government or any other Public Sector Enterprise in India that could justify its exclusion from the tender process.
- (2) If at any point of time during the tender process or after the awarding of the Contract, it is found that the Bidder(s)/Contractor(s) has made an incorrect statement on this subject, he can be disqualified from the tender process or if, as the case may be, that the Contract, is already awarded, it will be terminated for such reason and the Bidder(s)/Contractor(s) can be black listed in terms of Section 3 above.
- (3) If the Bidder/Contractor can prove that he has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Employer may, at its own discretion, revoke the exclusion prematurely.

Section 6 – Criminal charges against violating Bidder(s)/Contractor(s)/ Subcontractor(s)

If the DPP, AAU obtains knowledge of conduct of a Bidder/Contractor or any employee or a representative or an associate of a Bidder/Contractor, which constitutes a criminal offence under the IPC/PC Act, or if the DPP, AAU has substantive suspicion in this regard, the DPP, AAU will forthwith inform the same to the Chief Vigilance Officer, AAU

Section 7 – Other provisions

- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the DPP, AAU, i.e. Jorhat.
- (2) Changes and supplements as well as termination notices need to be made in writing.

Signature of Tenderer

Signature of DPP

- (3) If the Bidder/Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement shall remain valid and binding. In such a case, the parties will strive to come to an agreement in accordance to their original intentions.
- (5) Wherever he or his as indicated in the above sections, the same may be read as he/she or his/her, as the case may be.

(For & On behalf of the DPP, AAU)

(Office Seal)

(For & On behalf of

Bidder/ Contractor)

(Office Seal)

Place _____

Date _____

Witness 1:

(Name&Address) _____

Witness 2:

(Name &Address) _____

FORM-A

Tender for:

MANDATORY INFORMATION DOCUMENTS:

DETAILS OF SIMILAR WORK EXPERIENCE CERTIFICATES

S. No	Name of work and its location	Type of Work i.e. Residential / Non Residential Building	Name of Client	Date and No. of Completion Certificate	Date of Start	Date of Completion	Final/ Approved Value of Contract (excl. items supplied free of cost by the employer) ('X')	Cost of items supplied by employer free of cost (or at fixed cost) ('Y')	Cost of Work on completion including cost of supplies free of cost or at fixed rate by employer (X+Y)	Reference and Page No. of Documentary Proof
1.										
2.										
3.										
Details of Work Experience pertaining to "Additional Qualifying Criteria" (as per NIT, if any)										Additional Criteria Details
4.										
5.										

1. Certified that the Completion Certificates of above works are enclosed with the Tender Documents.
2. Details mentioned in the above Form are as per Completion Certificates and have not been presumed.
3. If any detail is not mentioned in the Work Completion Certificate, documentary proof of the details like drawings, LOA, BOQ, completion certificate/occupation certificate, copy of final bill, etc. is to be submitted and uploaded on Tender Website along with the Completion Certificate.
4. If any of the above works are executed in JV, Then bidder shall submit such details in FORM-B.

Signature of Bidder with Seal

Signature of Tenderer

Signature of DPP

FORM-B

Tender for:

MANDATORY INFORMATION DOCUMENTS:

DETAILS OF SIMILAR WORKS EXECUTED in JV (if any)

S. No	Name of Work and its location	Name of Clients	Name of JV member	Bidder's Share % in JV	Type of Work i.e. Residential / Non Residential Building	Date and No. of Completion Certificate	Date of Start	Date of Completion	Final/ Approved Value of Contract (excl. items supplied free of cost by the employer, ('X')	Cost of Items supplied by employer free of cost or at fixed rates ('Y')	Cost of Work on completion including cost of supplies free of cost or at fixed rate (X+Y)	Reference. & Page No. of Documentary Proof
1												
2												
3												
Details of Work Experience pertaining to Additional Qualifying Criteria as per NIT (if any)											Additional Criteria Details	
4.												
5.												

If any detail is not mentioned in the Work Completion Certificate, documentary proof of detail is to be submitted and uploaded on Tender Website along with the Completion Certificate.

Signature of Bidder with Seal

Signature of Tenderer

Signature of DPP

FORM-C

FINANCIAL DETAILS

Tender For:

MANDATORY INFORMATION DOCUMENTS:

		1 st FY Rs. (In Lacs)	2 nd FY Rs. (In Lacs)	3 rd FY (& last) FY Rs. (In Lacs)
		a	b	C
i.)	Profit/Loss			
ii.)	Gross Annual Turnover of Previous 3 financial years ending as on last day of the preceding Financial Year.			
iii.)	Average Annual Turnover for previous 3 financial years (Rs. In Lacs) = (a+b+c)/3			
iv.)	Net Worth (paid up capital+reserves) as on last day of the preceding Financial Year.			
v.)	Bank Solvency amount as mentioned in the Bank Solvency Certificate			

1. Summarised page of Audited Profit & Loss Account of previous Five Financial Years duly certified by the chartered account, is to be submitted.
2. Summarized page of Audited Balance Sheet of last Financial Year (ending on last day of the preceding Financial Year) duly certified by the chartered account, is to be submitted.

**Signature of Chartered
Accountant with Seal
Membership No. :
UDIN :**

**Seal and Signature
of bidder**

Signature of Tenderer

Signature of DPP

FORM-D

Dispatch number of bank/ Date

SOLVENCY CERTIFICATE ON LETTER HEAD OF BANK

This is to state that to the best of our knowledge and information that

M/s..... having/registered office address.....
.....is customer of bank and has
been maintaining his accounts with our branch since..... . As per records available with
the bank, M/s..... can be treated as solvent
up to a limit of Rs.....(Rupees in words.....).

It is clarified that the above information is furnished and this certificate is being issued at the
specific request of the customer.

**Name, designation,
Signature with seal**

Notes:-

1. The certificate should have been issued within 6 months from original last date of the
submission of the tender.

Signature of Tenderer

Signature of DPP

FORM -E**GENERAL INFORMATION**

1.	Name of Applicant/Company	
2.	Address for correspondence	
3.	Official e-mail for communication	
4.	Contact Person: Telephone Nos. Fax Nos. Mobile	
5.	Type of Organization: a) An individual b) A proprietary firm c) A firm in partnership (Attach copy of Partnership) d) A Limited Company (Attach copy of Article of Association) e) Any other (mention the type)	
6.	Place and Year of Incorporation	
7.	Name of Directors/Partners/ Proprietor/ Owner in the organization	
8.	Name(s) and Designation of the persons , who is authorized to deal with AAU (Attach copy of power of Attorney)	
9.	Bank Details : Name of Bank, Address of Bank Branch, Account No., RTGS, IFS Code	

Signature of Bidder with Seal

Signature of Tenderer

Signature of DPP

FORM- F

Name of the Client with Address, email & phone no.

Dispatch No.....

Date:

WORK EXPERIENCE CERTIFICATE

Name of Contractor _____

1	Name of work / project & Location				
2	Name and Address of the Clients				
3	Agreement Amount				
4	Cost of work on completion				
5	Date of start				
6	Stipulated date of completion				
7	Actual date of completion				
8	Amount of compensation levied for delayed completion, if any				
9	Type of Work: Residential/ Non Residential Building				
10	No. of Basements in any Building of this work				
11	Maximum Height of any Building of this work				
12	Maximum No. of storeys of any Building of this work				
13	Performance report	Outstanding	Very Good	Good	Poor
(a)	Quality of work				
(b)	Resourcefulness				
(c)	Financial soundness				
(d)	Technical proficiency				
(e)	General behaviour				

**Date Name & Designation
Signature with Seal
of issuing Authority**

Signature of Tenderer

Signature of DPP

Form-G

AFFIDAVIT

(To be submitted by bidder on non-judicial stamp paper of Rs.100/ (Rupees Hundred only) duly attested by Notary Public)

Affidavit of Mr.S/o
R/o

I, the deponent above named do hereby solemnly affirm and declare as under:

1. That I am the Proprietor/Authorized signatory of M/s
Having its Head Office/Regd. Office at
2. That the information/documents/Experience certificates/ Bank Guarantee(s) submitted by M/s..... along with the tender for (Name of work).....to DPP, AAU are genuine and true and nothing has been concealed.
3. I shall have no objection in case DPP, AAU verifies those from issuing authority(ies). I shall also have no objection in providing the original copy of any of the document(s), in case AAU demands so for verification.
4. I hereby confirm that in case, any document, information & / or certificate submitted by me found to be incorrect / false / fabricated, DPP, AAU at its discretion may disqualify / reject / terminate the bid/contract and also place under Holiday list as per AAU Policy.

I,, the Proprietor / Authorised signatory of M/s..... do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from..... and that no part of it is false.

DEPONENT

Verified atthis.....day of

DEPONENT

ATTESTED BY (NOTARY PUBLIC)

FORM-H

GST Registration Details of Contractor/Vender	
Name	
Address (As per registration with GST Department)	
City	
Postal Code	
Region/State (Complete State Name)	
Permanent Account Number	
GSTIN ID/Provisional ID No.: (copy of Acknowledgement required)	
Type of Business (As per registration with GST)	
Service Accounting Code/HSN Code:	
Contact Person	
Phone Number and Mobile Number	
Email ID	
Compliance Rating (if updated by GSTN)	

Signature of Tenderer

Signature of DPP

FORM-I

Performa for Details of Client Organization in respect of Work Experience Certificates

(Details to be provided by the Bidder in respect of the work Experience Certificates submitted along with the Tender)

Details of client organization							
Sl. No.	Name of the Work	Name and Designation of the Experience certificate issuing authority with phone/contact number and working e-mail ID	Name, phone/contact number and working e-mail ID of the highest authority heading the project	Name of Head of the organization	Complete Postal address	E-mail ID	Phone no.
1.							
2.							
3.							

Seal and Signature of Bidder

Signature of Tenderer

Signature of DPP

CLAUSES OF CONTRACT (CC)

1.0 DEFINITIONS

The Contract means the documents forming the tender and acceptance thereof and the formal agreement executed between the competent authority on behalf of DPP, AAU and the contractor, together with the documents referred to therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Engineer-in-Charge and all these documents taken together, shall be deemed to form one contract and shall be complementary to one another.

1.1 DPP, AAU, propose to get the works executed as mentioned in the Contract on behalf of End User as Implementing agency/Executing Agency.

1.2 In the contract, the following expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them: -

- a) **APPROVAL** means approved in writing including subsequent written confirmation of previous verbal approval.
- b) **BILL OF QUANTITIES or SCHEDULE OF QUANTITIES** means the priced and completed Bill of Quantities or Schedule of Quantities forming part of the tender.
- c) **CONTRACTOR** shall mean the individual, firm, LLP or company, whether incorporated or not, undertaking the works and shall include the legal personal representative of such individual or the persons composing such firm or LLP or company, or the successors of such firm or company and the permitted assignees of such individual, firm or company.
- d) **CONTRACT VALUE** means the sum for which the tender is accepted as per the letter of Award.
- e) **DRAWINGS** mean the drawings referred to in the contract document including modifications if any and such other drawings as may from time to time be furnished and/ or approved by DPP, AAU.
- f) **DATE OF COMMENCEMENT OF WORK:** The date of start of contract shall be reckoned from 10 days after the date of issue of letter of Award.
- g) **ENGINEER-IN-CHARGE** means the Engineer of DPP, AAU, the name of whom is intimated through letter of award, or his representative duly authorized by him in writing who shall supervise the work and issue necessary instructions to the contractor in matters so delegated to him and/or take contractually permitted actions under such delegated responsibilities as they fall in purview of the Engineer in Charge under relevant clauses of GCC
- h) **LANGUAGE:** All documents and correspondence in respect of this contract shall be in English Language.
- i) **“LETTER OF AWARD”** shall mean DPP, AAU's letter or notification conveying its acceptance of the tender subject to such conditions as may have been stated therein.
- j) **MONTH** means English Calendar month 'Day' means a Calendar Day of 24 Hrs each.
- k) **AAU** shall mean Assam Agricultural University, a Government of Assam Autonomous body formed under the Assam Agricultural University Act, 1968.

- l) **DPP** shall mean Directorate of Physical Plant, a technical wing under Assam Agricultural University and headed by Director of Physical Plant, AAU.
- m) **ENGINEER-IN-CHARGE** shall mean AAU official in the rank of Executive Engineer or its equivalent or higher.
- n) **END USER** means the office or establishment who will utilise the services of the proposed project.
- o) **SCHEDULE(s)** referred to in these conditions shall mean the standard schedule of rates of the government mentioned in the Memorandum (Annexure-I) with the amendments thereto issued up to the date of receipt of the tender.
- p) **SITE** means the lands and other places on, under, in or through which the works are to be executed or carried out and any other lands or places provided by DPP, AAU/End User/owner or used for the purpose of the contract.
- q) **TENDER** means the Contractor's priced offer to DPP, AAU for the execution and completion of the work and the remedying of any defects therein in accordance with the provisions of the Contract, as accepted by the Letter of Award or Award letter. The word TENDER is synonymous with Tender and the word TENDER DOCUMENTS with "Tendering Documents" or "offer documents".
- r) **WRITING** means any manuscript typed, written or printed statement under or over signature and/or seal as the case may be.
- s) **Works or Work** shall unless there be something either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or additional.
- t) Headings in the clauses/ conditions of tender documents are for convenience only and shall not be used for interpretation of the clause/condition.
- u) Words imparting the singular meaning only also include the plurals and vice versa where the context requires. Words importing persons or parties shall include firms and corporations and organizations having legal capacities.
- v) **Excepted Risk** are risks due to riots (other than those on account of contractor's employees), war (whether declared or not) invasion, act of foreign enemies, hostilities, civil war, rebellion revolution, insurrection, military or usurped power, any acts of Government, damages from aircraft, acts of God, such as earthquake, lightening and unprecedented floods, and other causes over which the contractor has no control and accepted as such by the DPP, AAU or causes solely due to use or occupation by Government of the part of the works in respect of which a certificate of completion has been issued or a cause solely due to DPP, AAU's faulty design of works.
- w) **Market Rate** shall be the rate as decided by the Engineer-in-Charge on the basis of the prevailing cost of materials and labour at the site where the work is to be executed plus the percentage mentioned elsewhere in the tender document to cover, all overheads and profits.

2.0 PERFORMANCE GUARANTEE:

- 2.1 "Within 21 (Twenty-One) days from the date of issue of letter of Award, the contractor shall submit to DPP, AAU irrevocable performance bank guarantee of 5% of the contract value, in the form appended or Fixed Deposit Receipt (FDR) pledged in favour of DPP, AAU, from any Nationalized Bank or all Commercial schedule bank, for the due

Signature of Tenderer

Signature of DPP

and proper execution of the Contract. In case FDR of any bank is furnished by the contractor to DPP, AAU as Performance Guarantee(s) and the bank is unable to make payment against the said FDR, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to DPP, AAU to make good the deficit. The Performance Guarantees shall be initially valid up to the stipulated date of completion plus 60 days beyond that. In case the time for completion of works gets extended, the contractor shall get the validity of Performance Guarantee extended to cover such extended time for completion of work.

- 2.2 DPP, AAU reserve the right of forfeiture of the performance guarantee in the event of termination of contract or non-fulfilment under any of the clauses/ conditions of contract.
- 2.3 PBG/FDR shall be returned after successful completion/ testing/ commissioning and handing over the project to the End User up to the entire satisfaction of DPP, AAU/ End User and finalisation of Extension of Time by Engineer-in-charge.
- 2.4 In case the contractor fails to submit the performance guarantee(s) of the requisite amount within the stipulated period or extended period, letter of Award automatically will stand withdrawn and EMD of the contractor shall be forfeited.
- 2.5 In case part scope of work has been satisfactorily completed and handed over to End User/DPP, AAU by the contractor and the remaining work/buildings are under hold/suspended for more than 3 months due to some hindrance beyond control of contractor or due to non-availability of site/clearance from End User/DPP, AAU, the performance bank guarantee/FDR submitted by the contractor and available with DPP, AAU as on date, on specific request of the contractor, may be released and returned back to the contractor in lieu of submission and due verification of a fresh PBG/FDR of the equivalent amount towards balance work.

3.0 SECURITY DEPOSIT/ RETENTION MONEY

- 3.1 The Security deposit or the retention money shall be deducted from each running/ final bill of the contractor @ 5% (five per cent only) of the gross value of the Running Account/ final bill.
- 3.2 The release/refund of security deposit of the contractor shall be subject to the observance/compliance of the conditions as under and whichever is later:
 - a) Expiry of the defect liability period in conformity with provisions contained in clause 38.0 (Defect liability clause). The expiry of defect liability period shall be extended from time to time depending upon extension of time granted by DPP, AAU.
 - b) The contractor produces a clearance certificate from the labour office. As soon as the work is virtually completed, the contractor shall apply for the labour clearance certificate to the Labour Officer under intimation to the Engineer-in-Charge. The Engineer-in-Charge, on receipt of the said communication, shall write to the Labour Officer to intimate if any complaint is pending against the contractor in respect of the work. If no complaint is pending, on record till after 3 months after completion of the work and/or no communication is received from the Labour Officer to this effect till six months after the date of completion, it will be deemed to have received the clearance certificate.
- 3.3 DPP, AAU reserves the right of part or full forfeiture of security deposit in addition to other claims in the event of contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract.

4.0 MOBILIZATION ADVANCE

4.1 Mobilization advance up to maximum of amount as mentioned in the “Memorandum (Annexure-I)” shall be paid to the contractor, if requested by him, on submission of irrevocable Bank Guarantee valid for contract period of an amount 1.1 times of the mobilization advance to take care of advance and interest at prescribed rate from a nationalized bank or all Commercial scheduled bank in the enclosed Performa. The Mobilization advance shall be interest bearing @ as mentioned in the “Memorandum (Annexure-I)”.

This advance shall be paid in three installments as follows:

- i) First Installment of fifty percent of total mobilization advance shall be paid after the agreement is signed and upon submission of performance guarantee for full amount as specified.
- ii) 2nd installment of twenty-five (25%) percent of total mobilization advance will be paid after the setting up of site office and site laboratory, complete mobilization of plant and machinery, scaffolding & shuttering materials etc.
- iii) The Balance twenty-five (25%) percent of total mobilization advance shall be paid on completion of 10% of work in terms of cost and after the contractor has fully mobilized the work at site.

The advance so paid to the Contractor shall only be used in execution of this Contract including setting up of site office and site laboratory, complete mobilization of plant and machinery, scaffolding & shuttering materials etc.

4.2 The mobilization advance bear simple interest at the rate as mentioned in the Memorandum (Annexure-I) and shall be calculated from the date of payment to the date of recovery (365 days in a year) both days inclusive, on the outstanding amount of advance. Recovery of such mobilization advanced including interest shall be made by the deduction from the contractor’s bills commencing after first ten percent of the gross value of the work is executed and paid, on pro-rata percentage basis to the gross value of the work billed beyond 10% in such a way that the entire advance is recovered by the time eighty percent of the gross value of the contract is executed and paid, together with interest due on the entire outstanding amount up to the date of recovery of the installment.

In case, for any reason whatsoever, the outstanding mobilization advance including interest accrued thereupon, at any stage of the project, exceeds the amount of BG available with DPP, AAU for the purpose, the contractor shall submit an additional bank guarantee of 10% of outstanding mobilization advance valid for the full contract period to cater to additional interest liability.

In case the work could not be commenced for a considerable period, DPP, AAU will also have the right to seek the refund of Mobilization Advance along with accrued interest. In case of failure on the part of Contractor to return the Mobilization advance and accrued interest, DPP, AAU reserves the right to forfeit the Bank Guarantee submitted by contractor for the purpose as well as other dues payable to the contractor and adjust the same towards Principal amount and accrued interest.

4.3 The bank guarantee submitted by contractor against mobilization advance shall initially be made for the full amount as mentioned in para 4.1 above and valid for the contract period, and be kept renewed from time to time to cover the balance amount and likely period of completion of recovery together with interest. However, the contractor can submit part bank guarantees against the mobilization advance in as many numbers as per proposed number of recovery installments equivalent to the amount of each installment.

- 4.4 Notwithstanding what is contained above, no mobilization advance whatsoever shall be payable, if payment of mobilization advance is not mentioned in the Memorandum (Annexure-1).

*** NOTE: AAU shall not pay any mobilization advance to the contractor.**

5.0 SECURED ADVANCE AGAINST NON-PERISHABLE MATERIALS

Interest free secured advance up-to a maximum of 75 % (seventy five percent) of the cost/Market Value of the Materials or the 75 % (seventy five percent) cost of materials as derived from the tendered item rate of the contractor, whichever is less, required for incorporation in the permanent works and brought to site and duly certified by DPP, AAU site Engineer shall be paid to the Contractor for all non-perishable items. The advance will be paid only on submission of Indemnity Bond in the prescribed pro-forma.

The contractor shall construct suitable go-down at the site of work for safe storage of the materials against any possible damages due to sun, rain, dampness, fire, theft etc. at his own cost. He shall also employ necessary watch & ward establishment for the purpose at his costs and risks.

Such secured advance shall also be payable on other items of perishable nature, fragile and combustible with the approval of the Engineer-in-Charge provided the contractor provides a comprehensive insurance cover for the full cost of such materials. The decision of the Engineer-in-Charge shall be final and binding on the contractor in this matter. No secured advance shall however, be paid on high-risk materials such as ordinary glass, sand, petrol, diesel etc.

5.1 Recovery of Secured Advance

When materials on account of which an advance has been made under clause 5.0 are incorporated in the work, the amount of such advance shall be recovered / deducted from the next payment made under any of the clauses of this contract.

Amount of advance against each material shall be recovered within 3 months from the date of payment. In case recovery could not be made within the above period due to any reason, interest as applicable to mobilization advance and mentioned in the Memorandum (Annexure-1) shall be charged on the outstanding advance amount which shall be recovered/deducted on monthly basis.

6.0 DEVIATIONS / VARIATIONS EXTENT AND PRICING

The Engineer-in-Charge shall have power (i) to make any alterations in, omissions from, additions to or substitutions for, the original specifications, drawings, designs and instructions that may appear to him to be necessary during the progress of the work, (ii) to omit part of the works in case of non-availability of a portion of the site or for any other reasons and the contractor shall be bound to carry out the works in accordance with any instructions given to him in writing signed by the Engineer-in-Charge and such alterations, omissions, additions, or substitutions shall form part of the contract as if originally provided therein and any altered, additions or substituted works which the contractor may be directed to do in the manner specified above as part of the work, shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work except as hereunder provided:

- 6.1 The time for the completion of the work shall, in the event of any deviations resulting in additional cost over the tendered value sum being ordered be extended, if requested by the contractor, as follows:

- (i) in the proportion which the additional cost of the altered, additional or substituted work bears to the original tendered value plus

- (ii) 25% of the time calculated in (i) above or such further additional time as may be considered reasonable by the Engineer-in-Charge.

6.2 If the extra items include any work for which no rate is specified in the contract, then such work shall be carried out at the rates entered in the schedule of rates (as mentioned in Memorandum (Annexure-I)) for Civil/ Sanitary Works minus/plus the percentage which the tendered amount of scheduled items bears with the estimated amount of schedule items based on the Schedule of Rates (as mentioned in Memorandum (Annexure-I) for Civil/ Sanitary Works). The scheduled item means the items appearing in the Schedule of Rates (as mentioned in Memorandum (Annexure-I) for Civil/ Sanitary Works) which shall be applicable in this clause. This clause will apply mutates mutandis to electrical work except that Electrical Schedule of Rates as mentioned in Memorandum (Annexure-I) will be considered in place of Civil/ Sanitary works Schedule of rates as mentioned in Memorandum (Annexure-I).

However, in the case of extra item(s), (items that are completely new, and are in addition to the items contained in the contract, and not included in the schedule of rates (as mentioned in Memorandum (Annexure-I))), the contractor may within fifteen days of receipt of order or occurrence of the item(s) claim rates, supported by proper analysis, for the work and the engineer-in-charge shall within one month of the receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.

In the case of substituted items (items that are taken up with partial substitution or in lieu of items of work in the contract), the rate for the agreement item (to be substituted) and substituted item shall also be determined in the manner as mentioned in the following Para:

- (a) If the market rate for the substituted item so determined is more than the market rate of agreement item (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so increased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted).
- (b) If the market rate for the substituted item so determined is less than the market rate of the agreement (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so decreased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted)

In the case of contract item(s), substituted item(s), contract cum substituted items, which exceed the limits laid down in Memorandum (Annexure-I), the contractor shall within fifteen days of receipt of order of occurrence of the excess, claim revision of the rates, supported by proper analysis for the work in excess of the above mentioned limits, provided that if the rates so claimed are in excess of the rates specified in the scheduled of quantities, the Engineer-in-Charge shall within one month of receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the Contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.

6.3 The provisions of the preceding paragraph shall also apply to the decrease in the rates of items for the work in excess of the limits laid down in Memorandum (Annexure-I), and the Engineer-in-charge shall after giving notice of the contractor within one month of occurrence of the excess and after taking into consideration any reply received from him within fifteen days of the receipt of the notice

revise the rates for the work in question within one month of the expiry of the said period of fifteen days having regard to the market rates.

- 6.4 The contractor shall send to the Engineer-in-Charge once every three months, an up-to-date account giving complete details of all claims for additional payments to which the contractor may consider himself entitled and of all additional work ordered by the Engineer-in-Charge which he has executed during the preceding quarter failing which the contractor shall be deemed to have waived his right. However, the Engineer-in-charge may authorize consideration of such claims on merits.
- 6.5 For the purpose of operation of Memorandum (Annexure-I), the following works shall be treated as works relating to foundation unless and otherwise defined in the Contract:
- (i) For Buildings: All works upto 1.2 metres above ground level or up to floor 1 level whichever is lower.
 - (ii) For abutments, piers and well staining: All works upto 1.2m above the bed level.
 - (iii) For retaining walls, wing walls, compound walls, chimneys, overhead reservoirs/tanks and other elevated structures: All works upto 1.2 metres above the ground level.
 - (iv) For reservoirs/tanks (other than overhead reservoirs/tanks). All works upto 1.2 metres above the ground level.
 - (v) For basement: All works upto 1.2m above ground level or upto floor 1 level whichever is lower.
 - (vi) For Roads, all items of excavation and filling including treatment of sub base.
- 6.6 Any operation incidental to or necessarily has to be in contemplation of tenderer while filling, tender or necessary for proper execution of the item included in the Schedule of quantities or in the schedule of rates mentioned above, whether or not specifically indicated in the description of the item and the relevant specifications shall be deemed to be included in the rates quoted by the tenderer or the rate given in the said schedule or rates as the case may be Nothing extra shall be admissible for such operations.
- 6.7 Market Rates to be determined as per various sub-clauses under the clause 6.0 shall be on the basis of **prevailing rates of Material excluding GST (unless mentioned otherwise), Relevant Labour authority rate for Labour, market rates of T&P etc. plus 15% towards Contractors' Profits and Overheads.**

The following factors may be considered in the justification of rates on which **Contractor's overhead & profit** shall not be applicable:

- Buildings and Other Construction Worker Cess as applicable in the state of work place
- EPF (Employer Contribution) component, as per EPF act on the portion of labour's wages
- GST on works contract

7.0 ESCALATION

No claim on account of any escalation on whatsoever ground shall be entertained at any stage of works. All rates as per Bill of Quantities (BOQ) quoted by contractor shall be firm and fixed for entire contract period as well as extended period for completion of the works. No escalation shall be applicable on this contract.

8.0 COMPENSATION FOR DELAY

If the contractor fails to maintain the required progress in terms of clause 16.0 or relevant clause of GCC & Special Conditions of Contract, to complete the work and clear the site on or before the contract or extended date of completion, he shall, without prejudice to any other right or remedy available under the law to the DPP, AAU on account of such breach, pay as agreed compensation the amount calculated at the rates stipulated below (plus GST extra) as the Engineer in charge (whose decision in writing shall be final and binding) may decide on the amount of awarded value of the work for every completed day / week (as applicable) that the work remains incomplete.

- i) ***Compensation for delay of work @ 0.5% of the awarded value of Contract per week of Delay.***

Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10% of the Awarded Value of work (exclusive of GST) or of the Tended Value of the item or group of items of work (exclusive of GST) for which a separate period of completion is originally given. The amount of compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with DPP, AAU.

In case, the contractor does not achieve a particular milestone mentioned elsewhere in the tender document or the re-scheduled milestone(s), the amount shown against that milestone shall be withheld, to be adjusted against the compensation levied at the final grant of Extension of Time. With-holding of this amount or failure to achieve a milestone, shall be automatic without any notice to the Contractor. However, the withheld amount against the milestone shall be released on achieving that milestone subsequently. In case the contractor fails to achieve a milestone and subsequent milestone(s), the amount mentioned against each milestone(s) not completed shall be withheld combinedly. Further, no interest, whatsoever, shall be payable on such withheld amount.

9.0 ACTION IN CASE WORK NOT DONE AS PER SPECIFICATIONS

All works under or in course of execution or executed in pursuance of the contract, shall at all times be open and accessible to the inspection and supervision of the Engineer-in-charge, his authorized subordinates in charge of the work and all the superior officers under DPP, or any organization engaged by the DPP, AAU for Quality Assurance and the contractor shall, at all times, during the usual working hours and at all other times at which reasonable notice of the visit of such officers has been given to the contractor, either himself be present to receive orders and instructions or have a responsible agent duly accredited in writing, present for that purpose. Orders given to the Contractor's agent shall be considered to have the same force as if they had been given to the contractor himself.

If it shall appear to the Engineer-in-charge or his authorized subordinates in-charge of the work or to the officer of Quality Assurance or his subordinate officers or the officers of the organization engaged by the DPP, AAU for Quality Assurance or his subordinate officers, that any work has been executed with unsound, imperfect, or unskilful workmanship, or with materials or articles provided by him for the execution of the work which are unsound or of a quality inferior to that contracted or otherwise not in accordance with the contract, the contractor shall, on demand in writing which shall be made within twelve months of the completion of the work from the Engineer-in-Charge

specifying the work, materials or articles complained of notwithstanding that the same may have been passed, certified and paid for forthwith rectify, or remove and reconstruct the work so specified in whole or in part, as the case may require or as the case may be, remove the materials or articles so specified and provide other proper and suitable materials or articles at his own charge and cost. In the event of the failing to do so within a period specified by the Engineer-in-Charge in his demand aforesaid, then the contractor shall be liable to pay compensation at the same rate as under clause 8.0 of the contract (for non-completion of the work in time) for this default. In such case the Engineer-in-Charge may not accept the item of work at the rates applicable under the contract but may accept such items at reduced rates as the Engineer in charge may consider reasonable during the preparation of on account bills or final bill if the item is so acceptable without detriment to the safety and utility of the item and the structure or he may reject the work outright without any payment and/or get it and other connected and incidental items rectified, or removed and re-executed at the risk and cost of the contractor. Decision of the Engineer-in-Charge to be conveyed in writing in respect of the same will be final and binding on the contractor.

10.0 ACTION IN CASE OF BAD WORK

If it shall appear to the Engineer-in-Charge or his authorized representative in charge of the work or to the Chief Technical Examiner or to any other inspecting agency of Government/ State Government/ Owner where the work is being executed, that any work has been executed with unsound, imperfect, or unskilful workmanship or with materials of any inferior description, or that any materials or articles provided by him for the execution of the work are unsound or of a quality inferior to that contracted for or otherwise not in accordance with the contract, the contractor shall on demand in writing which shall be made within twelve months of the completion of the work from the Engineer-in-Charge specifying the work, materials or articles complained of notwithstanding that the same may have been passed, Certified and paid for forthwith rectify, or remove and reconstruct the work so specified in whole or in part as the case may require or as the case may be, remove the materials or articles so specified and provide other proper and suitable materials or articles at his own proper charge and cost, and in the event of his failing to do so within a period to be specified by the Engineer-in-Charge in his demand aforesaid while the contractor failure to do so shall continue, the Engineer-in-Charge may rectify or remove and re-execute the work or remove and replace with others, the material or articles complained of as the case may be at the risk and expense in all respects of the contractor.

11.0 CANCELLATION/DETERMINATION OF CONTRACT IN FULL OR PART

11.1 Subject to other provisions contained in this clause the Engineer-in-Charge may, without prejudice to his any other rights or remedy against the contractor in respect of any delay, inferior workmanship, any claims for damages and /or any other provisions of this contract or otherwise, and whether the date of completion has or has not elapsed, by notice in writing absolutely determine the contract in any of the following cases:

- i) If the contractor having been given by the Engineer-in-Charge a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or un-workmanlike manner shall omit to comply with the requirement of such notice for a period of seven days thereafter; or
- ii) If the contractor has, without reasonable cause, suspended the progress of the work or has failed to proceed with the work with due diligence so that in the opinion of the Engineer-in-Charge (which shall be final and binding) he will be unable to secure completion of the work by the date for completion and continues to do so after a notice in writing of seven days from the Engineer-in-Charge; or

- iii) If the contractor fails to complete the work within the stipulated date or items of work with individual date of completion, if any stipulated, on or before such date(s) of completion and does not complete them within the period specified in a notice given in writing in that behalf by the Engineer-in-Charge; or
- iv) If the contractor persistently neglects to carry out his obligations under the contract and / or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the Engineer-in-Charge; or
- v) If the contractor shall offer or give or agree to give to any person in DPP, AAU service or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any action relation to the obtaining or execution of this or any other contract for DPP, AAU.
- vi) If the contractor shall enter into a contract with DPP, AAU in connection with which commission has been paid or agreed to be paid by him or to his knowledge, unless the particulars of any such commission and the terms of payment thereof have been previously disclosed in writing to the Engineer-in-Charge; or
- vii) If the contractor shall obtain a contract with DPP, AAU as a result of wrong tendering or other non-bona-fide methods of competitive tendering.
- viii) If the contractor being an individual, or if a firm, any partner thereof shall at any time be adjudged insolvent or have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or composition (other than a voluntary liquidation for the purpose of amalgamation or reconstruction) under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or composition or arrangement for the benefit of his creditors or purport so to do, or if any application be made under any Insolvency Act for the time being in force for the sequestration of his estate or if a trust deed be executed by him for benefit of his creditors; or
- ix) If the contractor being a company, shall pass a resolution or the Court shall make an order for the winding up of the company, or a receiver or manager on behalf of the debenture holders or otherwise shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or manager; or
- x) If the contractor shall suffer an execution being levied on his goods and allow it to be continued for a period of 21 days, or.
- xi) If the contractor assigns, transfers, sublets (engagement of labour on a piece-work basis or of the labour with materials not to be incorporated in the work, shall not be deemed to be subletting) or otherwise parts with or attempts to assign, transfer sublet or otherwise parts with the entire works or any portion thereof without and prior written approval of the Engineer-in-Charge.

When the contractor has made himself liable for action under any of the cases aforesaid, the Engineer-in-Charge may without prejudice to any other right or remedy which shall have accrued or shall accrue hereafter to DPP, AAU, by a notice in writing to cancel the contract as whole or only such items of work in default from the Contract, the Engineer-in-charge shall have powers:

- a) To determine or rescind the contract as aforesaid in full or part (of which termination or rescission notice in writing to the contractor under the hand of the Engineer-in-Charge shall be conclusive evidence) and get the same executed at

the risk & cost of the contractor. Upon such determination or rescission the already retained security deposit recovered under the contract and performance guarantee shall be liable to be forfeited and un-used materials, construction plants, implements, temporary buildings, etc. shall be taken over and shall be absolutely at the disposal of the DPP, AAU. or

- b) To employ labour and to supply materials to carry out the work or any part of the work debiting the contractor with the cost of the labour and the price of the materials of the amount of which cost and price certified by the Engineer-in-Charge shall be final and conclusive) and/ or
- c) After giving notice to the contractor to measure up the work of the contractor and to take such whole, or the balance or part thereof as shall be un-executed or delayed with reference to the General Conditions of Contract clause no. 24.0 and/ or relevant clause of Special Conditions of Contract, out of his hands and to give it to another contractor to complete.

11.2 Any sums in excess of the amounts due to DPP, AAU and unsold materials, constructional plant etc. shall be returned to the contractor, provided always that if cost or anticipated cost of completion by DPP, AAU of the works or part of the works is less than the amount which the contractor would have been paid had he completed the works or part of the works, such benefit shall not accrue to the contractor.

11.3 In the event of anyone or more of the above courses being adopted by the Engineer-in-Charge the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered into any engagements or made any advances on account or with a view to the execution of the work or the performance of the contract. And in case action is taken under any of the provision aforesaid the contractor shall not be entitled to recover or be paid any sum for any work thereof or actually performed under this contract unless and until the Engineer-in-Charge has certified in writing the performance of such work and the value payable in respect thereof and he shall only be entitled to be paid the value so certified.

12.0 CONTRACTOR LIABLE TO PAY COMPENSATION EVEN IF ACTION NOT TAKEN UNDER CLAUSE 11.0

In any case in which any of the powers conferred upon the Engineer-in- Charge by relevant clause thereof, shall have become exercisable and the same are not exercised, the non-exercise thereof shall not constitute a waiver of any of the conditions hereof and such powers shall notwithstanding be exercisable in the event of any future case of default by the contractor and the liability of the contractor for compensation shall remain unaffected. In the event of the Engineer-in-Charge putting in force all or any of the powers vested in him under any clause he may, if he so desires after giving a notice in writing to the contractor, take possession of (or at the sole discretion of the Engineer-in-Charge which shall be final and binding on the contractor) use as on hire (the amount of the hire money being also in the final determination of the Engineer-in-Charge) all or any tools, plant, materials and stores, in or upon the works, or the site thereof belonging to the contractor, or procured by the contractor and intended to be used for the execution of the work/or any part thereof, paying or allowing for the same in account at the contract rates, or in the case of these not being applicable, at current market rates to be certified by the Engineer-in-Charge, whose certificate thereof shall be final and binding on the contractor and/or direct the contractor, clerk of the works, foreman or other authorized agent to remove such tools, plant, materials, or stores from the premises (within a time to be specified in such notice) in the event of the contractor failing to comply with any such requisition, the Engineer-in-Charge may remove them at the contractor's expense or sell them by auction or private sale on account of the contractor and his risk in all respects and

Signature of Tenderer

Signature of DPP

the certificate of the Engineer-in-Charge as to the expenses of any such removal and the amount of the proceeds and expenses of any such sale shall be final and conclusive against the contractor.

13.0 CARRYING OUT PART WORK AT RISK & COST OF CONTRACTOR

If contractor:

- (i) At any time makes default during currency of work or does not execute any part of the work with due diligence and continues to do so even after giving a notice in writing of 7 days in this respect from the Engineer-in-Charge; or
- (ii) Commits default in complying with any of the terms and conditions of the contract and does not remedy it or takes effective steps to remedy it within 7 days even after a notice in writing is given in that behalf by the Engineer-in-Charge; or
- (iii) Fails to complete the work(s) or items of work with individual dates of completion, on or before the date(s) so determined, and does not complete them within the period specified in the notice given in writing in that behalf by the Engineer-in-Charge.

The Engineer-in-Charge without invoking action under clause 11.0 of contract may, without prejudice to any other right or remedy against the contractor which have either accrued or accrue thereafter to DPP, AAU, by a notice in writing to take the part work/part incomplete work of any item(s) out of his hands and shall have powers to:

- (a) Take possession of the site and any materials, constructional plant, implements, stores, etc., thereon; and/or
- (b) Carry out the part work / part incomplete work of any item(s) by any means at the risk and cost of the contractor.

The Engineer-in-Charge shall determine the amount, if any, is recoverable from the contractor for completion of the part work/ part incomplete work of any item(s) taken out of his hands and execute at the risk and cost of the contractor, the liability of contractor on account of loss or damage suffered by DPP, AAU because of action under this clause shall not exceed 10% of the tendered value of the work.

In determining the amount, credit shall be given to the contractor with the value of work done in all respect in the same manner and at the same rate as if it had been carried out by the original contractor under the terms of his contract, the value of contractor's materials taken over and incorporated in the work and use of plant and machinery belonging to the contractor. The certificate of the Engineer-in-Charge as to the value of work done shall be final and conclusive against the contractor provided always that action under this clause shall only be taken after giving notice in writing to the contractor. Provided also that if the expenses incurred by the department are less than the amount payable to the contractor at his agreement rates, the difference shall not be payable to the contractor.

Any excess expenditure incurred or to be incurred by DPP, AAU in completing the part work/ part incomplete work of any item(s) or the excess loss of damages suffered or may be suffered by DPP, AAU as aforesaid after allowing such credit shall without prejudice to any other right or remedy available to DPP, AAU in law or per as agreement be recovered from any money due to the contractor on any account, and if such money is insufficient, the contractor shall be called upon in writing and shall be liable to pay the same within 30 days.

If the contractor fails to pay the required sum within the aforesaid period of 30 days, the Engineer-in-Charge shall have the right to sell any or all of the contractors' unused materials, constructional plant, implements, temporary building at site etc. and adjust the proceeds of sale thereof towards the dues recoverable from the contractor under the contract and if thereafter there remains any balance outstanding, it shall be recovered in accordance with the provisions of the contract.

In the event of above course being adopted by the Engineer-in-Charge, the contractor shall have no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials or entered into any engagements or made any advance on any account or with a view to the execution of the work or the performance of the contract.

14.0 SUSPENSION OF WORKS

a) The contractor shall, on receipt of the order in writing of the Engineer-in-charge, suspend the progress of the works or any part thereof for such time and in such manner as the Engineer-in-charge may consider necessary for any of the following reasons:

- i) On account of any default on part of the contractor, or
- ii) For proper execution of the works or part thereof for reason other than the default of the contractor, or
- iii) For safety of the works or part thereof.

The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Engineer-in-charge.

(b) If the suspension is ordered for reasons (ii) and (iii) in sub-Para (a) above.

- i) The contractor shall be entitled to an extension of the time equal to the period of every such suspension plus 25% for completion period. No adjustment in contract price will be allowed for reasons of such suspension.
- ii) In the event of the Contractor treating the suspension as an abandonment of the Contract by DPP, AAU, he shall have no claim to payment of any compensation on account of any profit or advantage which he may have derived from the execution of the work in full.

15.0 TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR

Without prejudice to any of the right or remedies under this contract if the contractor dies, the Engineer in-charge shall have the option of terminating the contract without compensation to the contractor.

16.0 TIME ESSENCE OF CONTRACT & EXTENSION FOR DELAY

16.1 The time allowed for execution of the Works as specified in the Memorandum (Annexure-I) or the extended time in accordance with these conditions shall be the essence of the contract. The execution of the works shall commence from such time period as mentioned in MEMORANDUM (ANNEXURE – I) or the date on which the Engineer-in-Charge issues written orders to commence the work. If the Contractor commits default in commencing the execution of the work as aforesaid, the DPP, AAU shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money & performance guarantee absolutely.

The Critical milestones to be achieved during execution of the contract within overall scheduled completion period and the amount to be withheld in case of non-achievement of the same are stated at Annexure-IA.

- 16.2 The Contractor shall submit as per the time-schedule as intimated/directed by Engineer Incharge of DPP, AAU in LoA or afterwards in the kick-off meeting, a Time and Progress Chart (CPM/ PERT/ Quantified Bar Chart) and get it approved by the Engineer-in-Charge. The Chart shall be prepared in direct relation to the time stated in the contract documents for completion of items of the works/milestone(s) included in 'SCC' or the 'Annexure-I-A to NIT. It shall indicate the forecast (mile-stones) of the dates of commencement and completion of various items, trades, sections of the work and may be amended as necessary by agreement between the Engineer-in-Charge and the Contractor within the limitations of time stipulated in the Contract documents and further to ensure good progress during the execution of the work. The physical progress report including photographs shall be submitted by the contractor on the prescribed format & the intervals (not exceeding one month) as decided by the Engineer in Charge.
- 16.3 If the work(s) be delayed by any of the following events/eventualities which directly or indirectly make it legally or physically impossible to carry-on of supplies or execution of works on the site, and which are unforeseeable or unusual as per norms/trends/practices in the trade:
- i) Force-majeure or
 - ii) Abnormally bad weather, or
 - iii) Serious loss or damage by fire, or
 - iv) Civil commotion, Rioting, WAR or local commotion of workmen, strike or lockout, affecting any or the trades employed on the work, or other similar issues of Law & Order, or
 - v) Delay on the part of other contractors or tradesmen engaged by Engineer-in-Charge in executing work not forming part of the Contract, or
 - vi) Non-availability of stores, which are responsibility of the DPP, AAU or, Lack of statutory approvals, that are beyond the scope of works of the contractor, or
 - vii) Non-availability or break down of tools and plant to be supplied or supplied by DPP, AAU or,
 - viii) Any other cause which, in the absolute discretion of the DPP, AAU, is beyond the Contractor's control, then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Engineer-in-Charge within 07 days but shall nevertheless use constantly his best endeavour to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the works.
- 16.4 Request for rescheduling of Milestones and extension of time, to be eligible for consideration, shall be made by the Contractor in writing within fourteen days of the happening of the event causing delay along with the reasons in the prescribed form. The Contractor may also, if practicable, indicate in such a request the period for which rescheduling of Milestones/ extension is desired. In any such case DPP, AAU may give a fair and reasonable extension of time for completion of work/rescheduling of Milestone(s). Such extension shall be communicated to the Contractor by the Engineer-in-Charge in writing within a reasonable time from the receipt of such request. Non

application by the contractor for extension of time/rescheduling of Milestone(s) shall not be a bar for giving a fair and reasonable extension/rescheduling of Milestone(s) by the Engineer-in-Charge and the extension of time/rescheduling of Milestone(s) so given by the Engineer-in-Charge shall be binding on the contractor.

17.0 TIME SCHEDULE & PROGRESS

- 17.1 Time allowed for carrying out all the works as entered in the tender shall be as mentioned in the "Memorandum (Annexure-I)" which shall be reckoned from the 10th day from the date on which the letter of Award is issued to the Contractor. Time shall be the essence of the contract and contractor shall ensure the completion of the entire work within the stipulated time of completion.
- 17.2 The contractor shall also furnish, as per the time-schedule as intimated/directed by Engineer Incharge of DPP, AAU in LoA or afterwards in the kick-off meeting, a CPM network/ PERT chart/ Bar Chart for completion of work within stipulated time. This will be duly got approved from Engineer incharge of DPP, AAU and shall be in conformity with Execution Milestones included in 'SCC' or the 'Annexure-I-A to NIT'. This approved Network/ PERT Chart shall form a part of the agreement. Achievement of milestones as well as total completion has to be within the time period allowed.
- 17.3 Contractor shall mobilize and employ sufficient resources for completion of all the works as indicated in the agreed BAR CHART/PERT Network. No additional payment will be made to the contractor for any multiple shift work or other incentive methods contemplated by him in his work schedule even though the time schedule is approved by the Engineer-in-Charge.
- 17.4 During the currency of the work the contractor is expected to adhere to the time schedule on mile stone and total completion and this adherence will be a part of Contractor's performance under the contract. During the execution of the work contractor is expected to participate in the review and updating of the Network/BAR CHART undertaken by the DPP, AAU. These reviews may be undertaken at the discretion of Engineer-in-charge either as a periodical appraisal measure or when the quantum of work order on the contractor is substantially changed through deviation orders or amendments. The review shall be held at site or any of the offices of DPP, AAU/owner /consultant at the sole discretion of DPP, AAU. The contractor will adhere to the revised schedule thereafter. The approval to the revised schedule resulting in a completion date beyond the stipulated date of completion shall not automatically amount to a grant of extension of time to the contractor.
- 17.5 Contractor shall submit (as directed by Engineer-in-Charge) progress reports on a computer-based program (program and software to be approved by Engineer-in-Charge) highlighting status of various activities and physical completion of work. The contractor shall send completion report with as built drawings to the office of Engineer-in-Charge, of DPP, AAU in writing within a period of 30 days of completion of work.

The photographs of the project taken on last day of every month indicating progress of work (in soft copies) shall be attached along with the physical progress reports to be submitted to Engineer-in-charge.

18.0 TAXES AND DUTIES

- 18.1 The contract price is inclusive of all taxes, duties, cess and statutory levies payable under any law (as applicable on the date of submission of bid) by the contractor in connection with execution of the contract.
The contract price will be adjusted prospectively for any increase / decrease in the GST rate on works contract notified by Government of India.

- 18.2 Notwithstanding anything contained in clause 18.1, the contractor shall ensure payment of appropriate taxes, cess, levies, etc. on the items of supplies and works made good under the contract. The contractor shall take/ obtain registration under the applicable enactment levying tax/ levy/cess on supply of goods or services under the contract and issue invoice having all the particulars prescribed under the applicable provisions of the law, including. description of goods/services, rate and amount of tax paid or payable on the supplies made under the contract, so that DPP, AAU can avail credit of such tax, wherever applicable. The contractor shall comply with all applicable provision of Goods and Service Tax (GST) levied by Union Government and State Governments (CGST, UTGST, SGST and IGST). The contractor shall get himself registered and discharge his obligations for payment of taxes, filing of returns etc. under the appropriate provisions of law in respect of all the taxes, duties, levies, cess, etc. DPP, AAU would have right to seek necessary evidence that the contractor is registered under the law and duly discharging its obligations under the tax law, enabling DPP, AAU to avail input tax credit.
Whenever interest is payable on reversal of Input Tax Credit (ITC) for non-payment of value and tax of supply under GST Act, due to any default on contractor's part (i.e due to poor performance/quality or non-fulfilment of terms of contract), the amount of interest so levied on DPP, AAU shall be recovered from the contractor.
- 18.3 In case any law requires DPP, AAU to pay tax/ levy/cess on the contract price under any law for the time being in force, (such as GST, royalty on minerals, works contract taxes on reverse charge basis, etc.) the amount of tax/levy/cess so deposited by DPP, AAU on this behalf would be considered as paid to the contractor and, accordingly, the price payable to the contractor would stand reduced to that extent.
- 18.4 In case the contractor does not deposit or file the tax/levy/cess with appropriate authority/department, and which is payable-by or lived on contractor on account of execution of this contract, or if any such tax/levy/cess (such as GST, WCT, royalty on minerals etc.) is deposited by or recovered from DPP, AAU but is actually payable by or levied on the contractor, or, if the contractor has not provided the invoice or other relevant document pertaining to deposit/credit of such tax/levy/cess to DPP, AAU, showing/ proving deposit of appropriate the amount of tax/levy/cess, or has not uploaded the document in computerised tax network as per prevailing law, leading to non-availability of inputs credit of the tax to DPP, AAU, the amount equivalent to such tax shall be deducted from the contract price.
- 18.5 Stamp duty and registration charges, if any, payable on the executed contract document, shall be borne by the contractor. .
- 18.6 Tax deduction at source, if any, shall be made by DPP, AAU as per law applicable from time to time from the amount payable to the contractor.

19.0 INCOME TAX DEDUCTION (TDS)

Income tax deductions shall be made from all payments made to the contractor including advances, in respect of the work/ project undertaken by the contractor, in accordance with the provisions of the Income Tax Act and Rules made there under prevailing and in force from time to time.

20.0 ROYALTY ON MATERIALS:

- 20.1 The contractor shall deposit royalty and obtain necessary permit for supply of bajri, stone, kankar, sand and other materials etc as per the prevailing Government of Assam notification and quoted rates shall be inclusive of royalty.
- 20.2 The contractor shall be deemed to have inspected the site, its surrounding and

Signature of Tenderer

Signature of DPP

acquainted itself with the nature of the ground, accessibility of the site and full extent and nature of all operations necessary for the full and proper execution of the contract, space for storage of materials, constructional plant, temporary works, restrictions on the plying of heavy vehicles in area, supply and use of labour, materials, plant, equipment and laws, rules and regulations, if any, imposed by the local authorities.

- 20.3 The rates and prices to be tendered in the bill of quantities are for completed and finished items of works and complete in all respects. It will be deemed to include all constructional plant, labor, supervision, materials, transport, all temporary works, erection, maintenance, contractor's profit and establishment/overheads, together with preparation of designs & drawings pertaining to casting yard, shop drawing, fabrication drawing (if required), staging form work, stacking yard, etc. all general risk, all taxes, royalty, duties, cess, octroi and other levies, insurance liabilities and obligations set out or implied in the tender documents and contract.
- 20.4 If any temporary/ permanent structure is encountered or safety of such structure in the vicinity is endangered due to execution of the project, the contractor has to protect the structures by any means as per direction of Engineer-in-Charge. If any damage is caused to any temporary or permanent structure(s) in the vicinity due to execution of the project, the contractor has to make good the same by any means as per direction of Engineer-in-Charge. The contractor should inspect the site of work from this point of view. The cost to be incurred in this regard shall be deemed to be included in his quoted rates of BOQ items and the contractor shall not be entitled for any extra payment in this regard.

21.0 INSURANCE OF WORKS ETC

21.1 Contractor is required to take Contractor's All Risk (CAR) policy or erection all risk policy (as the case may be) from an approved insurance company in the joint name with first name of DPP, AAU and bear all costs towards the same for the full period of execution of works including the defect liability period for the full amount of contract against all loss of damage from whatever cause arising other than excepted risks for which he is responsible under the terms of the contract and in such manner that the DPP, AAU and the contractor are covered during the period of construction of works and/or also covered during the period of defect liability for loss or damage

- a. The work and the temporary works to the full value of such works.
- b. The materials, constructional plant, cantering, shuttering and scaffolding materials and other things brought to the site for their full value.

The contractor is required to submit the original policy document and the receipt for payment of the current premium to DPP, AAU.

In case, the contract value gets enhanced by more than 25 percent due to any deviation /variation/ extra items, the contractor shall submit additional insurance policy for the enhanced contract value.

21.2 INSURANCE UNDER WORKMEN COMPENSATION ACT

Contractor is required to take adequate insurance coverage as prescribed under the Workman Compensation Act, 1923 amended from time to time from an approved insurance company and pay premium charges thereof.

The contractor is required to submit the original policy document and the receipt for payment of the current premium to DPP, AAU.

If the Contractor fails to effect or keep in force or provide adequate cover in the Insurance policies mentioned in this sub-clause, or any other insurance which he might

be required to effect under the Contract, then in such cases, the Employer may effect and keep in force any such insurance or further insurance and the cost and expenses incurred by him in this regard shall be deductible from payments due to the Contractor or from the Contractor's Performance Guarantee.

21.3 THIRD PARTY INSURANCE

Contractor is required to take third party insurance cover for an amount of 5% (five percent) of contract value from an approved insurance company for insurance against any damage, injury or loss which may occur to any person or property including that of DPP, AAU/owner/End User, arising out of the execution of the works or temporary works.

The contractor is required to submit the original policy document and the receipt for payment of the current premium to DPP, AAU.

Engineer-In charge has to ensure that Insurance policies are submitted by the contractor within 15 days from the date of issue of LOA. In case of failure of the contractor to obtain contractors all risk policy, insurance under workman compensation act and third-party insurance as described above, DPP, AAU reserves the right of forfeiture of the Performance Bank Guarantee.

If the Contractor could not effect a comprehensive insurance cover against risks which he may be required to effect under the terms of the contract, then he shall give his attention to get the best insurance cover available and even in case of effecting a wider insurance cover than the one which the subsidiary of the General Insurance Company could offer, such an insurance is ought to be done after the DPP, AAU's approval, by or through the subsidiary of the General Insurance Company.

21.4 (Refer clause 73.2) The contractor shall at all times indemnify DPP, AAU and Owner against all claims, damages or compensation under the provision of Payment of wages act-1936, Minimum Wages Act-1948 Code on Wages, 2019, Employer's liability Act-1938, the workmen's compensation Act-1947, Industrial Disputes Act-1947 and Maternity Benefit Act-1961 or any modifications thereof or any other law in force or as consequence of any accident or injury to any workman or other persons in or about the works, whether in the employment of the contractor or not, against all costs, charges and expenses of any suit, action or proceedings arising out of such incident or injury and against all sum or sums which may with the consent of the contractor be paid to compromise or compound any such claim. Without limiting his obligations and liabilities as above provided, the contractor shall insure against all claims, damages or compensation payable under the Workmen's Compensation Act 1923 or any modification thereof or any other law relating thereto.

22.0 PAYMENTS

22.1 All running payments shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed and/or accepted by DPP, AAU and shall not preclude the recovery for bad, unsound and imperfect or unskilled work to be removed and taken away and reconstructed or re-erected or be considered as an admission of the due performance of the Contract, or any part thereof, in this respect, or the accruing of any claim, nor shall it conclude, determine or affect in any way the powers of the DPP, AAU under these conditions or any of them as to the final settlement and adjustments of the accounts or otherwise, or in any other way vary/ affect the contract. The final bill shall be submitted by the contractor within three months of the completion of work, otherwise DPP, AAU's certificate of the measurement and of the total amount payable for the work accordingly shall be final and binding on contractor. Each Running Bills should be accompanied by tax invoices as per applicable tax laws.

It may be noted that GST shall be recoverable as extra on all applicable recoveries e.g. Workmen recovery, LD etc. made from the bills of contractor.

- 22.2 It is clearly agreed and understood by the Contractor that notwithstanding anything to the contrary that may be stated in the agreement between DPP, AAU and the contractor; the contractor shall become entitled to payment only after DPP, AAU has received the corresponding payment(s) from the End User/Owner for the work done by the contractor. Any delay in the release of payment by the End User/ Owner to DPP, AAU leading to a delay in the release the corresponding payment by DPP, AAU to the contractor shall not entitle the contractor to any compensation/ interest from DPP, AAU.
- 22.3 All payments shall be released by way of e-transfer through RTGS in India directly at their Bank account by DPP, AAU.
GST shall also be recoverable as extra from all applicable recoveries e.g. Workmen recovery, LD etc. made from the bills of contractor.

23 Direct Payment to sub-contractor / vendor

- 23.1 DPP, AAU shall not make payments directly to any vendor or sub-contractor, but may consider on specific request and authorisation by the contractor in writing in exceptional circumstances, such as Initiation of Insolvency proceedings against Contractor, Freezing of Contractor's Bank Account, Automatic debit from Contractor's Bank Account by the bank or any other creditor etc., whereby contractor may be unable to make prompt payment to the sub-contractor or vendor, which affects the supplies of material & progress of work.
- 23.2 DPP, AAU may at its entire discretion or on advise of End Users decide to make direct payments to Vendors/ sub-contractors/ labour in circumstances when the contractor is suspected to diversion of funds/ payments from DPP, AAU to other activities/ projects instead of meeting the project liabilities.
- 23.3 Where DPP, AAU agrees to release payment directly to sub-contractor, the contractor shall submit an indemnity bond in the prescribed format, verify the bill/payment, and provide all payment related details. Any such direct payment to vendor or sub-contractor shall be made on account (in the name) of the contractor and secured against the final bill. Further, such payments shall not relieve the contractor from any of his liabilities, tax or any other obligations under the contract. On receipt of such Indemnity Bond, DPP, AAU shall issue a "comfort letter" to vender/sub-contractor and copy to main contractor.
- 23.4 In case the direct payment is made to vendor/ sub-contractor for procurement of Plant & Machinery/ Centring, Shuttering & Staging/ dewatering equipment/ Pumps etc. which are in required to be procured but are not billable to the contractor and only recoverable, the said direct payment shall be treated as an advance to the contractor and interest at the same rate as Mobilization Advance shall be charged to the contractor till the time the entire direct payment is recovered from the contractors bills.
- 23.5 The Decision of DPP, AAU shall be final and binding whether to accept or deny direct payments to vendors/ sub-contractors.

24.0 MEASUREMENTS OF WORKS

Engineer-in-charge shall, except as otherwise provided, ascertain and determine by measurement, the value of work done in accordance with the contract.

Except where any general or detailed description of the work expressly shows to the contrary, measurement shall be taken in accordance with the procedure set forth in the CPWD Specification. In the case of items which are not covered by

Signature of Tenderer

Signature of DPP

specifications, mode of measurement as specified in the Technical Specifications of the contract and if for any item no such technical specification is available, then a relevant standard method of measurement issued by the Bureau of Indian Standard shall be followed.

Provided further that, in case of Cancellation/Determination of Contract in Full or in Part in accordance with clause 11.0 (and its sub-clauses), following methodology shall be adopted in respect of measurements in addition to what has been mentioned in foregoing: -

- All measurements and levels shall be taken jointly by the Engineer-in-Charge or his authorized representative and by the contractor or his authorized representative from time to time during the progress of the work and such measurements shall be signed and dated by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance. If the contractor objects to any of the measurements recorded, a note shall be made to that effect with reason and signed by both the parties.
- If for any reason the contractor or his authorized representative is not available and the work of recording measurements is suspended by the Engineer-in-Charge or his representative, the Engineer-in-Charge and DPP, AAU shall not entertain any claim from contractor for any loss or damages on this account. If the contractor or his authorized representative does not remain present at the time of such measurements after the contractor or his authorized representative has been given a notice in writing three (3) days in advance or fails to countersign or to record objection within a week from the date of the measurement, then such measurements recorded in his absence by the Engineer-in-Charge or his representative shall be deemed to be accepted by the Contractor. The contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

25.0 COMPUTERISED MEASUREMENT BOOKS (Electronic Measurement Book or e-MB)

Engineer-in-Charge shall, except as otherwise provided, ascertain and determine by measurement the value of work done in accordance with the contract. All measurements of all items having financial value shall be entered by the contractor and compiled in the shape of the Computerized Measurement Book as per the format of DPP, AAU so that a complete record is obtained of all the items of works performed under the contract. All such measurements and levels recorded by the contractor or his authorized representative from time to time, during the progress of the work, shall get checked by the contractor from the Engineer-in-Charge or his authorized representative as per interval or program fixed in consultation with Engineer-in-Charge or his authorized representative.

After the necessary corrections made by the Engineer-in-Charge, the measurement sheets shall be returned to the contractor for incorporating the corrections and for resubmission to the Engineer-in-Charge for the dated signatures by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance.

Whenever bill is due for payment, the contractor would initially submit draft computerized measurement sheets and these measurements would be got checked/test checked from the Engineer-in-Charge and/or his authorized representative. The contractor will, thereafter, incorporate such changes as may be done during these checks/test checks in his draft computerized measurements, and submit it to DPP, AAU with the bill. No payment of RA bill shall be released until all

obligations and documents as above as per direction of Engineer In-charge are submitted in the form of hard and soft copies duly signed by the contractor.

The contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for checking of measurements /levels by the Engineer-in-Charge or his representative.

The contractor shall give not less than seven days' notice to the Engineer-in-Charge or his authorized representative in charge of the work before covering up or otherwise placing beyond the reach of checking and/or test checking the measurement of any work in order that the same may be checked and/or test checked and correct dimensions thereof be taken before the same is covered up or placed beyond the reach of checking and/or test checking measurement and shall not cover up and place beyond reach of measurement any work without consent in writing of the Engineer-in-Charge or his authorized representative in charge of the work who shall within the aforesaid period of seven days inspect the work, and if any work shall be covered up or placed beyond the reach of checking and/or test checking measurements without such notice having been given or the Engineer-in-Charge's consent being obtained in writing the same shall be uncovered at the Contractor's expense, or in default thereof no payment or allowance shall be made for such work or the materials with which the same was executed.

Engineer-in-Charge or his authorized representative may cause either themselves or through another officer of the DPP, AAU to check the measurements recorded by contractor and all provisions stipulated herein above or anywhere in the tender document shall be applicable to such checking of measurements or levels.

It is also a term of this contract that checking and/or test checking the measurements of any item of work in the measurement book and/or its payment in the interim, on account of final bill shall not be considered as conclusive evidence as to the sufficiency of any work or material to which it relates nor shall it relieve the contractor from liabilities from any over measurement or defects noticed till completion of the defects liability period.

26.0 WITHHOLDING AND LIEN IN RESPECT OF SUMS DUE FROM CONTRACTOR

26.1 Whenever any claim or claims for payment of a sum of money arises out of or under the contract or against the contractor, DPP, AAU shall be entitled to withhold and also have a lien to retain such sum or sums in whole or in part from the security, if any, deposited by the contractor and for the purpose aforesaid, DPP, AAU shall be entitled to withhold the security deposit, if any, furnished as the case may be and also have a lien over the same pending finalization or adjudication of any such claim. In the event of the security being insufficient to cover the claimed amount or amounts or if no security has been taken from the contractor, DPP, AAU shall be entitled to withhold and have a lien to retain to the extent of such claimed amount or amounts referred to above, from any sum or sums found payable or which may at any time thereafter become payable to the contractor under the same contract or any other contract pending finalization of adjudication of any such claim.

26.2 It is an agreed term of the contract that the sum of money or moneys so withheld or retained under the lien referred to above by the Engineer-in-Charge or DPP, AAU will be kept withheld or retained as such by the Engineer-in-Charge or DPP, AAU till the claim arising out of or under the contract is determined by the competent court and that the contractor will have no claim for interest or damages whatsoever on any account in respect of such withholding or retention under the lien referred to above and duly notified as such to the contractor. For the purpose of this clause, where the contractor is a partnership firm or a limited company, the Engineer-in-Charge or the DPP, AAU shall be entitled to withhold and also have a

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lien to retain towards such claimed amount or amounts in whole or in part from any sum found payable to any partner/limited company, as the case may be whether in his individual capacity or otherwise. DPP, AAU shall have the right to cause an audit and technical examination of the works and the final bills of the contractor including all supporting vouchers, abstract, etc, to be made after payment of the final bill and if as a result of such audit and technical examination any sum is found to have been overpaid in respect of any work done by the contractor under the contract or any work claimed to have been done by him under the contract and found not to have been executed, the contractor shall be liable to refund the amount of over-payment and it shall be lawful for DPP, AAU to recover the same from him in the manner prescribed in sub-clause 26.1 of this clause or in any other manner legally permissible; and if it is found that the contractor was paid less than what was due to him under the contract in respect of any work executed by him under it, the amount of such under payment shall be duly paid by DPP, AAU to the contractor, without any interest thereon whatsoever.

26.3 LIEN IN RESPECT OF CLAIMS IN OTHER CONTRACTS

Any sum of money due and payable to the contractor (including the security deposit returnable to him) under the contract may be withheld or retained by way of lien by the Engineer-in-Charge or by DPP, AAU against any claim of the Engineer-in-Charge or DPP, AAU in respect of payment of a sum of money arising out of or under any other contract made by the contractor with the Engineer-in-Charge or the DPP, AAU. It is an agreed term of the contract that the sum of money so withheld or retained under this clause by the Engineer-in-Charge or the DPP, AAU will be kept withheld or retained as such by the Engineer-in-Charge or the DPP, AAU or till his claim arising out of the same contract or any other contract is either mutually settled or determined by the competent court, as the case may be, and that the contractor shall have no claim for interest or damages whatsoever on this account or on any other ground in respect of any sum of money withheld or retained under this clause and duly notified as such to the contractor.

27.0 WORK TO BE EXECUTED IN ACCORDANCE WITH SPECIFICATIONS, DRAWINGS, AND ORDERS ETC.

All items of work in the bill of quantities/ schedule of quantities shall be carried out as per the CPWD/ MORTH (as the case may be) specifications, drawings and instructions of the Engineer-in-Charge of DPP, AAU and the rates shall include for supply of required materials including proper storage, consumables, skilled & unskilled labour, supervision and tools, tackles, plant & machinery complete as called for in the detailed specifications and conditions of the contract. Latest updated CPWD specification shall be followed for execution of work.

The contractor shall execute the whole and every part of the work in the most substantial and workman like manner both as regards materials and otherwise in every respect in strict accordance with the specifications. The contractor shall also conform exactly, fully and faithfully to the design, drawings and instructions in writing in respect of the work assigned by the Engineer-in-Charge.

The contractor shall comply with the provisions of the contract and execute the works with care and diligence and maintain the works and provide all labour and materials, tools and plants including for measurements and supervision of all works, structural plans and other things of temporary or permanent nature required for such execution and maintenance in so far as the necessity for providing these, is specified or is reasonably inferred from the contract. The contractor shall take full responsibility for adequacy, suitability and safety of all the works and methods of construction.

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28.0 MATERIALS TO BE PROVIDED BY THE CONTRACTOR

The contractor shall, at his own expense, provide all materials, required including Cement & Steel for the works. The contractor shall at his own expense and without delay; supply to the Engineer-in-Charge samples of materials to be used on the work and shall get the same approved in advance. All such materials to be provided by the Contractor shall be in conformity with the specifications laid down or referred to in the contract.

The contractor shall, if requested by the Engineer-in-Charge furnish proof, to the satisfaction of the Engineer-in-Charge regarding compliance of the material so procured. The contractor shall submit the samples of materials to be tested or analysed and bear all charges and cost of testing unless specifically provided for otherwise elsewhere in the contract or specifications. The Engineer-in-Charge or his authorized representative shall at all times have access to the works and to all workshops and places where work is being prepared or from where materials, manufactured articles or machinery are being obtained for the works and the contractor shall afford every facility and every assistance and cost in obtaining the right and visit to such access. The Engineer-in-Charge shall have full powers to require the removal from the premises of all materials which in his opinion are not in accordance with the specifications and in case of default, the Engineer-in-Charge shall be at liberty to employ at the expense of the contractor, other persons to remove the same without being answerable or accountable for any loss or damage that may happen or arise to such materials. The Engineer-in-Charge shall also have full power to require other proper materials to be substituted thereof and in case of default, the Engineer-in-Charge may cause the same to the supplies and all costs which may require such removal and substitution shall be borne by the contractor.

The contractor shall ensure that the materials are brought to site in original sealed containers or packing bearing manufacturer's markings and brands (except where the quantity required is a fraction of the smallest packing). Materials not complying with this requirement shall be rejected. The empty containers of such materials shall not be destroyed/disposed-off without the permission of DPP, AAU.

The contractor shall produce receipted vouchers showing quantities of the materials to satisfy Engineer-In-Charge that the materials comply with the specifications. These vouchers shall be endorsed, dated and signed by the contractor. A certified copy of each such vouchers signed both by DPP, AAU and the Contractor shall be kept on record.

29.0 MATERIALS AND SAMPLES

- 29.1 The materials/products used on the works shall be one of the approved make/ brands out of list of manufacturers / brands /makes given in the tender documents. The contractor shall submit samples/ specimens out of approved makes of materials/ products to the Engineer-in-Charge for prior approval. In exceptional circumstances Engineer-in-Charge may allow alternate equivalent makes/brands of products/ materials at his sole discretion. The final choice of brand / make shall remain with the Engineer-in-Charge, whose decision in this matter shall be final and binding and nothing extra on this account shall be payable to the Contractor. In case single brand/ make are mentioned, other equivalent makes/ brands may be considered by the Engineer-in-Charge. In case of variance in CPWD/IS/BIS Specifications from approved products/makes specification, the specification of approved product/make shall prevail for which nothing shall be paid extra to the Contractor. In case no make or brand of any materials, articles, fittings and accessories etc. is specified, the same shall comply with the relevant Indian Standard Specifications and shall bear the ISI/BIS mark. The Engineer of DPP, AAU and the owner shall have the discretion to check quality of materials and equipment's to be incorporated in the work, at source of supply or site of work and even after incorporation in the work. They shall also have the discretion to check the workmanship of various

items of work to be executed in this work. The contractor shall provide the necessary facilities and assistance for this purpose.

- 29.2 The above provisions shall not absolve the contractor from the quality of final product and in getting the material and workmanship quality checked and approved from the Engineer-in-Charge of DPP, AAU.
- 29.3 The contractor shall well in advance, produce samples of all materials, articles, fittings, accessories etc. that he proposes to use and get them approved in writing by DPP, AAU. The materials, articles etc. as approved shall be *labelled* as such and shall be signed by DPP, AAU and the Contractor's representative.
- 29.4 The approved samples shall be kept in the custody of the Engineer-in-Charge of DPP, AAU till completion of the work. Thereafter the samples except those destroyed during testing shall be returned to the contractor. No payment will be made to the contractor for the samples or samples destroyed in testing.
- 29.5 The brands of all materials, articles fittings etc. approved together with the names of the manufacturers and firms from which supplies have been arranged shall be recorded in the site order book.
- 29.6 The contractor shall set up and maintain at his cost, a field-testing laboratory for all day-to-day tests at his own cost to the satisfaction of the Engineer-in-Charge. This field-testing laboratory shall be provided with equipment and facilities to carry out all mandatory field tests as per MORTH/CPWD (as the case may be) specifications. The laboratory building shall be constructed and installed with the appropriate facilities, Temperature and humidity controls shall be available wherever necessary during testing of samples. All equipment's shall be provided by the Contractor so as to be compatible with the testing requirements specified. The Contractor shall maintain all the equipment's in good working condition for the duration of the contract. The Contractor shall provide approved qualified personnel to run the laboratory for the duration of the Contract. The number of staff and equipment available must at all times be sufficient to keep pace with the sampling and testing programme as required by the Engineer-in-charge. The Contractor shall fully service the site laboratory and shall supply everything necessary for its proper functioning, including all transport needed to move equipment and samples to and from sampling points on the site, etc. The Contractor shall re-calibrate all measuring devices whenever so required by the Engineer-in-charge and shall submit the results of such calibration without delay. All field test shall be carried out in the presence of DPP, AAU's representative. All costs towards samples, materials, collection, transport, manpower, testing etc. shall be borne by the Contractor and are deemed to be included in the rates quoted by him in the bill of quantities.

The contractor(s) shall display the calibration certificate of each equipment at the location of equipment & shall get recalibrated at least one week before its expiry date.

30.0 MATERIALS PROCURED WITH THE ASSISTANCE OF DPP, AAU

If any material for the execution of this contract is procured with the assistance of DPP, AAU either by issue from its stores or purchase made under orders or permits or licenses obtained by DPP, AAU, the contractor shall hold and use the said materials economically and solely for the purpose of this contract and shall not dispose them without the permission of Engineer-in-charge. The contractor, if required by the DPP, AAU, shall return all such surplus or unserviceable materials that may be left with him after the completion of the contract or at its termination on whatsoever reason, on being paid or credited such price as the Engineer-in-charge shall determine having due regard to the conditions of materials. The price allowed to the contractor, however, shall not exceed the amount charged to him excluding the element of storage charges which

shall be 10% of the cost charged to contractor. The decision of the Engineer-in-charge shall be final and conclusive.

Contractor(s) has / have to deploy security personnel for safeguarding of materials procured at site.

31.0 CONTRACTOR TO SUPPLY TOOLS & PLANTS

The contractor shall provide at his own cost all materials, machinery, tools & plants as require for completion of work. In addition to this, appliances, implements, other plants, ladders inspection lifts , cordage, tackle, scaffolding and temporary works required for the proper execution of the work, whether original, altered or substituted and whether included in the specifications or other documents forming part of the contract or referred to in these conditions or not, or which may be necessary for the purpose of satisfying or complying with the requirements of the Engineer-in-Charge as to any matter as to which under these conditions he is entitled to be satisfied, or which he is entitled to require together with carriage therefore to and from the work. The contractor shall also supply without charge the requisite number of persons with the means and materials, necessary for the purpose of setting out works, and counting, weighing and assisting the measurement or examination at any time and from time to time of the work or materials. Failing his so doing, the same may be provided by the Engineer-in-Charge at the expense of the contractor and the expenses may be deducted, from any money due to the contractor, under this contract or otherwise and/or from his security deposit or the proceeds of sale thereof, or of a sufficient portion thereof.

32.0 MOBILIZATION OF MEN, MATERIALS AND MACHINERY:

- 32.1 All expenses towards mobilization at site and de-mobilization including bringing in equipment, work force, materials, dismantling the equipment's, clearing the site etc. shall be deemed to be included in prices quoted and no separate payment on account of such expenses shall be entertained.
- 32.2 The contractor shall mobilise all tools, machinery, equipment, for timely and safe completion of work as per applicable quality standards and specifications mentioned in the contract. The contractor shall ensure un-interrupted supplies of water & electricity at site for construction and related purposes, and shall obtain temporary water & electricity connections at its own. For small activities other than concreting, the contractor shall install water-purification equipment, to bring it in conformity with required quality standards.
- 32.3 It shall be the responsibility of the contractor to obtain the approval for any revision and/or modification desired by him from DPP, AAU before implementation.
- 32.4 The procurement and supply in sequence and at the appropriate time of all materials and consumable shall be entirely the contractor's responsibilities and his rates for execution of work shall be inclusive of supply of all these items.
- 32.5 It is mandatory for the contractor to provide safety equipment's and gadgets to his all workers, supervisory and technical staff engaged in the execution of the work while working. The minimum requirement (but not limited to) shall be gum boots, safety helmets, Rubber hand gloves, face masks, safety nets, safety belts, goggles etc. as per work requirements. Sufficient nos. of these equipment's and gadgets shall also be provided to DPP, AAU by the contractor at his own cost for use of DPP, AAU Officials and/ or workforce while working/supervision of work at site. No staff/ worker shall be allowed to enter the site without these equipment's/ gadgets.

The cost of the above equipment's/ gadgets are deemed to be included in the rates quoted by the contractor for the items & works as per Bill of Quantities and contractor shall not be entitled for any extra payment in these regard. The above norm is to be strictly complied with at site. In case the contractor is found to be deficient in providing Safety Equipment's/ Gadgets in the opinion of Engineer-in-charge, the Engineer-in-charge at his option can procure the same at the risk & cost of contractor and provide the same for the use of worksite and shall make the recoveries from the bills of the contractor for the same. The contractor shall abide by all rules & regulations pertaining to Health, Safety and Environment.

- 32.6 All designs, drawings, bill of quantities, etc., except Bar Bending Schedule, Shop & Fabrication drawings, for all works shall be supplied to the contractor for their scope of work all buildings services and development works by DPP, AAU in phased manner as the works progress. However, it shall be the duty and responsibility of the contractor to bring to the notice of the DPP, AAU in writing as to any variation, discrepancy or any other changes required and to obtain revised drawings and designs and / or approval of the DPP, AAU in writing for the same.
- 32.7 One copy of contract documents including drawings furnished to the contractor shall be kept at the site and the same shall at all reasonable times be available for inspection.
- 32.8 All materials, construction plants and equipment's etc. once brought by the contractor within the project area, will not be allowed to be removed from the premises without the written permission of the Engineer-in-charge. Similarly, all enabling works built by the contractor for the main construction undertaken by him, shall not be dismantled and removed without the written authority of the DPP, AAU.
- 32.9 Contractor shall have to prepare the Bar Bending Schedule, shop and fabrication drawings free of cost, if required for any of the items of work. Five copies of these drawings each including for revision will be submitted to DPP, AAU for approval. Before executing the item, shop drawings and bar bending schedule should be approved by DPP, AAU.
- 32.10 DPP, AAU shall supply Work Force in the various categories to assist the contractor in execution of the works on recoverable basis as per provision mentioned elsewhere in the contract.
- 32.11 All contractors' plant, machinery and equipment shall be kept in perfect condition during currency of the contract.

33.0 QUALITY ASSURANCE PROGRAMME

To ensure that the services under the scope of this contract are in accordance with the specifications, the Contractor shall adopt Quality Assurance Programme to control such activities at the necessary points. The contractor shall prepare and finalize such Quality Assurance Programme within 15 days from date of issue Letter of Award. DPP, AAU shall also carryout quality audit and quality surveillance of systems and procedures of Contractor's quality control activities. A Quality Assurance Programme of Contractor shall generally cover the following:

- a) His organization structure for the management and implementation of the proposed Quality Assurance Program.
- b) Documentation control system.
- c) The procedure for purpose of materials and source inspection.
- d) System for site controls including process controls.

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- e) Control of non-conforming items and systems for corrective actions.
- f) Inspection and test procedure for site activities.
- g) System for indication and appraisal of inspection status.
- h) System for maintenance of records.
- i) System for handling, storage and delivery.
- j) A quality plan detailing out quality practices and procedures, relevant standards and acceptance levels for all types of work under the scope of this contract.

All the quality reports (i.e., checklists & registers) shall be maintained /submitted by the Contractor as per DPP, AAU QA-QC manual. Checklists & Registers enclosed in the QA-QC manual shall be followed while carrying out Construction activities (items). If any item is not covered by the Checklist/Register, the Format for the same may be developed and submitted to Engineer-in-Charge for approval and the same shall be adopted. These filled in reports shall be duly signed by representatives of contractor and DPP, AAU. All the costs associated with Printing of Formats and testing of materials required as per technical specifications or by Engineer-in-charge shall be included in the Contractor's quoted rates in the Schedule/ Bill of quantities.

34.0 CONTRACT COORDINATION PROCEDURES, COORDINATION MEETINGS AND PROGRESS REPORTING

The Contractor shall prepare and finalize in consultation with DPP, AAU, a detailed contract coordination procedure within 15 days from the date of issue of Letter of Award for the purpose of execution of the Contract. The Contractor shall have to attend all the meetings at any place in Assam or as directed by DPP at his own cost with DPP, AAU, Owners/ End Users or Consultants of DPP, AAU/ Owner/ End User during the currency of the Contract, as and when required and fully cooperate with such personal and agencies involved during these discussions. The Contractor shall not deal in any way directly with the End Users/ Owners or Consultants of DPP, AAU/Owner/ End Users and any dealing/correspondence if required at any time with End Users/ Owners/ Consultants shall be through DPP, AAU only. During the execution of the work, Contractor shall submit at his own cost a detailed Monthly progress & programme report to the Engineer-in-charge of DPP, AAU by 5th of every month. The format of monthly progress & programme report shall be as approved by Engineer-in-Charge of DPP, AAU.

35.0 COMPLETION CERTIFICATE AND COMPLETION PLANS

- 35.1 Within ten days of the completion of the work, the contractor shall give notice of such completion to the Engineer-in-Charge and within thirty days of the receipt of such notice, the Engineer-in-Charge shall inspect the work and if there is no defect in the work, the Engineer-in-charge shall furnish the contractor with a final certificate of completion,
- 35.2 But no final certificate of completion shall be issued, nor shall the work be considered to be complete until
 - (i) the contractor shall have
 - (a) removed from the premises on which the work shall be executed all scaffolding, surplus materials, rubbish and all huts and sanitary arrangements required for his/their work people on the site in connection with the execution of the works as shall have been erected or constructed by the contractor(s)

and

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(b) cleaned off the dirt from all wood work, doors, windows, walls, floor or other parts of the building, in, upon, or about which the work is to be executed or of which he may have had possession for the purpose of the execution; thereof,
and

(ii) not until the work shall have been measured by the Engineer-in-Charge.

35.3 If the contractor shall fail to comply with the requirements of this Clause 35.2(i) above then,

(A) The Engineer-in-Charge may at the expense of the contractor

(i) remove such scaffolding, surplus materials and rubbish etc.,

and/or

(ii) dispose of the same as he thinks fit and clean off such dirt as aforesaid,

and,

(B) The contractor shall have no claim in respect of scaffolding or surplus materials as aforesaid except for any sum actually realized by the sale thereof less actual cost incurred on removal of materials / debris / malba etc.

35.4 The Contractor shall be responsible for handing over of project to the End User and shall obtain final NOC from End User in the attached format at Annexure- 4.8A. Necessary support for the same, shall however, be provided by DPP, AAU. No payment of final bill shall be released to the contractor until final NOC is obtained from End User. However, if the End User identifies/reports any defects, it will be the contractor's responsibility to rectify the defects and obtain the NOC.

36.0 PROHIBITION OF UNAUTHORISED CONSTRUCTION & OCCUPATION

No unauthorized buildings, construction of structures should be put up by the contractor anywhere on the project site, neither any building built by him shall be occupied in un-authorized manner by him or his staff.

It shall be the responsibility of the contractor to see that the building under construction is not occupied by anybody in un-authorized manner during construction, and is handed over to the Engineer-in-Charge with vacant possession of complete building. If such building though completed is occupied illegally, then the Engineer-in-Charge shall have the option to refuse to accept the said building/buildings in that position. Any delay in acceptance on this account will be treated as the delay in completion and for such delay, a levy of compensation upto 5% of tendered value of work may be imposed by the Engineer-in-Charge whose decision shall be final both with regard to the justification and quantum and shall be binding on the contractor.

However, the Engineer-in-Charge, through a notice, may require the contractor to remove the illegal occupation any time on or before construction and delivery.

37.0 FORECLOSURE OF CONTRACT BY DPP, AAU/OWNER

If at any time after the commencement of the work the DPP, AAU shall for any reason whatsoever is required to abandon the work or does not require the whole work thereof as specified in the tender to be carried out, the Engineer-in-Charge shall give notice in writing of the fact to the contractor, who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which he might have derived from the execution of the work in full, but which he did not derive in consequence of the foreclosure of the whole or part of the works.

38.0 DEFECTS LIABILITY PERIOD

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The contractor shall be responsible for the rectification of defects in the works for a period twelve (12) months from the date of taking over of the works by the DPP, AAU or End Users whichever is later. Any defects discovered and brought to the notice of the contractor forthwith shall be attended to and rectified by him at his own cost and expense. In case the contractor fails to carry out these rectifications, the same may without prejudice to any other right or remedy available, be got rectified by DPP, AAU at the cost and expense of the contractor

39.0 SUBLETTING / SUB-CONTRACTING

39.1 The sub-contracting, excluding design work shall be limited to 40% of the contract value. The value of a sub-contract, other than for design work and bought out items as and when awarded, should be intimated by the Contractor to the Engineer-in-Charge and it should also be certified that the cumulative value of the sub-contracts awarded so far is within the aforesaid limit of 40%. A copy of the contract between the Contractor and sub-contractor shall be given to the Engineer-in-Charge within 15 days of signing and in any case not later than 7 days before the sub-contractor starts the work and thereafter the Contractor shall not carry any modification without the consent in writing of the Engineer-in-Charge. The terms and conditions of sub-contracts and the payments that have to be made to the sub-contractors shall be the sole responsibility of the contractor. Payments to be made to such sub-contractors will be deemed to have been included in the contract price of the Contractor. However, for major sub-contracts (each costing Rs. 50 Lacs or above), it will be obligatory on the part of the Contractor to obtain consent of DPP, AAU. DPP, AAU will give its consent after assessing and satisfying itself of the capability, experience and equipment resources of the sub-contractor. In case DPP, AAU intends to withhold its consent, then DPP, AAU will inform the Contractor within 15 days to enable the Contractor to make alternative arrangement to fulfil his programme. Sub-contracting any part of work, however, does not absolve contractor from his responsibility for quality of final product.

39.2 The contractor may entrust specialist items of works like MEP services, HVAC, Lifts, Building Management System, Water Proofing, and Data & Communication networking, interiors, landscaping etc. to the agencies specialized in the specific trade. The contractor shall give the names and details of such firm whom it is going to employ for approval of DPP, AAU. These details shall include the expertise, financial status, technical manpower, equipment, resources and list of works executed and on hand of the specialist agency. Further, prior written approval is required from DPP, AAU to deploy such agency / sub-contractor.

39.3 The terms & conditions applicable to the contractor in respect of the proposed sub-contract, the same terms & conditions shall be imposed on the sub-contractor to enable the contractor to comply with his obligations under the contract with DPP, AAU.

The sub-contractor should fulfill the qualifying criteria for contractor for the proposed value of sub-contract similarly provided in the NIT of the project.

39.4 Notwithstanding any consent to sub-contract given by the Engineer-in-Charge if in his opinion it is considered necessary, the Engineer-in-Charge shall have full authority to order the removal of any sub-contractor from the site or off-site place of manufacture or storage.

40.0 FORCE MAJEURE

Any delay in or failure to perform of either party, shall not constitute default so as to give rise to any claim for damages, to the extent such delay or failure to perform is caused by an act of God, or by fire, explosion, flood or other natural catastrophe, governmental legislation, orders or regulation etc. Failure of the End User / owner to hand over the entire site and / or release funds for the project, to DPP, AAU, shall also constitute force

majeure. The time for performance of the obligation by the parties shall be deemed to be extended for a period equal to the duration of the force majeure event. Both parties shall make their best efforts to minimize the delay caused by the force majeure event. If the failure / delay of the End User /owner in handing over the entire site and / or in releasing the funds continues even on the expiry of the stipulated date of completion, DPP, AAU, may, at the request of the contractor, foreclose the contract without any liability to either party. In the event of such foreclosure, the contractor shall not be entitled to any compensation whatsoever. If prior to such foreclosure the contractor has brought any materials to the site, the Engineer-in-Charge shall always have the option of taking over of all such materials at their purchase price or at the local current rates, whichever is lower.

41.0 NO COMPENSATION CLAUSE

The contractor shall have no claim whatsoever for compensation or idle charges against DPP, AAU on any ground or for any reason, whatsoever.

42.0 DIRECTION FOR WORKS

42.1 All works under the contract shall be executed under the direction and subject to approval in all respect of the Engineer-in-Charge of DPP, AAU who shall be entitled to direct at whatever point or points and in whatever manner works are to be commenced and executed.

42.2 The Engineer-in-Charge and his representative shall communicate or confirm their instructions to the contractor in respect of the execution of work during their site inspection in a 'Works Site Order Book' maintained at the site office of Engineer-in-Charge. The contractor or his authorized representative shall confirm receipt of such instructions by signing against the relevant orders in the book.

43.0 WORK IN MONSOON AND RAIN

The execution of the work may entail working in the monsoon also. The contractor must maintain labour force as may be required for the job and plan and execute the construction and erection according to the prescribed schedule. No special/ extra rate will be considered for such work in monsoon. The contractors' rate shall be considered inclusive of cost of dewatering due to rains required if any and no extra rate shall be payable on this account. The stipulated period for completion of project includes the monsoon period, holidays & festivals.

44.0 WORK ON SUNDAYS, HOLIDAYS AND DURING NIGHT

For carrying out work on Sunday and Holidays or during night, the contractor will approach the Engineer-in-Charge or his representative at least two days in advance and obtain his permission. The Engineer-in-Charge at his discretion can refuse such permission. The contractor shall have no claim on this account whatsoever. If work demand, the contractor shall make arrangements to carry out the work on Sundays, Holidays and in two, three shifts with the approval of Engineer-in-Charge at no extra cost to DPP, AAU.

45.0 WATER AND ELECTRICITY

The contractor shall make his own arrangement for Water (conforming to quality /standard prescribed for the particular use that water is brought into) & Electrical Power for construction and related purposes, make standby arrangement at his own cost, and pay requisite charges.

46.0 LAND FOR LABOUR HUTS/ SITE OFFICE AND STORAGE ACCOMMODATION

46.1 The contractor may construct temporary office, storage, accommodation and labour huts within the site premises where the space is available at site. In case, where surplus land is not available within the site and/or not permitted by the End User, the contractor shall arrange the land for temporary office, storage, accommodation and labour huts at his own cost and is responsible for taking the clearance of local authorities, if required, for setting up/construction of labour camp and same is deemed to be included in the rates quoted by the contractor for the works. The contractor shall check the availability of land before tendering and no claim whatsoever in this regard shall be entertained. The contractor shall ensure that the area of labour huts is kept clean and sanitary conditions are maintained as laid down by the local authorities controlling the area. The land for the above purposes shall be so placed that it does not hinder the progress of work or access to the worksite. The vacant possession of the land used, for the purpose shall be given back by contractor after completion of the work.

The security deposit of the contractor shall be released only after contractor demolishes all structures including foundations and gives back clear vacant possession of this land.

46.2 In the event the contractor has to shift his labour campus at any time during execution of the work on the instructions of local authorities or as per the requirement of the work progress or as may be required by DPP, AAU, he shall comply with such instructions at his cost and risk and no claim whatsoever shall be entertained on this account.

47.0 WATCH, WARD AND LIGHTING OF WORK PLACE

The contractor shall at his own cost take all precautions to ensure safety of life and property by providing necessary barriers, OBSTRUCTIONS, lights, watchmen etc. during the progress of work as directed by Engineer-in-charge.

48.0 CEMENT AND CEMENT GODOWN

Cement shall be procured by Contractor confirming to BIS: 8112 and / or BIS: 1489 Specification latest edition or higher Grade as per approved list attached. The cement shall be procured directly from the reputed manufacturers/ stockiest as per approved list of DPP, AAU. Relevant vouchers and test certificates will be produced as and when required. The cement shall be stored by the contractor in such suitable covered and lockable stores, well protected from climate and atmospheric effects. The cement godown shall be constructed by the contractor as per the drawing in CPWD specifications at his own cost. The cement will remain under double lock, one from DPP, AAU and other from Contractor. The cement in bags shall be stored in go-downs in easy countable position. Cement bags shall be used on first in first out basis. Cement stored for beyond 90 days will be required to be tested at contractors cost, before use in works.

49.0 STEEL & STEEL STOCKYARD

Steel confirming to BIS specifications (latest edition) shall be procured by the contractor directly from reputed manufacturers/producers as per approved list of DPP, AAU. Relevant vouchers & test certificates will be produced by the contractor. Reinforcement steel, structural steel shall be stored and stacked in such manner so as to facilitate easy identification, removal etc. The contractor shall take proper care to prevent direct contact between the steel and the ground/water for which he shall provide necessary arrangement at his own cost including ensuring proper drainage of area to prevent water logging as per directions of the Engineer-in-Charge. Steel shall also be protected, by applying a coat of neat cement slurry over the bars for which no extra payment shall be made. Test certificates for each consignment of steel shall be furnished and tests to be got carried out from the authorized laboratory as per the directions of Engineer-in-Charge, before incorporating the materials in the work.

Signature of Tenderer

Signature of DPP

50.0 BITUMEN WORK

The contractor shall collect the total quantity of tar or bitumen required for the work as per standard formula, before the process of painting started and shall hypothecate it to the Engineer-in-Charge. Although the materials are hypothecated to DPP, AAU the Contractor undertakes the responsibility for their proper watch, safe custody and protection against all risks. The materials shall not be removed from site of work without the written consent of the Engineer-in-charge.

If any bitumen or tar remains unused on completion of the work on account of lesser use of materials in actual execution for reasons other than authorized changes of specifications and abandonment of portion of work, a corresponding deduction equivalent to the cost of unused materials as determined by the Engineer-in-Charge shall be made and the material return to the contractors.

51.0 SCHEDULE OF QUANTITIES / BILL OF QUANTITIES

The quantities shown against the various items of work are only approximate quantities which may vary as per the actual requirement at site. No item which is not covered in the bill of quantities shall be executed by the Contractor without the approval of the DPP, AAU. In case any Extra/Substituted item is carried out without specific-approval, the same will not be paid.

52.0 WATER PROOF TREATMENT AND ANTI-TERMITE TREATMENT

52.1 The water proof treatment shall be of type and specifications as given in the schedule of quantities and/or specifications/ design-basis-report mentioned in tender documents.

52.2 The water-proofing treatment of basement, roofs, water retaining areas and termite infestation shall be and remain fully effective for a period of not less than 10(Ten) years to be reckoned from the date of expiring of the Defect Liability period, prescribed in the contract. At any time during the said guarantee period if DPP, AAU finds any defects in the said treatment or any evidence of re- infestation, dampness, leakage in any part of buildings or structure and notifies the contractor of the same, the contractor shall be liable to rectify the defect or give re-treatment and shall commence the work or such rectification or re-treatment within fifteen days from the date of issue of such letter to him. If the contractor fails to commence such work within the stipulated period, the DPP, AAU may encash the Bank Guarantee submitted by the contractor in this regard and get the same done by another agency and the decision of the Engineer-in-Charge of DPP, AAU shall be final and binding upon him.

52.3 Re-treatment if required shall be attended to and carried out by the Contractor within fifteen days of the notice from Engineer-in-Charge of DPP, AAU.

52.4 The DPP, AAU reserves the right to get the quality of treatment checked in accordance with recognized test methods and in case it is found that the chemicals with the required concentration and rate of application have not been applied, or the water proofing treatment is not done as per specifications, the contractor will be required to do the re-treatment in accordance with the required concentration & specifications at no extra cost failing which no payment for such work will be made. The extent of work thus rejected shall be determined by DPP, AAU.

- 52.5 Water proofing and Anti-termite treatment shall be got done through approved / specialized agencies only with prior approval of Engineer-in-Charge.
- 52.6 The contractor shall make such arrangement as may be necessary to safe guard the workers and residents of the building against any poisonous effect of the chemicals used during the execution of the work.
- 52.7 During the execution of work, if any damage shall occur to the treatment already done, either due to rain or any other circumstances, the same shall be rectified and made good to the entire satisfaction of Engineer-In-Charge by the contractor at his cost and risk.
- 52.8 The contractor shall make his own arrangement for all equipments required for the execution of the job. The contractor whose tender is accepted shall submit a Bank Guarantee for a sum equivalent to *Fifty per cent* (50%) of the approximate cost of waterproofing work and anti-termite treatment as mentioned in Annexure 1 of the NIT, valid for five years from the expiry of Defect Liability Period. In addition, a Guarantee Bond on plain paper valid for 10 years from the expiry of defect liability period would also be submitted by the contractor. Security Deposit will be released only after submission of above mentioned Bank Guarantee and Guarantee Bond.

53.0 INDIAN STANDARDS

Wherever any reference is made to any IS in any particular specifications, drawings or bill of quantities, it means the Indian Standards editions with up to date amendments issued till last date of receipt of tender documents.

53.1 Use of Recycled Aggregate for Concrete at the Project:

The Contractor shall use Recycled aggregate (RA) and Recycled concrete aggregate (RCA) i.e. manufactured aggregate and other recycled products such as screened soil, manufactured sand, brick sub-base, concrete bricks, pavers, tiles etc from construction and demolition (C&D) waste, if available within 100 Km. from site of the work, in lean concrete, PCC and RCC and other related works at the project as per the guidelines specified in IS:383: 2016. He shall also maintain a separate record regarding quantum of recycled aggregate/ products used in the project.

The contractor shall execute the project in such a manner that the quantity of 'products made from recycled C&D waste' specified in "Annexure – 1" of the GCC (Contracting) (i.e. Memorandum to NIT) will be necessarily used in construction. In case the contractor fails to use the specified quantity of 'products made from recycled C&D waste', a penalty of Rs. 250 per MT of the shortfall will be levied on the contractor.

In situations where the prescribed quantity cannot be utilized by the contractor for reasons beyond his control, then the Engineer In-charge can waive-off the penalty for the shortfall.

53.2 Use of Fly Ash Products

As per MOE&F guidelines, the contractor shall use Fly Ash products such as cement, concrete, bricks, blocks, tiles etc. or similar products or a combination or aggregate of them for the projects fall within the radius of 300 kms from a coal or lignite based thermal power plant.

54.0 CENTERING & SHUTTERING

Marine plywood or steel plates or any material mentioned elsewhere in the tender document or as approved by Engineer-in-Charge shall be used for formwork. The shuttering plates shall be cleaned and oiled before every repetition and shall be used only after obtaining approval of DPP, AAU's Engineers at site. The number of

repetitions allowed for plywood and steel shuttering shall be at the discretion of Engineer-in-Charge of DPP, AAU depending upon the condition of shuttering surface after each use and the decision of Engineer-in-Charge in this regard shall be final and binding on the contractor. No claim whatsoever on this account shall be admissible.

55.0 RECORDS OF CONSUMPTION OF CEMENT & STEEL

- 55.1 For the purpose of keeping a record of cement and steel received at site and consumed in works, the contractor shall maintain a properly bound register in the form approved by the DPP, AAU, showing columns like quantity received and used in work and balance in hand etc. This register shall be signed daily by the contractor's representative and DPP, AAU's representative.
- 55.2 The register of cement & steel shall be kept at site in the safe custody of DPP, AAU's Engineer during progress of the work. This provision will not, however, absolve the contractor from the quality of the final product.
- 55.3 In case cement or steel quantity consumed is lesser as compared to the theoretical requirement of the same as per MORTH/CPWD (as the case may be) specifications/norms, the work will be devalued and/ or a penal rate (i.e. double the rate at which cement/ steel purchased last) recovery for lesser consumption of cement/ steel shall be made in the item rates of the work done subject to the condition that the tests results fall within the acceptable criteria as per MORTH/CPWD (as the case may be) specifications otherwise the work shall have to be dismantled and redone by the contractor at no extra cost. In case of cement, if actual consumption is less than 98% of the theoretical consumption, a recovery shall be Effected from the contractors' bills at the penal rate for the actual quantity which is lower than 98% of theoretical consumption.

56.0 TESTS AND INSPECTION

- 56.1 The contractor shall carry out the various mandatory tests as per specifications and the technical documents that will be furnished to him during the performance of the work. All the tests on materials, as recommended by CPWD, MORTH and relevant Indian Standard Codes or other standard specifications (including all amendments current at the last date of submission of tender documents) shall be got carried out by the contractor at the field testing laboratory or any other recognized institution/ laboratory, at the direction of the DPP, AAU. All testing charges, expenses etc. shall be borne by the contractor. All the tests, either on the field or outside laboratories concerning the execution of the work and supply of materials shall be got carried out by the contractor or DPP, AAU at the cost of the Contractor.

57.0 WORKS TO BE OPEN TO INSPECTION

All works executed or under the course of execution in pursuance of this contract shall at all times be open to inspection and supervision of the DPP, AAU.

The contractor shall provide safe and approachable access to the site/structure for inspections including installation of inspection lifts where the height of the building /structure is 25m or more. The expenditure incurred towards installation of inspection lifts is to be borne by the contractor and is deemed to be included in contractor's bid amount.

The work during its progress or after its completion may also be inspected, by Chief Technical Examiner of Government of India (CTE) and/ or an inspecting authority of State Government of State in which work is executed and/or by third party checks by owner/ End Users. The compliance of observations/improvements as suggested by the inspecting officers of DPP, AAU/CTE/ State authorities/ Owners shall be obligatory on the part of the Contractor at the cost of contractor.

58.0 BORROW AREAS

The contractor shall make his own arrangements for borrow pits and borrow disposal areas including their approaches and space for movement of man, machinery, other equipments as required for carrying out the works. The contractor shall be responsible for taking all safety measures, getting approval, making payment of royalties, charges etc. and nothing extra shall be paid to the contractor on this account and unit rates quoted by the contractor for various items of bill of quantities shall be deemed to include the same.

59.0 CARE OF WORKS

From the commencement to the completion of works and handing over, the contractor shall take full responsibility for care thereof all the works and in case of any damage/loss to the works or to any part thereof or to any temporary works due to lack of precautions or due to negligence on part of Contractor, the same shall be made good by the Contractor.

60.0 CO-ORDINATION WITH OTHER AGENCIES

Work shall be carried out in such a manner that the work of other Agencies operating at the site is not hampered due to any action of the Contractor. Proper Co-ordination with other Agencies will be Contractor's responsibility. In case of any dispute, the decision of DPP, AAU shall be final and binding on the contractor. No claim whatsoever shall be admissible on this account.

61.0 SETTING OUT OF THE WORKS

The contractor shall be responsible for the true and proper setting out of the works and for the correctness of the position, levels, dimensions and alignment of all parts of the works. If at any time during the progress of works, shall any error appear or arise in the position, levels, dimensions or alignment of any part of the works, the contractor shall at his own expenses rectify such error to the satisfaction of Engineer-in-charge. The checking of any setting out or of any line or level by the engineers of DPP, AAU shall not in any way relieve the contractor of his responsibility for the correctness.

62.0 NOTICE BEFORE COVERING UP THE WORK

The contractor shall give not less than seven day notice before covering up or otherwise placing beyond the reach of measurement any work, to the Engineer-in-charge in order that the same may be inspected and measured. If any work is covered up or placed beyond the reach of inspection/measurement without such notice or his consent being obtained the same shall be uncovered at the contractor expenses and he shall have to make it good at his own expenses.

63.0 SITE CLEARANCE

63.1 The contractor shall ensure that the working site is kept clean and free of obstructions for easy access to job site and also from safety point of view. Before handing over the work to the DPP, AAU the contractor shall remove all temporary structures like the site offices, cement go-down, stores, labour hutments etc., scaffolding rubbish, debris etc. left over materials tools and plants, equipments etc., clean the site to the entire satisfaction of the Engineer-in-charge. If this is not done the same will be got done by DPP, AAU at his risk and cost.

63.2 The contractor shall clean all floors, remove cement/ lime/ paint drops and deposits, clean joinery, glass panes etc., touching all painter's works and carry out all other necessary items of works to make the premises clean and tidy before handing over the

building, and the rates quoted by the contractor shall be deemed to have included the same.

64.0 SET-OFF OF CONTRACTOR'S LIABILITIES

DPP, AAU shall have the right to deduct or set off the expenses incurred or likely to be incurred by it in rectifying the defects and/or any claim under this agreement against the Contractor from any or against any amount payable to the contractor under this agreement including security deposit and proceeds of performance guarantee.

65.0 POSSESSION PRIOR TO COMPLETION

65.1 DPP, AAU shall have the right to take possession of or use any completed or partially completed work or part of the work. Such possession or use shall not be deemed to be any acceptance of any work not completed in accordance with the contract agreement. If such prior possession or use by DPP, AAU delays the progress of work an equitable adjustment in the time of completion will be made and the contract agreement shall be deemed to be modified accordingly. The decision of DPP, AAU in such case shall be final binding and conclusive.

65.2 When the whole of the works or the items or the groups of items of work have been completed the contractor will give a notice to that effect to the Engineer in writing. The Engineer shall within 7 days of the date of receipt of such notice inspect the works and give instructions in writing to the contractor specifying the balance items of work which are required to be done by the contractor and shall also notify the contractor of any defect in the works affecting completion.

65.3 The contractor shall during the course of execution prepare and keep updated a complete set of 'as built' drawings to show each and every change from the contract drawings, changes recorded shall be countersigned by the Engineer-in-Charge and the contractor. Four copies of 'as built' drawings shall be supplied to DPP, AAU by the contractor within 30 days of the completion. All costs incurred in this respect shall be borne by the contractor.

66.0 EMPLOYMENT OF PERSONNEL

66.1 The contractor shall employ only Indian Nationals as his representatives, servants and workmen after verifying their antecedents and loyalty. He shall ensure that no personnel of doubtful antecedents and any other nationality in any way is associated with the works.

66.2 In case DPP, AAU observed misconduct negligence or incompetence etc. on the part of any representative, agent, servant and workmen or employees etc. of the contractor, the DPP, AAU shall have full power and without giving any reason to the contractor, instruct the contractor to remove such engineer / staff / worker from site and provide suitable replacements. The decision of the Engineer-in-charge shall be final and binding on the contractor. The contractor shall not be allowed any compensation on this account.

67.0 TECHNICAL STAFF FOR WORK

67.1 The contractor shall employ at his cost the adequate number of technical staff during the execution of this work depending upon the requirement of work. For this purpose, the numbers to be deployed, their qualification, experience as decided by DPP, AAU shall be final and binding on contractor. The contractor shall not be entitled for any extra payment in this regard. The technical staff should be available at site, whenever required by DPP, AAU to take instructions.

- 67.2 Within 15 days of Letter of Award, the contractor shall submit a site organisational chart and resume including details of experience of the Project-in-Charge and other staff proposed to be deputed by him and the technical team shall be deputed by them on the Project after getting approval from Engineer-in-Charge. If desired by the contractor at later date, the Project-in-Charge and other staff whose resume is approved by DPP, AAU can be replaced with prior written approval of DPP, AAU and replacement shall be with equivalent or superior candidate only. Decision of Engineer-in-Charge shall be final and binding on the contractor.
- 67.3 Even after approving the site organizational chart, the Engineer-in-Charge due to technical reasons and exigency of work can direct the contractor to depute such additional staff as in view of Engineer-in-Charge is necessary and having qualification and experience as approved by the Engineer-in-Charge. The removal of such additional staff from the site shall only be with the prior written approval of Engineer-in-Charge. The contractor shall not be paid anything extra whatsoever on account of deployment of additional staff and decision of the Engineer-in-Charge shall be final and binding on the contractor.
- 67.4 In case the contractor fails to employ the staff as aforesaid he shall be liable to pay a reasonable amount not exceeding a sum of Rs.50,000 (Rupees Fifty Thousand only) for each month of default in the case of each person. The decision of the Engineer-in-charge as to number of Technical Staff to be adequate for the project and the period for which the desired strength of technical staff was not employed by the contractor and as to the reasonableness of the amount to be deducted on this account shall be final and binding on the contractor as to the amount and the contractor's liability to pay the said amount.

68.0 VALUABLE ARTICLES FOUND AT SITE

All gold, silver and other minerals of any description and all precious stones, coins, treasure, relics, antiques and all other similar things which shall be found in, under or upon the site, shall be the property of the owner/ DPP, AAU.

69.0 MATERIALS OBTAINED FROM DISMANTLEMENT TO BE OWNER'S PROPERTY

All materials like stone, boulders and other materials obtained during the work of dismantling, excavation etc. will be considered as AAU property and such materials shall be disposed-off to the best advantage of DPP, AAU/owner according to the instructions in writing issued by the Engineer-in-charge.

70.0 FURNISHED OFFICE ACCOMMODATION & MOBILITY COMMUNICATION TO BE ARRANGED BY CONTRACTOR

- 70.1 On acceptance of tender, the contractor at his own cost will preferably construct Pre-engineered/ Porta cabin's office at site suitably equipped with basic facilities like electricity and drinking water supply and vehicle for the supervisory staff with driver as per the requirement of the project. However, the above may not be required for: -
- a) Projects with contract value up to Rs. 10 crore; and
 - b) For specialised projects/ works like Waterproofing, HVAC, Lifts etc. of any contract value

The contractor shall maintain the aforesaid facilities intact/operational during the tenancy of the contract or maximum up to 6 months beyond the stipulated contractual completion date if the work is delayed due to any reasons. Operation and maintenance cost on the above facilities shall be borne by the contractor.

- 70.2 The contractor shall also make sufficient arrangement for photography/ videography so that photographs video can be taken of any specific activity at any point of time. The

contractor shall also make arrangement of software like MS Project etc. for the purpose of preparing progress report etc.

70.3 The contractor shall make all arrangements for ground breaking ceremony/inaugural function etc. for the project as required and the cost towards it deemed to be included in his rates/offer. Any expenditure already incurred/to be incurred by DPP, AAU, shall be recovered from the contractor.

72.0 PROVIDING PLANTATION OF TREES AT PROJECT SITE AND MAINTENANCE OF THE SAME UPTO DEFECT LIABILITY PERIOD

The contractor at his own cost shall plant Trees including Ornamental of height not less than 05 ft. of different varieties at the project site or in any specified area within the radius of 20kms from the project site, if the space is not available at the project site, with the approval of Engineer in charge within 6 months from the handing over of site to the contractor by DPP, AAU. The contractor shall maintain the same in healthy condition up to defect liability period. Numbers of trees/plants are given below:

S.N	Value of the project as per agreement (Rs. In crores)	Number of Trees / Plant of various categories
1	Above Rs.25 Lakh to 1 crore	15 nos. of trees
2	Above Rs.1 crore to 2 crore	25nos. of trees
3	Above Rs.2 crore to 5 crore	50 trees plus 1 tree for each Rs.1 Crore value above Rs.3 Crores
4	Above 5 crore	75 trees plus 1 tree for each Rs.1 Crore value above Rs 25 Crores

Note: In case of change in layout/fouling with facilities/structure, the same may be replanted & their survival growth shall be ensured by the Contractor.

73.0 LABOUR LAWS

73.1 LABOUR LAWS TO BE COMPLIED BY THE CONTRACTOR

The contractor shall obtain a valid license under the contract labour (Regulation & Abolition) Act 1970 and the contract labour Act (Regulation &Abolition) Central Rules 1971 and amended from time to time, and continue to have a valid license until the completion of the work including defect liability period.

The contractor shall also comply with the provisions of the building and other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996 and the building and other Construction Workers Welfare Cess Act, 1996.

The contractor shall not engage any labour below the age of 18 under any circumstances. The provisions under Child Labour (Prohibition and Regulation) Amendment Act. 2016 should be strictly adhered to. In case of any non-compliance to the requirements of Labour laws, the contractor shall be liable for all consequences or any penalty imposed in this regard.

The contractor shall also declare in each running bill that he has not engaged any labour below the age of 18 in the project.

The Contractor shall ensure that all the skilled workers hired/ employed/ deployed at the project shall be certified through “*Recognition of Prior Learning (RPL)*” program and if not already certified then, he will get all the skilled workers certified through “*Recognition of Prior (RPL)*” program within two months from the date of commencement of work or from the date of hiring the workers at his own cost.

Any failure to fulfil above requirement shall attract the penal provisions of this contract arising out the resultant for non-execution of the work before the commencement of work.

73.2 Payment of wages:

- (i) The contractor shall pay to labour employed by him either directly or through subcontractors, wages not less than fair wages as defined in the DPP, AAU Contractor’s Labour Regulations or as per the provisions of the Contract Labour (Regulation and Abolition) Act, 1970 and the contract Labour (Regulation and Abolition) Central Rules, 1971, wherever applicable.
- (ii) The contractor shall, notwithstanding the provisions of any contract to the contrary, cause to be paid fair wage to labour indirectly engaged on the work, including any labour engaged by his sub-contractors in connection with the said work, as if the labour had been immediately employed by him.
- (iii) The contractor shall transfer/ credit the wages/salary of all labourers/workers preferably in their bank accounts. He shall be responsible for opening of bank accounts of all labourers/workers employed by the contractor at work site in this regard.
- (iv) In respect of all labour directly or indirectly employed in the works for performance of the contractor’s part of this contract, the contractor shall comply with or cause to be complied with the DPP, AAU contractor’s Labour Regulations in regard to payment of wages, wage period, deductions from wages recovery of wages not paid and deductions unauthorisedly made, maintenance of wage books or wage slips, publication of scale of wages and other terms of employment, inspection and submission of periodical returns and all other matters of the like nature or as per the provisions of the Contract Labour (Regulation and Abolition) Act, 1970, and the Contract Labour (Regulation and Abolition) Central Rules, 1971, wherever applicable.
- (v) (a) The Engineer-in-Charge concerned shall have the right to deduct from the moneys due to the contractor any sum required or estimated to be required for making good the loss suffered by a worker or workers by reason of non-fulfilment of the conditions of the contract for the benefit of the workers, non-payment of wages or of deductions made from his or their wages which are not justified by their terms of the contract or non-observance of the Regulations.

(b) Under the provision of Minimum Wages (Central) Rules, 1950, the contractor is bound to allow to the labours directly or indirectly employed in the works one-day rest for 6 days continuous work and pay wages at the same rate as for duty. In the event of default, the Engineer-in-Charge shall have the right to deduct the sum or sums not paid on account of wages for weekly holidays to any labours and pay the same to the persons entitled thereto from any money due to the contractor by the Engineer-in-Charge concerned
- (vi) The contractor shall comply with the provisions of the Payment of Wages Act, 1936, Minimum Wages Act, 1948/Code on Wages, 2019, Employees Liability Act, 1938, Workmen’s Compensation Act, 1923, Industrial Disputes Act, 1947,

Maternity Benefits Act, 1961, and the Contractor's Labour (Regulation and Abolition) Act 1970, or the modifications thereof or any other laws relating thereto and the rules made there under from time to time.

- (vii) The contractor shall indemnify and keep indemnified DPP, AAU against payments to be made under and for the observance of the laws aforesaid and the DPP, AAU Contractor's Labour Regulations without prejudice to his right to claim indemnity from his sub-contractors.
- (viii) The laws aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of this contract.

73.3 LABOUR SAFETY PROVISION

The contractor shall be fully responsible to observe the labour safety provisions:

The contractor shall at his own cost take all precautions to ensure safety of life and property by providing necessary barriers, lights, watchmen etc. During the progress of work as directed by Engineer-in-charge

In case of all labour directly or indirectly employed in work for the performance on the contractor's part of this contract, the contractor shall comply with all rules framed by Govt. from time to time for the protection of health and sanitary arrangements for workers.

73.4 OBSERVANCE OF LABOUR LAWS

73.4.1 The contractor shall be fully responsible for observance of all labour laws applicable including local laws and other laws applicable in this matter and shall indemnify and keep indemnified DPP, AAU against effect or non-observance of any such laws. The contractor shall be liable to make payment to all its employees, workers and sub-contractors and make compliance with labour laws. If DPP, AAU or the End User/owner is held liable as "Principal Employer" to pay contributions etc. under legislation of Government or Court decision in respect of the employees of the contractor, then the contractor would reimburse the amount of such payments, contribution etc. to DPP, AAU and/ or same shall be deducted from the payments, security deposit etc. of the contractor.

73.4.2 The Contractor shall submit proof of having valid EPF registration certificate. He shall within 7 days of the close of every month, submit to DPP, AAU a statement showing the recoveries of contributions in respect of each employee employed by or through him and shall furnish to DPP, AAU such information as the DPP, AAU is required to furnish under the provisions of para 36 B of the EPF scheme 1952 to the EPF authorities and other information required by EPFO authorities from time to time. He shall also submit a copy of challan every month in token of proof of having deposited the subscription and contribution of workers engaged on the project.

The contractor shall also ensure the compliance of EPF & MP Act, 1952 by the sub-contractors, if any, engaged by the contractor for the above said work.

The contractor shall submit affidavit to indemnify and save harmless the Corporation from and against all actions, suits, proceedings, losses, costs, damages, charges, claims and demands of every nature and description brought or recovered against the Corporation by reasons of any act or omission of the Contractor, his agents or employees in connection with complying the provisions of the Employees Provident Fund & Miscellaneous Provisions Act, 1952 as amended from time to time. All sums payable by way of compensation / penalty / damages / interest on the outstanding amounts payable by the Contractor shall be considered as reasonable and be payable by the Contractor to the Corporation immediately and if the Contractor does not pay

the amount immediately the same will be deducted from the security deposit or earnest money or any other amount available with the Corporation or any money payable to the Contractor by the Corporation.

Contractor should submit a Compliance Certificate along with the details of employees and recoveries made to the DPP, AAU (INDIA) LIMITED as per the proforma (Section-5) mentioned in every bill as per the provisions of the EPF and ESI Act as amended from time to time.

73.4.3 The Contractor shall submit proof of having valid ESI registration for Construction site workers located in the ESI implemented areas for every construction site worker before his/her engagement on the DPP, AAU site of works as per requirement of ESI act, 1948 amended upto date and rules made there under.

The contractors are required to ensure that in ESI implemented areas, every construction site worker has been registered online and they are required to ensure that these workers and their families have got their photography and capturing of biometrics at nearest ESIC branch office and got their respective Pehchan cards (from ESIC office) issued for extension of ESI benefits to all the engaged construction site workers.

The contractors are required to submit proof of having registered / got issued Pehchan cards in respect of every Construction site worker in ESI implemented areas before engagement on DPP, AAU site of works.

The contractors are required to comply with all the relevant provisions of ESI act, 1948 as amended from time to time and deposit of his contribution as may be required under the above said act to the ESI authorities at required intervals / time of deposit and submit the proof to DPP, AAU.

The contractor shall at all times indemnify DPP, AAU and Owner against all claims, damages or compensation under the provision of ESI Act, 1948 or any modifications thereof or as consequence of any accident or injury to any workman or other persons in or about the works, whether in the employment of the contractor or not, against all costs, charges and expenses of any suit, action or proceedings arising out of such incident or injury and against all sum or sums which may with the consent of the contractor be paid to compromise or Compound any such claim.

73.5 MINIMUM WAGES ACT

The contractor shall comply with all the provisions of the minimum wages Act, 1948 Code on Wages, 2019, contract labour Act (Regulation & Abolition) 1970, and rules framed there under and other labour laws/local laws affecting contract labour that may be brought into force from time to time.

73.6 LABOUR RECORDS

The contractor shall submit by the 4th & 19th of every month to the Engineer-in-Charge of DPP, AAU a true statement, showing in respect of the second half of the proceeding month and the first half of the current month, respectively, of the following data:

- a) The number of the labour employed by him (category-wise).
- b) Their working hours.
- c) The wages paid to them.
- d) The accidents that occurred during the said fortnight showing the circumstances under which they happened and the extent of damage and injury caused.

- e) The number of female workers who have been allowed Maternity Benefits and the amount paid to them.
- f) Any other information required by Engineer-in-Charge

Failing which the contractor shall be liable to pay to DPP, AAU, a sum not exceeding Rs.200/- for each default or materially incorrect statement. The decision of the DPP, AAU shall be final in deducting from any bill due to the contractor; the amount levied as fine and is binding on the contractor.

73.7 In respect of all labour directly or indirectly employed in the works for the performance of the contractor's part of this contract, the contractor shall comply with or cause to be complied with all the rules framed by Government from time to time for the protection of health and sanitary arrangements for workers employed by the DPP, AAU and its contractors.

73.8 Leave and pay during leave shall be regulated as follows: -

1. Leave:

- (i) In the case of delivery - maternity leave not exceeding 8 weeks, 4 weeks up to and including the day of delivery and 4 weeks following that day,
- (ii) In the case of miscarriage –upto 3 weeks from the date of miscarriage.

2. Pay:

- (i) in the case of delivery - leave pay during maternity leave will be at the rate of the women's average daily earnings, calculated on total wages earned on the days when full time work was done during a period of three months immediately preceding the date on which she gives notice that she expects to be confined or at the rate of Rupee one only a day whichever is greater.
- (ii) In the case of miscarriage - leave pay at the rate of average daily earning calculated on the total wages earned on the days when full time work was done during a period of three months immediately preceding the date of such miscarriage.

3. Conditions for the grant of Maternity Leave:

No maternity leave benefit shall be admissible to a woman unless she has been employed for a total period of not less than six months immediately preceding the date on which she proceeds on leave.

- 4. The contractor shall maintain a register of Maternity (Benefit) in the Prescribed Form and the same shall be kept at the place of work.

73.9 In the event of the contractor(s) committing a default or breach of any of the provisions of the DPP, AAU's Labour Regulations and Model Rules for the protection of health and sanitary arrangements for the workers as amended from time to time or furnishing any information or submitting or filing any statement under the provisions of the above Regulations and' Rules which is materially incorrect, he/they shall, without prejudice to any other liability, pay to DPP, AAU a sum not exceeding Rs.200/- for every default, breach or furnishing, making, submitting, filing such materially incorrect statements and in the event of the contractor(s) defaulting continuously in this respect, the penalty may be enhanced to Rs.200/- per day for each day of default subject to a maximum of 5 per cent of the estimated cost of the work put

to tender. The decision of the Engineer-in-Charge shall be final and binding on the parties.

Should it appear to the Engineer-in-Charge that the contractor(s) is/are not properly observing and complying with the provisions of the DPP, AAU Contractor's Labour Regulations and Model Rules and the provisions of the Contract Labour (Regulation and Abolition) Act 1970, and the Contract Labour (R&A) Central Rules 1971, for the protection of health and sanitary arrangements for work-people employed by the contractor(s) (hereinafter referred as "the said Rules") the Engineer-in-Charge shall have power to give notice in writing to the contractor(s) requiring that the said Rules be complied with and the amenities prescribed therein be provided to the work-people within a reasonable time to be specified in the notice. If the contractor(s) shall fail within the period specified in the notice to comply with and/observe the said Rules and to provide the amenities to the work- people as aforesaid, the Engineer-in-Charge shall have the power to provide the amenities hereinbefore mentioned at the cost of the contractor(s). The contractor(s) shall erect, make and maintain at his/their own expense and to approved standards all necessary huts and sanitary arrangements required for his/their work-people on the site in connection with the execution of the works, and if the same shall not have been erected or constructed, according to approved standards, the Engineer-in-Charge shall have power to give notice in writing to the contractor(s) requiring that the said huts and sanitary arrangements be remodeled and/or reconstructed according to approved standards, and if the contractor(s) shall fail to remodel or reconstruct such huts and sanitary arrangements according to approved standards within the period specified in the notice, the Engineer-in-Charge shall have the power to remodel or reconstruct such huts and sanitary arrangements according to approved standards at the cost of the contractor(s).

73.10 The contractor(s) shall at his/their own cost provide his/their labour with a sufficient number of huts (hereinafter referred to as the camp) of the following specifications on a suitable plot of land to be approved by the Engineer-in-Charge.

(i) (a) The minimum height of each hut at the eaves level shall be 2.10m (7 ft.) and the floor area to be provided will be at the rate of 2.7 sq.m. (30 sq.ft.) for each member of the worker's family staying with the labourer.

(b) The contractor(s) shall in addition construct suitable cooking places having a minimum area of 1.80m x 1.50m (6'x5') adjacent to the hut for each family.

(c) The contractor(s) shall also construct temporary latrines and urinals for the use of the labourers each, on the scale of not less than four per each one hundred of the total strength, separate latrines and urinals being provided for women.

(d) The contractor(s) shall construct sufficient number of bathing and washing places, one unit for every 25 persons residing in the camp. These bathing and washing places shall be suitably screened.

(ii) (a) All the huts shall have walls of sun-dried or burnt-bricks laid in mud mortar or other suitable local materials as may be approved by the Engineer-in-Charge. In case of sun-dried bricks, the walls should be plastered with mud gobi on both sides. The floor may be kutcha but plastered with mud gobi and shall be at least 15 cm (6") above the surrounding ground. The roofs shall be laid with thatch or any other materials as may be approved by the Engineer-in-Charge and the contractor shall ensure that throughout the period of their occupation, the roofs remain water-tight.

(b) The contractor(s) shall provide each hut with proper ventilation.

- (c) All doors, windows, and ventilators shall be provided with suitable leaves for security purposes.
- (d) There shall be kept an open space of at least 7.2m (8 yards) between the rows of huts which may be reduced to 6m (20 ft.) according to the availability of site with the approval of the Engineer-in-Charge. Back to back construction will be allowed.
- (iii) Water Supply - The contractor(s) shall provide adequate supply of water for the use of labourers. The provisions shall not be less than two gallons of pure and wholesome water per head per day for drinking purposes and three gallons of clean water per head per day for bathing and washing purposes. Where piped water supply is available, supply shall be at stand posts and where the supply is from wells or river, tanks which may be of metal or masonry, shall be provided. The contractor(s) shall also at his/ their own cost make arrangements for laying pipe lines for water supply to his/ their labour camp from the existing mains wherever available, and shall pay all fees and charges thereof.
- (iv) The site selected for the camp shall be high ground, removed from jungle.
- (v) Disposal of Excreta- The contractor(s) shall make necessary arrangements for the disposal of excreta from the latrines by trenching or incineration which shall be according to the requirements laid down by the Local Health Authorities. If trenching or incineration is not allowed, the contractor(s) shall make arrangements for the removal of the excreta through the Municipal Committee/authority and inform it about the number of labourers employed so that arrangements may be made by such Committee/authority for the removal of the excreta. All charges on this account shall be borne by the contractor and paid direct by him to the Municipality/authority. The contractor shall provide one sweeper for every eight seats in case of dry system.
- (vi) Drainage - The contractor(s) shall provide efficient arrangements for drainage away sullage water so as to keep the camp neat and tidy.
- (vii) The contractor(s) shall make necessary arrangements for keeping the camp area sufficiently lighted to avoid accidents to the workers.
- (viii) Sanitation - The contractor(s) shall make arrangements for conservancy and sanitation in the labour camps according to the rules of the Local Public Health and Medical Authorities.

74.0 LABOUR CESS

The rates of the contractor shall be inclusive of labour cess. DPP, AAU shall make a recovery @ 1% on account of labour cess from each RA bill of the contractor and labour cess so recovered/deducted shall be deposited with the Labour Board of the concerned state. In case the Labour Board is not established in the state, recovery made by DPP, AAU on account of labour cess shall be retained under suspense account and will be deposited with the Labour Board at later date as & when the Labour Board is constituted in the state.

Every contractor, sub-contractor, affiliates, their legal assigns or heirs as the case may, shall be responsible for registration of every Building worker who has completed eighteen years of age but has not completed sixty years of age and who has been engaged in any Building or Other Construction Work for not less than Ninety Days during the preceding twelve months; with the Board / Funds as applicable under various sections of "THE BUILDINGS AND OTHER CONSTRUCTION WORKERS (REGULATION OF EMPLOYMENT AND CONDITIONS OF SERVICE) ACT, 1996 and

THE BUILDING AND OTHER CONSTRUCTION WORKERS' WELFARE CESS ACT, 1996.

The contractor shall also be responsible for maintaining register of beneficiaries i.e. the workers in such form as may be prescribed by the competent authority & the same shall be kept open at all reasonable times for inspection of relevant authority and officials of End User / DPP, AAU.

The contractor shall be further responsible for maintaining such register & records; giving such particulars of Building workers employed by him, the work performed by them, the number of hours of work which shall constitute a normal working day, the wages paid to them, the receipts given by them and, such other particulars in such form as may be prescribed by the authority or DPP, AAU.

In the event of contractor failing to comply with the above clause(s) in part or in full, DPP, AAU, without prejudice to any other rights or remedy available under law or any other clause(s) of contract, shall be at absolute liberty to forfeit any sum or sums that are payable or could become payable on account of execution of contract work and decision of Engineer-in-charge shall be final & binding in this regard on the contractor.

75.0 RECOVERY OF COMPENSATION PAID TO WORKMEN

In every case in which by virtue of the provisions sub-section (1) of Section 12, of the Workmen's Compensation Act, 1923, DPP, AAU is obliged to pay compensation to a workman employed by the contractor, in execution of the works, DPP, AAU will recover from the contractor, the amount of the compensation so paid; and, without prejudice to the rights of the DPP, AAU under sub-section (2) of Section 12, of the said Act, DPP, AAU shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due to the contractor whether under this contract or otherwise. DPP, AAU shall not be bound to contest any claim made against it under sub-section (1) of Section 12, of the said Act, except on the written request of the contractor and upon his giving to DPP, AAU full security for all costs for which DPP, AAU might become liable in consequence of contesting such claim.

76.0 ENSURING PAYMENT AND AMENITIES TO WORKERS IF CONTRACTOR FAILS

In every case in which by virtue of the provisions of the Contract Labour (Regulation and Abolition) Act, 1970, and of the Contract Labour (Regulation and Abolition) Central Rules, 1971, DPP, AAU is obliged to pay any amounts of wages to a workman employed by the contractor in execution of the works, or to incur any expenditure in providing welfare and health amenities required to be provided under the above said Act or under the DPP, AAU Contractor's Labour Regulations, or under the Rules framed by Government from time to time for the protection of health and sanitary arrangements for workers employed by DPP, AAU's Contractors, DPP, AAU will recover from the contractor, the amount of wages so paid or the amount of expenditure so incurred; and without prejudice to any other right or remedy available under this contract, DPP, AAU shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by DPP, AAU to the contractor whether under this contract or otherwise DPP, AAU shall not be bound to contest any claim made against it under sub-section (1) of Section 20, sub-section (4) of Section 21, of the said Act, except on the written request of the contractor and upon his giving to the DPP, AAU full security for all costs for which DPP, AAU might become liable in contesting such claim.

77.0 CHANGE IN FIRM'S CONSTITUTION TO BE INTIMATED

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Where the contractor is a partnership firm, the prior approval in writing of the Engineer-in-Charge shall be obtained before any change is made in the constitution of the firm. Where the contractor is an individual or a Hindu undivided family business concern such approval as aforesaid shall likewise be obtained before the contractor enters into any partnership agreement where under the partnership firm would have the right to carry out the works hereby undertaken by the contractor. If prior approval as aforesaid is not obtained, the contract shall be deemed to have been assigned in contravention of Clause 64.0 hereof and the same action may be taken, and the same consequences shall ensue as provided in the said Clause 64.0.

78.0 INDEMNITY AGAINST PATENT RIGHTS

The contractor shall fully indemnify the DPP, AAU from and against all claims and proceedings for or on account of any infringement of any patent rights, design, trademark or name or other protected rights in respect of any construction plant, machine, work or material used for in connection with the works or temporary works.

79.0 LAW COVERING THE CONTRACT

This contract shall be governed by the Indian laws for the time being in force.

80.0 LAWS, BYE-LAWS RELATING TO THE WORK

80.1 The contractor shall fully comply with the laws/bye-laws of the concerned authority during the entire tenancy of the contract.

In case of procurement for a value in excess of Rs 10 crore, above undertaking shall be provided from a statutory auditor or cost auditor of the company (in the case of companies) or from a practicing-chartered accountant (in case of tenderer other than companies).

80.2 The contractor shall fully comply with the MSMED Act, 2006 and Ministry of MSME Order 2012 or any further revision at any later date (as per applicability under clause 26 of ITT) during the entire tenancy of the contract

80.3 The contractor shall strictly adhere by the provisions, for the time being in force, of law relating to works or any regulations and bylaws made by any local authority or any water & lighting agencies or any undertakings within the limits of the jurisdiction of which the work is proposed to be executed. The contractor shall be bound to give to the authorities concerned such notices and take all approvals as may be provided in the law, regulations or bylaws as aforesaid, and to pay all fees and taxes payable to such authorities in respect thereof.

81.0 CONTRACT AGREEMENT

The Contractor shall enter into a Contract Agreement with the DPP, AAU within 30 (Thirty) days from the date of Letter of Award failing which no payment shall be released to the contractor. The cost of stamp papers, stamp duty, registration, if applicable on the contract, shall be borne by the Contractor. In case, the contractor does not sign the agreement as above or start the work within 10 (Ten) days of the issue of letter of Award, his earnest money is liable to be forfeited and Letter of award consequently will stand withdrawn.

82.0 MANNER OF EXECUTION OF AGREEMENT

i. The agreement as per prescribed Performa as enclosed shall be signed at the office of the DPP, AAU within 30 (Thirty) days from the date of issue of Letter of Award. The Contractor shall provide for signing of the Contract, appropriate Power of Attorney and the requisite documents/ materials. Unless and until a formal

contract is prepared and executed, the Letter of Award read in conjunction with the Tendering Documents will constitute a binding contract.

- ii. The agreement will be signed in four originals and the Contractor shall be provided with one signed original and the other three originals will be retained by the DPP, AAU
- iii. Subsequent to signing of the Agreement, the Contractor at his own cost shall provide to the DPP, AAU with at least four (4) true hard bound copies of Agreement within thirty (30) days of its signing.

83.0 JURISDICTION

The agreement shall be executed at Jorhat/Guwahati on non-judicial stamp paper purchased in Assam and the courts in Jorhat, Assam alone will have jurisdiction to deal with matters arising there from, to the exclusion of all other courts.

LABOUR SAFETY PROVISIONS

- 1.0 Suitable scaffolds should be provided for workmen for all works that cannot safely be done from the ground, or from solid construction except such short period work as can be done safely from ladders. When a ladder is used an extra mazdoor shall be engaged for holding the ladder and if the ladder is used for carrying materials as well, suitable footholds and hand holds shall be provided on the ladder and the ladder shall be given an inclination not steeper than $\frac{1}{4}$ to 1 (1/4 horizontal and 1 vertical).
- 2.0 Scaffolding or staging more than 3.6m (12 feet) above the ground or floor, swung or suspended from an overhead support or erected with stationery support shall have a guard rail properly attached or bolted, braced and otherwise secured at least 90 cm. (3 feet) high above the floor or platform of such scaffolding or staging and extending along the entire length of the outside and ends thereof with only such opening as may be necessary for the delivery of materials. Such scaffolding or staging shall be so fastened as to prevent it from swaying from the building or structure.
- 3.0 Working platforms, gangways, and stairways should be so constructed that they should not sag unduly or unequally, and if the height of the platform or the gangway or the stairway is more than 3.6m (12 feet) above ground level or floor level, they should be closely boarded, should have adequate width & should be suitable fastened as described in (2.0) above.
- 4.0 Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be 90 cm (3 feet).
- 5.0 Safe means of access shall be provided to all working platforms and other working places. Every ladder shall be securely fixed. No portable single ladder shall be over 9m. (30 feet) in length while the width between side rails in rung ladder shall in no case be less than 29 cm. (11.5") for ladder up to and including 3m (10 feet) in length. For longer ladders this width should be increased at least 1/4" for each additional 30 cm (1 ft.) of length. Uniform step spacing shall not exceed 30 cm (12"). Adequate precautions shall be taken to prevent danger from electrical equipment. No materials on any of the sites of the work shall be so stacked or placed as to cause danger or inconvenience to any person or the public. The contractor shall provide all necessary fencing and lights to protect the public from accident, and shall be bound to bear the expenses of defense of every suit, action or other proceeding at law that may be brought by any person for injury sustained owing to neglect of the above precautions and to pay any damages

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and cost which may be awarded in any such suit, action or proceedings to any such person or which may, with the consent of the Contractor, be paid to compensate any claim by any such person.

6.0 EXCAVATION AND TRENCHING

All trenches, 1.2mts.(four feet) or more in depth, shall at all times be supplied with at least one ladder for each 30m.(100 feet) in length or fraction thereof, ladder shall be extended from bottom of the trench to at least 90cm (3feet) above the surface of the ground. The side of the trenches, which are 1.5 m. (5feet) or more in depth shall be stepped back to give suitable slope or securely held by timber bracing, so as to avoid the danger or sides to collapsing. The excavated materials shall not be placed within 1.5m (5 feet) of the edges of the trench or half of the depth of the trench whichever is more. Cutting shall be done from top to bottom. Under no circumstances undermining or undercutting shall be done.

7.0 Demolition - Before any demolition work is commenced and also during the progress of the work following precautions shall be observed:

7.1 All roads and open areas adjacent to the work site shall either be closed or suitably protected.

7.2 No electric cable or apparatus which is likely to be a source of danger or a cable or apparatus used by the operator shall remain electrically charged.

7.3 All practical steps shall be taken to prevent danger to persons employed from risk or fire or explosion or flooding. No floor, roof or other part of the building shall be overloaded with debris or materials as to render it unsafe.

8.0 All necessary personal safety equipments as considered adequate by the Engineer-in-charge should be kept available for the use of persons employed on the site and maintained in a condition suitable for immediate use, and the contractor should take adequate step to ensure proper use of equipment by those concerned. The following safety equipment shall be invariably provided.

8.1 Workers employed on mixing asphaltic materials, cement and lime mortars shall be provided with protective footwear and protective goggles.

8.2 Those engaged in white washing and mixing or stacking of cement bags or any materials which are injurious to the eye shall be provided with protective goggles.

8.3 Those engaged in welding works shall be provided with welders protective eye shields.

8.4 Stone breakers shall be provided with protective goggles and protective clothing and seated at sufficiently safe interval.

8.5 When workers are employed for works in sewers and manholes, which are in active use, the Contractors shall ensure that the manhole covers are opened and ventilated at-least for an hour before the workers are allowed to get into the manholes, and the manholes so opened shall be cordoned off with suitable railing and provided with warning signals or boards to prevent accident the public. In addition, the contractor shall ensure that the following safety measures are adhered to:

a. Entry for workers into the sewer line shall not be allowed except under supervision of the JE or any other higher officer.

b. At least 5 to 6 manholes upstream and downstream should be kept open for at least 2 to 3 hours before any man is allowed to enter into the manholes for working inside.

- c. Before entry, presence of Toxic gases should be tested by inserting wet lead acetate paper which changes color in the presence of such gases and gives indication of their presence.
- d. Presence of Oxygen should be verified by lowering a detector lamp into the manhole. In case, no Oxygen is found inside the sewer line, workers should be sent only with Oxygen kit.
- e. Safety belt with rope should be provided to the workers. While working inside the manholes such rope should be handled by two men standing outside to enable him to be pulled out during emergency.
- f. The area should be barricaded or cordoned off by suitable means to avoid mishaps of any kind. Proper warning signs should be displayed for the safety of the public whenever cleaning works are undertaken during night or day.
- g. No smoking or open flames shall be allowed near the blocked manhole being cleaned.
- h. The malba obtained on account of cleaning of blocked manholes and sewer lines should be immediately removed to avoid accidents on account of slippery nature of the malba.
- i. Workers should not be allowed to work inside the manhole continuously. He should be given rest intermittently. The Engineer-In-charge may decide the time up to which a worker may be allowed to work continuously inside the manhole.
- j. Gas masks with Oxygen Cylinder should be kept at site for use in emergency.
- k. Air-blowers should be used for flow of fresh air through the manholes. Whenever called for, portable air-blowers are recommended for ventilating the manholes. The Motors for these shall be vapour proof and of totally enclosed type. Non sparking gas engines also could be used but they should be placed at-least 2 metres away from the opening and on the leeward side protected from wind so that they will not be a source of friction on any inflammable gas that might be present.
- l. The workers engaged for cleaning the manholes / sewers should be properly trained before allowing to work in the manhole.
- m. The workers shall be provided with Gumboots or non-sparking shoes, bump helmets and gloves non sparking tools, safety lights and gas masks and portable air blowers (when necessary). They must be supplied with barrier cream for anointing the limbs before working inside the sewer lines.
- n. Workmen descending a manhole shall try each ladder step or rung carefully before putting his full weight on it to guard against insecure fastening due to corrosion of the rung fixed to manhole well.
- o. If a man has received a physical injury, he should be brought out of the sewer immediately and adequate medical aid should be provided to him.
- p. The extent to which these precautions are to be taken depend on individual situation but the decision of the Engineer-In-charge regarding the steps to be taken in this regard in an individual case will be final.

- 8.6 The Contractor shall not employ men and women below the age of 18 years on the work of painting with products containing lead in any form wherever men above the age of 18 are employed on the work of lead painting the following precautions should be taken.
- 8.6.1 No paint containing lead or lead products shall be used except in the form of paste or readymade paint.
- 8.6.2 Suitable face masks should be supplied for use by the workers when paint is applied in the form of spray or a surface having lead paint is dry rubbed and scrapped.
- 8.6.3 Overalls shall be supplied by the Contractor to the workmen and adequate facilities shall be provided to enable the working painters to wash during the cessation of work.
- 8.6.4.1 a) White lead, sulphate or lead work products containing those pigments shall not be used in painting operation except in the form of paste or of paints ready for use.
- b) Measures shall be taken whenever required in order to prevent danger arising from the application of paint in the form of spray.
- c) Measures shall be taken, whenever practicable to prevent danger arising out of dust caused by dry rubbing down and scrapping.
- 8.6.4.2 a) Adequate facilities shall be provided to enable working painter to wash during and on cessation of work.
- b) Suitable arrangements shall be made to prevent clothing put off during working hours being spoiled by painting materials.
- 9.0 When the work is done near any place where there is risk of drowning, all necessary equipment's should be provided and kept ready for use and all necessary steps taken for prompt rescue of any person in danger and adequate provisions should be made for prompt first aid treatment for all injuries likely to be sustained during the course of the work.
- 10.0 Use of hoisting machines and tackle including their attachment encourage and supports shall conform to the following standard of conditions.
- 10.1 a) These shall be of good mechanical construction, sound material and adequate strength and free from patent, defects and shall be kept in good working order.
- b) Every rope used in hoisting or lowering materials or as a means of suspension shall be of durable quality and adequate strength, and free from patent defects.
- 10.2 Every crane driver or hoisting appliance operator shall be properly qualified and no person under the age of 21 years should be in-charge of any hoisting machine including any scaffolding, winch or giving signals to operator.
- 10.3 In case of every hoisting machine and of every chain ring hook, shackle swivel and pulley block used in hoisting or as means of suspension the safe working load shall be ascertained by adequate means. Every hoisting machine and all gear referred to above shall be plainly marked with the safe working load. In case of a hoisting machine having a variable safe working load, each safe working load and the conditions under which it is applicable shall be clearly indicated. No part of any machine or any gear referred to above in this clause shall be loaded beyond the safe working load except for the purpose of testing.

- 10.4 In case of AAU machines, the safe working load shall be notified by the Engineer-in-Charge. As regards Contractor's machines the Contractor shall notify the safe working load of the machine to the Engineer-in-charge whenever he brings any machinery to site of work and get verified by the Engineer-in-Charge.
- 11.0 Motors gearing, transmission electric wiring and other dangerous parts of hoisting appliances should be provided with efficient safeguard. Hoisting appliances should be provided with such means as will reduce to the minimum the risk of accidental descent of the load. Adequate precautions should be taken to reduce the minimum the risk of any part of a suspended load becoming accidentally displaced. When workers are employed on electrical installations, which are already energized, insulating mats, wearing apparel, such as gloves sleeves and boots as may be necessary be provided. The worker should not wear any rings, watches and carry keys or other materials, which are good conductors of electricity.
- 12.0 All scaffold, ladders, and other safety devices mentioned or described herein shall be maintained in safe condition and no scaffold ladder or equipment shall be altered or removed while it is in use. Adequate washing facilities should be provided at or near places of work.
- 13.0 These safety provisions should be brought to the notice of all concerned by display on a notice board at a prominent place of work spot. The person responsible for compliance of the safety codes shall be named therein by the contractor.
- 14.0 To ensure effective enforcement of the rules and regulations relating to safety precautions the arrangements made by the Contractor shall be open to inspection by AAU Official or their representatives.
- 15.0 Notwithstanding the above Clauses from (i) to (xiv) there is nothing in these to exempt the contractor from the operations of any other Act or Rule in force in the Republic of India.

MODEL RULES FOR THE PROTECTION OF HEALTH AND SANITARY ARRANGEMENTS FOR WORKERS

1.0 APPLICATION

These rules shall apply to all building and construction works in which 20 (twenty) or more workers are ordinarily employed or are proposed to be employed in any day during the period during which the contractor's work is in progress.

2.0 DEFINITION

Work place means a place where twenty or more workers are ordinarily employed or are proposed to be employed in connection with construction work on any day during the period during which the contract work is in progress.

3.0 FIRST-AID FACILITIES

3.1 At every work place first aid facilities shall be provided and maintained, so as to be easily accessible during working hours, First-Aid boxes at the rate of not less than one box per 150 contract labour or part thereof ordinarily employed.

3.2 The First-Aid boxes shall be distinctly marked with a red cross on white background and shall contain the following equipments:

3.2.1 a) For work places in which number of contract labour employed does not exceed 50, Each First-Aid box shall contain the following equipment's:

- i. Small sterilized dressings.
- ii. Medium size sterilized dressings.
- iii. Large size sterilized dressings.
- iv. Large sterilized burn dressings.
- v. 1 (30 ml) bottle containing a two percent alcoholic solution of iodine.
- vi. 1 (30 ml) bottle containing salvolatile having the dose and mode of administration indicated on the label.
- vii. 1 snakebite lancet.
- viii. 1 (30 gms) bottle of potassium permanganate crystals.
- ix. 1 pair of scissors.
- x. 1 copy of the First-Aid leaf-let issued by the Director General, Factory Advise Service & Labour Institute, Government of India.
- xi. 1 bottle containing 100 tablets (each of 5 grams) of aspirin.
- xii. Ointment for burns.
- xiii. A bottle of suitable surgical antiseptic solution.

3.2.2 For work places in which the number of contract labour exceed 50. Each First-Aid box shall contain the following equipments:

- i) 12 small sterilized dressings.

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- ii) 6 medium size sterilized dressings.
- iii) 6 large size sterilized dressings.
- iv) 6 large size sterilized burn dressings.
- v) 6 (15 gms) packet sterilized cotton wool.
- vi) 1 (60 ml.) bottle containing a two percent iodine alcoholic solution.
- vii) 1 (60 ml.) bottle containing salvolatile having the dose and mode of administration indicated on the label.
- viii) 1 - roll of adhesive plaster.
- ix) 1 snake - bite lancet.
- x) 1 (30 gms.) Bottle of potassium permanganate crystals.
- xi) 1 pair of scissors.
- xii) 1 copy of the First-Aid leaf-let issued by the Director General, Factory Advice Service and Labour Institutes, Government of India.
- xiii) A bottle containing 100 tablets (each of 5 grams) of aspirin.
- xiv) Ointment for burns.
- xv) A bottle of suitable surgical antiseptic solution.

3.3 Adequate arrangements shall be made for immediate recoupment of the equipment when necessary.

3.4 Nothing except the prescribed contents shall be kept in the First Aid box.

3.5 The First Aid box shall be kept in charge of a responsible person who shall always be readily available during the working hours of the work place.

3.6 A person in charge of the First-Aid box shall be a person trained in First-Aid treatment in work places where the number of labour employed is 150 or more.

3.7 In work places where the number of labour employed is 500 or more and hospital facilities are not available within easy distance of the works, first- Aid Posts shall be established and run by a trained Compounder. The Compounder shall be on duty and shall be available at all hours when the workers are at work.

3.8 Where work places are situated in places, which are not towns or cities, a suitable motor transport shall be kept readily available to carry injured person or persons suddenly taken ill to the nearest hospital.

4.0 DRINKING WATER

4.1 In every work place, there shall be provided and maintained at suitable places, easily accessible to labour, a sufficient supply of cold water fit for drinking.

4.2 Where drinking water is obtained from an intermittent public water supply, each work place shall be provided with storage where such drinking water shall be stored.

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- 4.3 Every water supply of storage shall be at a distance of not less than 50 feet from any latrines, drain or other source of pollution, where water has to be drawn from an existing well which is within such proximity of latrine, drain or any other source of pollution, the well shall be properly chlorinated before water is drawn from it for drinking. All such wells shall be entirely closed in and be provided with a trap-door which shall be dust and water-proof.
- 4.4 A reliable pump shall be fitted to each covered well, trap-door shall be kept locked and opened only for cleaning or inspection which shall be done at least once a month.

5.0 WASHING FACILITIES

- 5.1 In every work place adequate and suitable facilities for washing shall be provided and maintained for the use of labour employed herein.
- 5.2 Separate and adequate screening facilities shall be provided for the use of male and female workers.
- 5.3 Such facilities shall be conveniently accessible and shall be kept clean and in hygienic condition.

6.0 LATRINES AND URINALS

- 6.1 Latrines shall be provided in every work place on the following scale, namely:
- a) Where females are employed there shall be at least one latrine for every 25 females.
 - b) Where males are employed, there shall be at least one latrine for every 25 males.
- Provided that where the number of males or females exceeds 100, it shall be sufficient if there is one latrine for 25 males or females, as the case may be, upto the first 100, and one for every 50 thereafter.
- 6.2 Every latrine shall be under cover and so partitioned off as to secure privacy, and shall have a proper door and fastenings.
- 6.3 Construction of Latrines: The inside walls shall be constructed of masonry or some suitable heat resisting non-absorbent materials and shall be cement washed inside and outside at least once a year. Latrine shall not be a standard lower than bore-hole system.
- 6.4 (a) Where workers of both sexes are employed, there shall be displayed outside each block of latrine and urinal, a notice in the language understood by the majority of the workers "For Men only" or "For Women only" as the case may be.
- (b) The notice shall also bear the figure of man or of a woman, as the case may be.
- 6.5 There shall be at least one urinal for male workers upto 50 and one for female workers upto 50 employed at a time. Provided that where the number of male or female workmen, as the case may be, exceeds 500, it shall be sufficient if there is one urinal for every 50 males or females upto the first 500 and one for every 100 or part thereof, thereafter.
- 6.6 a) The latrines and urinals shall be adequately lighted and shall be maintained in a clean and sanitary condition at all times.
- b) Latrines and urinals other than those connected with a flush sewerage system shall comply with the requirements of the Public Health Authorities.

6.7 Water shall be provided by means of a tap or otherwise so as to be conveniently accessible in or near the latrines and urinals.

6.8 Disposal of Excreta

Unless otherwise arranged for by the local sanitary authority arrangements for proper disposal of excreta by incineration at the work place shall be made by means of a suitable incinerator. Alternatively, excreta may be disposed off by putting a layer of night soil at the bottom of a pucca tank prepared for the purpose and covering it with a 15 cm layer of waste or for refuse and then covering it with a layer of earth for fortnight (when it will turn into manure).

6.9 The Contractor shall, at his own expense, carry out all instruction issued to him by the Engineer-in-Charge to effect proper disposal of night soil and other conservancy work in respect of the Contractor's workmen or employees on the site. The Contractor shall be responsible for payment of any charges which may be levied by Municipal or Cantonment Authority for execution of such work on his behalf.

7.0 PROVISION OF SHELTER DURING REST

At every place, there shall be provided, free of cost, four suitable sheds, two for males and the other two for rest separately for the use of man and women labour. The height of each shelter shall not be less than 3 meters from the floor level to the lowest part of the roof. These shall be kept clean and the space provided shall be on the basis of 0.6 sqm. per head.

Provided that the Engineer-in-Charges may permit, subject to his satisfaction, a portion of the building under construction or other alternative accommodation to be used for the purpose.

8.0 CRECHES

8.1 At every work place, at which 20 or more women workers are ordinarily employed, there shall be provided two rooms of reasonable dimensions for the use of their children under the age of six years. One room shall be used as a play room for the children and the other as their bedrooms.

The rooms shall be constructed on standard not lower than the following:

- i) Thatched roof
- ii) Mud floor and walls.
- iii) Planks spread over the mud floor and covered with matting

8.2 The rooms shall be provided with suitable and sufficient openings for light and ventilation. There shall be adequate provision of sweepers to keep the places clean.

8.3 The Contractor shall supply adequate number of toys and games in the playroom and sufficient number of cots and beddings in the bed-room.

8.4 The Contractor shall provide one Ayaa to look after the children in the crèche when the number of women workers does not exceed 50; and two when, the number of women workers exceed 50.

8.5 The use of the rooms/earmarked as crèches shall be restricted to children, their attendant and mother of the children.

9.0 CANTEENS

Signature of Tenderer

Signature of DPP

- 9.1 In every work place where the work regarding the employment of contract labour is likely to continue for six months and wherein contract labour numbering one hundred or more are ordinarily employed, an adequate canteen shall be provided by the Contractor for the use of such labour.
- 9.2 The canteen shall be maintained by the Contractor in an efficient manner.
- 9.3 The canteen shall consist of at least a dining hall, kitchen, and storeroom, pantry and washing places separately for workers and utensils.
- 9.4 The canteen shall be sufficiently lighted at all times when any person has access to it.
- 9.5 The floor shall be made of smooth and impervious material and inside walls shall be lime washed or colour washed at least once in each year.
- Provided that the inside walls of the kitchen shall be lime-washed every four months.
- 9.6 The premises of the canteen shall be maintained in a clean and sanitary condition.
- 9.7 Waste Water shall be carried away in suitable covered drains and shall not be allowed to accumulate so as to cause a nuisance.
- 9.8 Suitable arrangements shall be made for the collection and disposal of garbage.
- 9.9 The dining hall shall accommodate at a time 30 persons of the labour working at time.
- 9.10 The floor area of the dining hall, excluding the area occupied by the service counter and any furniture except tables and chair shall not be less than one square metre per dinner to be accommodated.
- 9.11 a) A portion of the dining hall, and service counter shall be partitioned off and reserved for women workers in proportion to their number.
- b) Washing places for women shall be separate and screened to secure privacy.
- 9.12 Sufficient tables, stool, chairs or benches shall be available for the number of dinners to be accommodated.
- 9.13.1 a) There shall be provided and maintained sufficient utensils, crockery, furniture and any other equipment necessary for the efficient running of the canteen.
- b) The furniture, utensils and other equipment shall be maintained in a clean and hygienic condition.
- 9.13.2 a) Suitable clean clothes for the employees serving in the canteen shall be provided and maintained.
- b) A service counter, if provided, shall have top of smooth and impervious material.
- c) Suitable facilities including an adequate supply of hot water shall be provided for the cleaning of utensils and equipment.
- 9.14 The food stuffs and other items to be served in the canteen shall be in conformity with the normal habits of the labour.
- 9.15 The charge for food stuffs, beverages and any other items served in the canteen shall be based on 'No profit' No loss' and shall be conspicuously displayed in the canteen.

- 9.16 In arriving at price of food stuffs, and other articles served in the canteen, the following items shall not be taken into consideration as expenditure, namely:
- a) The rent of land building;
 - b) The depreciation and maintenance charges for the building and equipment provided for the canteen;
 - c) The cost of purchase, repair and replacement of equipment including furniture, crockery, cutlery and utensils;
 - d) The water charges and other charges incurred for lighting and ventilation;
 - e) The interest and amounts spent on the provision and maintenance and equipment provided for in the canteen;
- 9.17 The accounts pertaining to the canteen shall be audited once every 12 months by registered accountants and auditors.

10.0 ANTI MALARIAL PRECAUTIONS

The Contractor shall at his own expense, conform to all anti-malarial instructions given to him by the Engineer-in-Charge including the filling up of any borrows pits which may have been dug by him.

11.0 AMENDMENTS

DPP, AAU may from time to time, add to or amend these rules and issue such directions as it may consider necessary for the purpose of removing any difficulty which may arise in the administration hereof.

CONTRACTOR'S LABOUR REGULATIONS

1.0 SHORT TITLE

These regulations may be called the Contractor "Labour Regulations".

2.0 Definitions

2.1 "Workman" means any person employed by the DPP, AAU or its Contractor directly or indirectly through a sub-contractor, with or without the knowledge, of the DPP, AAU to do any skilled, semi-skilled, un-skilled, manual, supervisory, technical or clerical work for hire or reward, whether, the terms of employment are expressed or implied but does not include any person-

a)	Who is employed mainly in a managerial or administrative capacity; or
b)	Who being employed in a supervisory capacity draws wages exceeding Rupees Two Thousand Five hundred per person or exercises either by the nature of the duties attached to the office or by reason of powers vested to him, functions mainly of managerial nature.
c)	Who is an out worker, that is to say, a person to whom any articles or materials are given out by or on behalf of the principal employer to be made up cleaned, washed, altered, ornamental finished, repaired, adopted or otherwise processed for sale for the purpose of the trade or business of the principal employer and the process is to be carried out either in the home of the out worker or in some other premises, not being premises under the control and management of the principal employer.

- 2.2 "Fair Wages" means wages whether for time or piece work fixed and notified under the provisions of the minimum Wages Act/Code on Wages, 2019 from time to time.
- 2.3 "Contractor" shall include every person who undertake to produce a given result other than a mere supply of goods or articles of manufacture through labour or who supplies labour for any work and includes a sub-contractor.
- 2.4 "Wages" shall have the same meaning as defined in the Payment of Wages Act/Code on Wages, 2019.
- 2.4.1 Normally working hours of an adult employee should not exceed 9 hours a day. The working day shall be so arranged that inclusive of interval for rest, if any, it shall not spread over more than 12 hours on any day.
- 2.4.2 When an adult worker is made to work for more than 9 hours on any day or for more than 48 hours in any week, he shall be paid overtime for the extra hours put in by him at double the ordinary rate of wages.
- 2.4.3.1 Every worker shall be given a weekly holiday on a Sunday, in accordance with the provisions of the Minimum Wages (Central) Rules 1960/Code on Wages, 2019 as amended from time to time, irrespective of whether such worker is governed by the Minimum Wages Act or not.
- 2.4.3.2 Whether the Minimum Wages prescribed by the Government under the Minimum Wages Act/Code on Wages, 2019 are not inclusive of the wages for the weekly day of rest, the worker shall be entitled to rest day wages at the rate applicable to the next preceding day, provided he has worked under the same contractor for a continuous period of not less than 6 days.
- 2.4.3.3 Where a contractor is permitted by the Engineer-in-Charge to allow a worker to work on a normal weekly holiday, he shall grant a substitute holiday to him for the whole day on one of the five days immediately before or after the normal weekly holidays and pay wages to such worker for the work performed on the normal weekly holiday at overtime rate.

3.0 DISPLAY OF NOTICE REGARDING-WAGES, ETC.

The contractor shall before he commences his work on contract, display and correctly maintain and continue to display and correctly maintain in a clean and legible condition in conspicuous places on the work, notices in English and in the local Indian languages spoken by the majority of the workers, giving the minimum rates of wages fixed under the Minimum Wages Act/Code on Wages, 2019, the actual wages being paid, the hours of work for which such wages are earned, wage period, dates of payment of wages and other relevant information as per Appendix 'A'.

4.0 PAYMENT OF WAGES

- 4.1 The contractor shall fix wage periods in respect of which wages shall be payable.
- 4.2 No wage period shall exceed one month.
- 4.3 The wages of every person employed as labour in an establishment or by a contractor where less than one thousand, such persons are employed shall be paid before the expiry of the seventh day and in other cases before the expiry of tenth day after the last day of the wage period in respect of which the wages are payable.

- 4.4 Where the employment of any worker is terminated by or on behalf of the contractor the wages earned by him shall be paid before the expiry of the second working day from the date on which his employment is terminated.
- 4.5 All payments of wages shall be made on a working day at the work premises and during the working time and on a date notified in advance and in case the work is completed before the expiry of the wage period, final payment shall be made within 48 hours of the last working day.
- 4.6 Wages due to every worker shall be paid to him direct or to other person authorized by him in this behalf.
- 4.7 All wages shall be paid in current coin or currency or in both.
- 4.8 Wages shall be paid without any deductions of any kind except those specified by the Central Government by general or special order in this behalf or permissible under the Payment of Wages Act 1956/Code on Wages, 2019.
- 4.9 A notice showing the wage period and the place and time of disbursement of wages shall be displayed at the place of work and a copy sent by the contractor to the Engineer-in-Charge under acknowledgment.
- 4.10 It shall be the duty of the contractor to ensure the disbursement of wages in the presence of the Engineer or any other authorized representatives of the Engineer-in-Charge who will be required to be present at the place and time of disbursement of wages by the contractor to workmen.
- 4.11 The contractor shall obtain from the Engineer or any other authorized representative of the Engineer-in-Charge as the case may be, a certificate under his signature at the end of the entries in the "Register of Wages" or the "Wage-cum-Muster Roll" as the case may be in the following form:

"Certified that the amount shown in column No. 14(net Amount paid) has been paid to the workmen concerned in my presence on..... at"

5.0 FINES AND DEDUCTIONS, WHICH MAY BE MADE FROM WAGES

5.1 The wages of a worker shall be paid to him without any deduction of any kind except the following –

a)	Fines
b)	Deductions for absence from duty i.e. from the place or the places where by the terms of his employment he is required to work. The amount of deduction shall be in proportion to the period for which he was absent.
c)	Deduction for damage to or loss of goods expressly entrusted to the employed persons for custody, or from loss of money or any other deduction which he is required to account where such damage or loss is directly attributable to his neglect or default.
d)	Deduction for recovery of advances or for adjustment of over payment of wages, advances granted shall be entered in a register.
e)	Any other deduction, which the State or Central Government may from time to time allow.

Signature of Tenderer

Signature of DPP

5.2 No fines should be imposed on any worker save in respect of such acts and omissions on his part as have been approved by the Chief Labour Commissioner.

NOTE: An approved list of Acts and Omissions for which fines can be imposed is enclosed at Appendix-I.

5.3 No fine shall be imposed on a worker and no deduction for damage or loss shall be made from his wages until the worker has been given an opportunity of showing cause against such fines or deductions.

5.4 The total amount of fine which may be imposed in any one wage period on a worker shall not exceed an amount equal to three paise in a Rupee of the total wages, payable to him in respect of that wage period.

5.5 No fine imposed on any worker shall be recovered from him in installment, or after the expiry of sixty days from the date on which it was imposed.

5.6 Every fine shall be deemed to have been imposed on the day of the act or omission in respect of which it was imposed.

6.0 LABOUR RECORDS

6.1 The contractor shall maintain a "Register of persons employed" on work on contract in form XIII of the CL (R&A) Central Rules 1971 (Appendix-B).

6.2 The contractor shall maintain a "Muster Roll" register in respect of all workmen employed by him on the work under contract in form XVI of the CL (R&A) Rules 1971 (Appendix-C).

6.3 The contractor shall maintain a "Wage Register" in respect of all workmen employed by him on the work in form (Appendix-D).

6.4 Register of accidents - The contractor shall maintain a register of accidents in such form as may be convenient at the work place but the same shall include the following particulars:

- a) Full particulars of the labourers who met with accident.
- b) Rate of wages
- c) Sex
- d) Age
- e) Nature of accident and cause of accident.
- f) Time and date of accident.
- g) Date and time when he/she admitted in Hospital
- h) Date of discharge from the Hospital
- i) Period of treatment and result of treatment
- j) Percentage of loss of earning capacity and disability as assessed by Medical Officer.

- k) Claim required to be paid under Workmen's Compensation Act.
- l) Date of payment of compensation.
- m) Amount paid with details of the person to whom the same was paid.
- n) Authority by whom the compensation was assessed.
- o) Remarks.

6.5 Register of Fines - The contractor shall maintain a "Register of Fines" in the form (Appendix-H).

The contractor shall display in a good condition and in a conspicuous place of work the approved list of Acts and Omission for which fines can be imposed (Appendix-I).

6.6 Register of Deductions – The contractor shall maintain a "Register of Deductions" for damage or loss in form (Appendix-J).

6.7 Register of Advances – The contractor shall maintain a "Register of Advances" in form (Appendix-K).

6.8 Register of Overtime - The contractor shall maintain a "Register of Overtime" in form (Appendix-L).

7.0 ATTENDANCE CARD-CUM WAGE SLIP:

7.1 The contractor shall issue an attendance card-cum-wage slip to each workman employed by him in the specimen form at (Appendix-E).

7.2 The card shall be valid for each wage period.

7.3 The contractor shall mark the attendance of each workman on the card twice each day, once at the commencement of the day and again after the rest interval, before he actually starts work.

7.4 The card shall remain in possession of the worker during the wage period under reference.

7.5 The contractor shall complete the wage slip portion on the reverse of the card at least a day prior to the disbursement of wages in respect of the wage period under reference.

7.6 The contractor shall obtain the signature or thump impression of the worker on the wage slip at the time of disbursement of wages and retain the card with himself.

8.0 EMPLOYMENT CARD

The contractor shall issue an Employment Card in form to each worker within three days of the employment of the worker (Appendix-F).

9.0 SERVICE CERTIFICATE

On termination of employment for any reason whatsoever the contractor shall issue to the workman whose services have been terminated, a service certificate in form Appendix-G.

10.0 PRESERVATION OF LABOUR RECORDS

All records required to be maintained under Regulations Nos. 6 and 7 shall be preserved in original for a period of three years from the date of last entries made in them and shall be made available for inspection by the Engineer-in-Charge, Labour Officer.

12.0 INSPECTION OF BOOK AND SLIPS

The contractor shall allow inspection of all the prescribed labour records to any of his workers or to his agent at a convenient time and place after due notice is received or to the Labour officer or any other person, authorized by the Central Government on his behalf.

13.0 SUBMISSION OF RETURNS

The contractor shall submit periodical returns as may be specified from time to time.

14.0 AMENDMENTS

The DPP, AAU may from to time, add or amend the regulations and on any question as to the application, interpretation or effect of these regulations the decision of DPP, AAU shall be final.

Appendix - 'B'

FORM 13

See rule 75

REGISTER OF WORKMEN EMPLOYED BY CONTRACTOR

Name and Address of Contractor

Name and Address of Establishment in
under which contract is carried on

Nature and location of work

Name & Address of Principal Employer

Sl. No.	Name and surname of workman	Age & sex	Father's Husbands Name	Nature of employment / designation	Permanent home address of the workman (village and Tehsil Taluk and District)	Local address
1.	2.	3.	4.	5.	6.	7.

Date of commencement of employment	Signature or thumb impression of the workman	Date of termination of employment	Reasons for termination	Remarks
8.	9.	10.	11.	12.

Signature of Tenderer

Signature of DPP

Appendix - 'C'
FORM XVI

(See Rule 78(2) (193))

MUSTER ROLL

Name and address of contractor

Name and address of establishment in/under
Which contract is carried on

Nature and location of work

Name and Address of Principal Employer

For the month / fortnight

S. No.	Name of the workman	Sex	Father's/ Husband's Name	Dates					Remarks
1.	2.	3.	4.	5.					6.
				1	2	3	4	5	

Signature of Tenderer

Signature of DPP

**Appendix - 'D'
FORM XVII**

(See Rule 78(2) (03))

REGISTER OF WAGES

Name and address of contractor

Name and address of establishment in/under which contract is carried on

Nature and location of work

Name and Address of Principal Employer

Wage period: per month/ fortnightly

S. No.	Name of Workman	Serial No. in the register of workman	Designation nature of work done	Nos. of days worked	Units of work done	Daily rate of wages/ piece rate	Basic Wages
1.	2.	3.	4.	5.	6.	7.	8.

Dearness allowance	Overtime	Other cash payments (Nature of payments to be indicated)	Total	Deduction if any (indicate nature)	Net Amt paid	Signature thumb impression of the workman	Initial contractor or his representative
9.	10.	11.	12.	13.	14.	15.	16.

Signature of Tenderer

Signature of DPP

**Appendix - 'E'
FORM XIX**

[SEE RULE 78 (2) (B)]

W A G E S L I P

Name and address of contractor

Name and Father's/Husband/s Name of workman

Nature and location of work

For the Week/Fortnight/Month ending

1. No. of days worked
2. No. of Units worked in case of piece rate workers
3. Rate of daily wages/piece rate
4. Amount of overtime wages
5. Gross wages payable
6. Deductions if any
7. Net amount of wages paid

Sign of the Contractor

Signature of Tenderer

Signature of DPP

Appendix - 'E'

WAGE CARD

Wage Card No.

Name and address of Contractor

Date of Issue

Nature of work with location

Designation

Name of workman

Month/Fortnight: _____

Date	Rate of Wages		Amount
	Morning	Evening	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

Initials: _____

Received from _____ the sum of Rs. _____
On account of my wages for _____ to _____

Signature

The wage card is valid for one month from the date of issue.

Signature of Tenderer

Signature of DPP

Appendix 'F'
FORM XIV

(See Rule 76)

EMPLOYMENT CARD

Name and address of contractor

Name and address of establishment under which
The contract is carried out

Nature and location of work

Name and address of Principal Employer

1. Name of the workman
2. S. Name in the register of workman employed
3. Nature of Employment/Designation
4. Wage rate (with particulars of unit in
case of piece work)
5. Wage Period
6. Tenure of employment
7. Remarks

Signature of Contractor

Signature of Tenderer

Signature of DPP

Appendix - 'G'
Form XV

(See Rule 77)

(SERVICE CERTIFICATE)

Name and address of contractor

Nature and location of work

Name and address of workman

Age or date of birth

Identification Marks

Father's/Husbands Name

Name and address of establishment in under which
contract is carried on

Name and address of Principal Employer

S. No.	Total period of which employed		Nature of work	Rate of wages (with particulars of unit In case of piece work)	Remarks
	From	To			
1.	2.	3.	4.	5.	6.

Signature

Signature of Tenderer

Signature of DPP

Appendix 'H'

Form XII

[See Rule 78 (2) (d)]

REGISTER OF FINES

Name and address of contractor

Name and address of establishment in/ under which contract is carried on

Nature and location of work

Name and address of workman

Name and address of Principal Employer

S. No.	Name of workman	Father's/Husband Name	Designation/nature of employment	Act/Omission for which fine imposed	Date of offence
1.	2.	3.	4.	5.	6.

Whether workman showed cause against fine	Name of person in whose presence employees explanation was heard	Wage period and wages payable	Amount of fine Imposed	Date on which fine realized	Remarks
7.	8.	9.	10.	11.	12.

Signature of Tenderer

Signature of DPP

Appendix - 'I'
LIST OF ACTS AND OMISSIONS FOR
WHICH FINES CAN BE IMPOSED

In accordance with rule of Labour Regulations, to be displayed prominently at the site of work both in English and local language.

1. Willful insubordination or disobedience, whether alone or in combination with other.
2. Theft, fraud or dishonestly in connection with contractors beside a business or property of AAU
3. Taking or giving bribes or any illegal gratifications
4. Habitual late attendance.
5. Drunk-ness fighting riotous or disorderly or indifferent behaviour.
6. Habitual negligence.
7. Smoking near or around the area where combustible or other materials are locked.
8. Habitual indiscipline.
9. Causing damage to work in the progress or to property of the AAU or of the contractor.
10. Sleeping on duty.
11. Malingering or slowing down work.
12. Giving the false information regarding name, age, fathers name etc.
13. Habitual loss of wage cards supplied by the employer.
14. Unauthorized use of employers property of manufacturing or making of unauthorized articles at the work place.
15. Bad workmanship in construction and maintenance by skilled workers, which is not approved by the AAU for which the contractors are compelled to undertake rectifications.
16. Making false complaints and/or misleading statements.
17. Engaging on trade within the premises of the establishment.
18. Any unauthorized divulgence of business affairs of the employees.
19. Collection or canvassing for the collection of any money within the premises of an establishment unless authorized by the employer.
20. Holding meeting inside the premises without previous sanction of the employers.
21. Threatening or intimidating any workman or employee during the working hours within the premises

Signature of Tenderer

Signature of DPP

Appendix - 'J'
Form XX

[See Rule 78 (2) (d)]

REGISTER OF DEDUCTION FOR DAMAGES OR LOSS

Name and address of contractor

Name and address of establishment in/ under which contract is carried on

Nature and location of work

Name and address of Principal Employer

S. No.	Name of workman	Father's/Husband Name	Designation/ nature of employment	Particulars of damage of loss	Date of damage/loss
1.	2.	3.	4.	5.	6.

Whether workman showed cause against deductions	Name of person in whose presence employees explanation was heard	Amount of deduction Imposed	No. of installment	Date of recovery		Remarks
				First installment	Last Installment	
7.	8.	9.	10.	11.	12.	13.

Signature of Tenderer

Signature of DPP

**Appendix - 'K'
Form XXII**

(See Rule 78(2))

REGISTER OF ADVANCES

Name and address of contractor

Name and address of establishment in/ under which contract is carried on

Nature and location of work

Name and address of Principal Employer

S. No.	Name of workman	Father's/ Husband's Name	Designation/ nature of employment	Wages period and wages payable	Date and amount of advance given
1.	2.	3.	4.	5.	6.

Purpose / for which advance made	No. of installments by which advance is to be paid	Date and amount of each installment repaid	Date on which last installment was repaid	Remarks
7.	8.	9.	10.	11.

Signature of Tenderer

Signature of DPP

Appendix - 'L'

Form XXIII

[See Rule 78(2) (e)]

REGISTER OF OVERTIME

Name and address of contractor

Name and address of establishment in/ under which contract is carried on

Nature and location of work

Name and address of Principal Employer

S. No.	Name of workman	Father's/ Husband's Name	Sex	Designation/ nature of employment	Date on which overtime worked
1.	2.	3.	4.	5.	6.

Total overtime worked or production in case of piece rated	Normal rate of wages	Overtime rate of wages	Overtime earning	Rate on which overtime wages paid	Remarks
7	8	9	10	11	12

Signature of Tenderer

Signature of DPP

APPLICATION FOR EXTENSION OF TIME

(To be completed by the Contractor)

PART –I

1. Name of Contractor
2. Name of the work as given in the Agreement
3. Agreement No.
4. Estimated amount put to tender
5. Date of commencement work as per agreement
6. Period allowed for completion of work as per agreement
7. Date of completion stipulated as per agreement

8. Period for which extension of time has been given previously

Extension granted

- | | | |
|--|--------|------|
| a) First extension vide Engineer-in-charge letter No... ..date | Months | Days |
| b) 2nd extension vide Engineer-in-charge letter No..... date | Months | Days |
| c) 3rd extension vide Engineer-in-charge letter No..... date | Months | Days |
| d) 4th extension vide engineer-in-charge letter No..... date | Months | Days |

Total extension previously given

9. Reasons for which extension have been previously given (copies of the previous application should be attached)

Period for which extension is applied for:

10. Hindrances on account of which extension is applied for with dates on which hindrances occurred, and the period for which these are likely to last.

- a) Serial No.
- b) Nature of hindrance
- b) Date of Occurrence
- c) Period for which it is likely to last
- e) Period for which extension required for this particular hindrance.
- f) Over lapping period, if any, with reference to item

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Signature of DPP

g) Net extension applied for

h) Remarks, if any

Total period for which extension is now applied for on account of hindrances mentioned above Month/ days.

12. Extension of time required for extra work.

13. Details of extra work and on the amount involved:

a) Total value of extra work

b) Proportionate period of extension of time based on estimated amount put to tender on account of extra work.

14. Total extension of time required for 11 & 12

Submitted to the Engineer-in-Charges office.

SIGNATURE OF CONTRACTOR

DATE

APPLICATION FOR EXTENSION OF TIME

(PART – II)

1. Date of receipt of application from Contractor for the work in the Engineer-in-charge office.
2. Acknowledgement issued by Engineer-in-charge vide his letter No. dated
3. Engineer-in-charge remarks regarding hindrances mentioned by the Contractor.
 - i) Serial No.
 - ii) Nature of hindrance
 - iii) Date of occurrence of hindrance
 - iv) Period for which hindrance, is likely to last
 - v) Extension of time period applied for by the contractor
 - vi) Over lapping period, if any, giving reference to items which over lap
 - vii) Net period for which extension is recommended.
 - viii) Remarks as to why the hindrance occurred and justification for extension recommended.
4. Engineer-in-charge recommendations.

The present progress of the work should be stated and whether the work is likely to be completed by the date up to which extension has been applied for. If extension of time is not recommended, what compensation is proposed to be levied under the agreement.

SIGNATURTE OF ENGINEER-IN-CHARGE

Approved by

**Director of Physical Plant,
AAU**

Signature of Tenderer

Signature of DPP

PROFORMA FOR EXTENSION OF TIME

P A R T –III

To

NAME

ADDRESS OF THE CONTRACTOR

SUBJECT:

Dear Sir(s)

Reference your letter No _____ dated _____ , in connection with the grant of extension of time for completion of the work.....

The date of completion for the above-mentioned work, is as stipulated in the agreement, dated

Extension of time for completion of the above-mentioned work is granted upto _____, without prejudice to the right of the DPP, AAU to recover compensation for delay in accordance with the provision made in Clause of the said agreement dated the ___/ ___/ ___. It is also clearly understood that the DPP, AAU shall not consider any revision in contract price or any other compensation whatsoever due to grant of this extension.

Provided that notwithstanding the extension hereby granted, time is and shall still continue to be the essence of the said agreement.

Yours faithfully,

FOR DPP, AAU

Signature of Tenderer

Signature of DPP

ATTESTED BY (NOTARY PUBLIC)

PROFORMA OF BANK GUARANTEE FOR PERFORMANCE

(Judicial Stamp paper of appropriate value as per stamp Act-of respective state)

Directorate of Physical Plant,
Assam Agricultural University,
Jorhat - 13

In consideration of DPP having its head quarters at AAU, Jorhat, which expression shall unless repugnant to the subject or context include its successors and assigns, having awarded a work order/contract / supply order No. _____ Dated _____ (hereinafter called "the said contract") to M/s. _____ having its registered Head Office at _____ (hereinafter called the contractor / supplier) which expression shall unless repugnant to the subject or context includes its successors and assigns at a total price of Rs. _____ subject to the terms and conditions contained in the contract.

WHEREAS, the terms and conditions of the contract require the contractor to furnish a bank guarantee for Rs. _____ (Rupees. _____) being _____% of the total value of the contract for proper execution and due fulfilment of the terms and conditions contained in the contract.

We, the _____ Bank, (hereinafter called "The Bank") which expression shall unless repugnant to the subject or context include its successors and assigns) having our registered office at _____ and branch office at _____ hereby unconditionally and irrevocably undertake and guarantee payment to DPP, AAU forthwith on the same day on demand in writing and without protest or demur of any and all moneys payable by the contractor/supplier to DPP, AAU under, in respect or in connection with the execution/supply of and performance of the works/equipment, inclusive of any loss, damages, charges, expenses and costs caused to or suffered by or which would be caused to or suffered by DPP, AAU by reason of any breach by the contractor/supplier of any of the terms and conditions contained in the contract as specified in the notice of demand made by DPP, AAU to the bank with reference to this guarantee up to and aggregate limit of Rs. _____ (Rupees _____only) the bank hereby agrees with DPP, AAU that:

1. This Guarantee shall be continuing guarantee and shall remain valid and irrevocable for all claims of DPP, AAU and liabilities of Supplier/Contractor till the date of expiry of BG i.e. _____. The claim period of the Bank Guarantee shall be for a period of 12 Months after the date of expiry of BG.
2. DPP, AAU shall have the fullest liberty without our consent and without affecting in any manner our obligations and liabilities hereunder to vary any of the terms and conditions of the said contract or to extend time for performance of contract by the contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by DPP, AAU against the contractor/supplier under the contract and forbear or enforce any of the terms and conditions relating to the said contract and we shall not be relieved from our liability by reason of any such variations or extension being granted to the contractor or for any forbearance, act or omission on the part of DPP, AAU or any indulgence by DPP, AAU to the contractor or by any such matter or thing whatsoever, which under the law relating to the sureties would, but for this provision, have effect of so relieving us.
3. This guarantee shall be in addition to any other guarantee or security whatsoever DPP, AAU may now or at any time have in relation to the performance of the works/equipment and DPP, AAU shall have full authority to take re-course or to enforce this security in preference to any other guarantee or security which the DPP,

Signature of Tenderer

Signature of DPP

AAU may have or obtained and no forbearance on the part of DPP, AAU in enforcing or requiring enforcement of any other security shall have the effect of releasing the Bank from its liability hereunder.

4. This guarantee shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the supplier/ contractor, but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to DPP, AAU in terms thereof are paid by the Bank or till expiry of the Bank Guarantee including claim period of Bank Guarantee, whichever is earlier.
5. The Bank Guarantee in no event be terminable, for any change in the constitution of the Guarantor Bank or for any other reasons whatsoever and the liability of the Guarantor Bank hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given, or agreed with or without knowledge or consent of DPP, AAU, by or between Supplier/ Contractor and the Bank.
6. The Bank hereby waives all rights at any time inconsistent with the terms of this Guarantee and the obligations of the bank in terms hereof, shall not be otherwise effected or suspended by reasons of any dispute or disputes having been raised by the supplier/contractor (whether or not pending before any Arbitrator, Tribunal or Court) or any denial of liability by the supplier/contractor stopping or preventing or purporting to stop or prevent any payment by the Bank to DPP, AAU in terms hereof.
7. The amount stated in any notice of demand addressed by DPP, AAU to the Guarantor as liable to be paid to DPP, AAU by the supplier/contractor or as suffered or incurred by DPP, AAU on account of any losses or damages, costs, charges and / or expenses shall as between the Bank and DPP, AAU be conclusive of the amount so liable to be paid to DPP, AAU or suffered or incurred by DPP, AAU as the case may be and payable by the Guarantor to DPP, AAU in terms hereof subject to a maximum of Rs(Rupeesonly).
8. Unless demand or claim under this Guarantee is made on the Guarantor in writing within 12 Months after the date of expiry of the Guarantee, the Guarantor shall be discharged from all liabilities under this Guarantee there under.

Notwithstanding anything contained herein before our liability under this guarantee is restricted to Rs. (Rupees.....only). This guarantee will expire on..... Any claim under this Guarantee must be received by us within 12 Months after the date of expiry.

Signed this day of at.....

For and on behalf of Bank
WITNESS.

1. _____

2. _____

ATTESTED BY (NOTARY PUBLIC)

**PROFORMA OF BANK GUARANTEE
(IN LIEU OF SECURITY DEPOSIT)**

(Judicial Stamp paper of appropriate value as per stamp Act-of respective state)

Directorate of Physical Plant,
Assam Agricultural University,
Jorhat - 13

In consideration of the DPP having its headquarter at AAU, Jorhat which expression shall unless repugnant to the subject or context include its successors and assigns having awarded to M/s.....(hereinafter called "the Supplier/Contractor") having its registered Head Office at..... which expression shall unless repugnant to the subject or context includes its successors and assigns) a Contract in terms inter-alia of DPP, AAU's letter NO.....dated.....and the Contract/Purchase Conditions of DPP, AAU and upon the condition of the Supplier/Contractor furnishing Security for the performance of the Supplier's obligations and /or discharge of the contractor's/supplier's liability under and/or in connection with the said supply contract upto a sum of Rs.....(Rupees..... only). We, theBank (hereinafter called "The Bank") which expression shall unless repugnant to the subject or context include its successors and assigns having our registered office at and branch office at hereby undertake and guarantee payment to DPP, AAU forthwith on the same day on demand in writing and without protest or demur of any and all moneys payable by the supplier/contractor to DPP, AAU under, in respect or in connection with the said contract inclusive of all the losses, damages, costs, charges and expenses and other moneys payable in respect of the above as specified in any notice of demand made by DPP, AAU to the Bank with reference to this guarantee upto and aggregate limit of Rs.....(Rupees.....only) and the bank hereby agree with DPP, AAU that:

1. This Guarantee shall be continuing guarantee and shall remain valid and irrevocable for all claims of DPP, AAU and liabilities of Supplier/Contractor till the date of expiry of BG i.e. The claim period of the Bank Guarantee shall be for a period of 12 months after the date of expiry of BG.
2. This Guarantee shall be in addition to any other Guarantee or Security whatsoever that DPP, AAU now or at any time have in relation to the Supplier's obligations/liabilities under and/or in connection with the said supply/contract, and DPP, AAU shall have full authority to take recourse or to enforce this Security in preference to any other Guarantee or Security which DPP, AAU may have or obtain and no forbearance on the part of DPP, AAU in enforcing or requiring enforcement of any other Security shall have the effect of releasing the Bank from its liability hereunder.
3. DPP, AAU shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other security in respect of the Supplier's/Contractor's obligations and/ or liabilities under or in connection with the said supply/contract or to grant time and / or indulgence to the supplier / contractor or to increase or otherwise vary the prices or the total contract value or to release or to forbear from enforcement of all or any of the conditions under the said supply / contract and / or the remedies of DPP, AAU under any other security/securities now or hereafter held by DPP, AAU and no such dealings, increase(s) or other indulgence(s) or arrangement(s) with the supplier / contractor or releasing or forbearance whatsoever shall have the effect of releasing the Bank from its full liability to DPP, AAU hereunder or prejudicing rights of DPP, AAU against the Bank.

Signature of Tenderer

Signature of DPP

4. This Guarantee shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the supplier / contractor but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to DPP, AAU in terms thereof or till expiry of the Bank Guarantee including claim period of Bank Guarantee, whichever is earlier.
5. The Bank Guarantee in no event be terminable, for any change in the constitution of the Guarantor Bank or for any other reasons whatsoever and the liability of the Guarantor Bank hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given, or agreed with or without knowledge or consent of DPP, AAU, by or between Supplier/ Contractor and the Bank.
6. The Bank hereby waives all rights at any time inconsistent with the terms of this Guarantee and the obligations of the Bank in terms hereof shall not be otherwise affected or suspended by reason of any dispute or disputes having been raised by the supplier / contractor (whether or not pending before any Arbitrator, Tribunal or Court) or any denial or liability by the supplier/ contractor stopping/ preventing or purporting to stop or prevent any payment by the Bank to DPP, AAU in terms thereof.
7. The amount stated in any notice of demand addressed by DPP, AAU to the Guarantor as liable to be paid to DPP, AAU by the supplier/contractor or as suffered or incurred by DPP, AAU on account of any losses or damages, costs, charges and / or expenses shall as between the Bank and DPP, AAU be conclusive of the amount so liable to be paid to DPP, AAU or suffered or incurred by DPP, AAU as the case may be and payable by the Guarantor to DPP, AAU in terms hereof subject to a maximum of Rs(Rupeesonly),
8. Unless demand or claim under this Guarantee is made on the Guarantor in writing within 12 months after the date of expiry of the Guarantee i.e. upto the Guarantor shall be discharged from all liabilities under this Guarantee there under.

Notwithstanding anything contained herein before our liability under this guarantee is restricted to Rs. (Rupees.....only). This guarantee will expire on..... Any claim under this Guarantee must be received by us within 12 months after the date of expiry.

For and on behalf of the Bank

Place

Date

WITNESS:

1.

2.

ATTESTED BY (NOTARY PUBLIC)

PROFORMA OF BANK GUARANTEE

FOR INTEREST BEARING MOBILIZATION ADVANCE

(Judicial Stamp paper of appropriate value as per Stamp Act of respective state)

Directorate of Physical Plant,
Assam Agricultural University,
Jorhat - 13

In consideration of the DPP having its headquarter at AAU, Jorhat which expression shall unless repugnant to the subject or context include its successor and assigns) having agreed under the terms and conditions of Contract No dated made between M/s..... (Hereinafter called the "The Supplier /Contractor") having its Registered Head Office at..... which expression shall unless repugnant to the subject or context include its successors and assigns and DPP, AAU in connection with (name of work) (hereinafter called "the said contract") to make at the request of the Contractor a Mobilization Advance of Rs. _____ carrying interest @ ... % p.a. for utilizing it for the purpose of the Contract on his furnishing a guarantee acceptable to DPP, AAU, we the Bank (hereinafter called "The Bank") which expression shall unless repugnant to the subject or context include its successor and assigns and having our registered office at and branch office at here by unconditionally and irrevocably undertake and guarantee payment to DPP, AAU forthwith on the same day on demand in writing and without protest or demur the said advance along with interest as provided according to the terms and conditions of the contract up to and aggregate limit of Rs (Rupeesonly) inclusive of interest @%p.a and the Bank hereby agree with DPP, AAU that:

1. This Guarantee shall be continuing guarantee and shall remain valid and irrevocable for all claims of DPP, AAU and liabilities of tenderer till the date of expiry of BG i.e. The claim period of the Bank Guarantee shall be for a period of 12 months after the date of expiry of BG.
2. DPP, AAU shall be the sole judge of and as to whether the amount claimed has fallen due to DPP, AAU under the said agreement or whether the said Contractor has not utilized the said advance or any part thereof for the purpose of the Contract and the extent of loss or damage caused to or suffered by DPP, AAU on account of the said advance together with interest not being recovered in full and the decision of DPP, AAU that the amount has fallen due from' contractor or the said Contractor has not utilized the said advance or any part thereto for the purpose of the contract and as to the amount or amounts of loss or damage caused to or suffered by DPP, AAU shall be final and binding on us.
3. Guarantee herein contained shall remain in full force and effect till DPP, AAU certify that the said advance with interest has been fully recovered from the said contractor and accordingly discharges this Guarantee. DPP, AAU shall have no claims under this Guarantee unless a notice of the claims under this Guarantee has been served on the Bank within 12 months after the expiry of the said Bank Guarantee in which case the same shall be enforceable against the Bank.
4. This Guarantee shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the supplier / contractor but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to DPP, AAU in terms thereof or till the expiry of the Bank Guarantee including claim period of Bank Guarantee, whichever is earlier.
5. The Bank Guarantee in no event be terminable, for any change in the constitution of the Guarantor Bank or for any other reasons whatsoever and the liability of the Guarantor

Signature of Tenderer

Signature of DPP

Bank hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given, or agreed with or without knowledge or consent of DPP, AAU, by or between Supplier/ Contractor and the Bank.

6. The Bank hereby waives all rights at any time inconsistent with the terms of this Guarantee and the obligations of the Bank in terms hereof shall not be otherwise affected or suspended by reason of any dispute or disputes having been raised by the Supplier /Contractor (whether or not pending before any Arbitrator, Tribunal or Court) or any denial or liability by the Supplier/ Contractor stopping/ preventing or purporting to stop or prevent any payment by the Bank to DPP, AAU in terms thereof.
7. DPP, AAU shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee or indemnity from time to time to vary any of the terms and conditions of the said Contract or the advance or to extend time of performance by the said Contractor or to postpone for any time and from time to time of the powers exercisable by it against the said Contractor and either to enforce or forbear from enforcing any of terms and conditions governing the said Contract or the advance or securities available to DPP, AAU and the said Bank shall not be released from its liability under these presents by any exercise by DPP, AAU of the liberty with reference to the matters aforesaid or by reasons of time being given to the said Contractor or any other forbearance, act or omission on the part of DPP, AAU or any indulgence by DPP, AAU to the said Contractor or of any other matter or thing whatsoever which under the law relating to sureties would but for this provision have the effect of so releasing the bank from its such liability.
8. It shall not be necessary for DPP, AAU to proceed against the Contractor before proceeding against the Bank and Guarantee herein contained shall be enforceable against the Bank notwithstanding any security which DPP, AAU may have obtained or obtain from the Contractor or shall at the time when proceedings are taken against the Bank hereunder be outstanding or unrealized.

Notwithstanding anything contained herein before our liability under this guarantee is restricted to Rs. (Rupees.....only). This guarantee will expire on..... Any claim under this Guarantee must be received by us within 12 months after the date of expiry.

Dated this..... day of.....

Place:

Date:

Witness:

- 1.
- 2.

FORM OF EXTENSION OF BANK GUARANTEE

(On Non-judicial stamp paper of same value on which original BG was executed)

Ref. No.:

Date:

To,
Director of Physical Plant
AAU, Jorhat

Dear Sir

Subject: Extension of Bank Guarantee No..... for(indicate value of Bank Guarantee)favouring yourselves expiring on on account of M/s(Name of Contractor/Supplier)in respect of contract for(insert contract name)....., hereafter called original Bank Guarantee)

At the request of M/s , we Bank branch office at and having its Head office atdo hereby extend our liability under the above-mentioned guarantee No. dated for a further period of year/ months from to expire on

Except as provided above, all other terms and conditions of original Bank Guarantee No.dated shall remain unaltered and binding.

Please treat this as an integral part of the original Guarantee to which it would be deemed to have been attached.

Signature.....
Name.....
Designation.....

Authorised vide Power

of Attorney No.....

Dated.....

PERFORMA OF BANK GUARANTEE
(IN LIEU OF GUARANTEE FOR ANTI-TERMITE TREATMENT)
(Judicial Stamp paper of appropriate value as per stamp Act-of respective state)

Directorate of Physical Plant,
Assam Agricultural University,
Jorhat - 13

In consideration of the DPP having its headquarter at AAU, Jorhat which expression shall unless repugnant to the subject or context include its successors and assigns having awarded to M/s.....(hereinafter called “the **Supplier/Contractor**”) having its registered Head Office at..... which expression shall unless repugnant to the subject or context includes its successors and assigns) a Contract in terms inter-alia of **DPP, AAU’s letter NO.....dated.....** and the Contract/Purchase Conditions of DPP, AAU and upon the condition of the Supplier/Contractor furnishing Security for the performance of the Supplier’s obligations and /or discharge of the contractor’s/supplier’s liability **for removal of defects in Anti-termite treatment under the said contract** upto a **sum of Rs..... (Rupees..... only)**. We, theBank (hereinafter called “**The Bank**”) which expression shall unless repugnant to the subject or context include its successors and assigns having our registered office at and branch office at hereby undertake and guarantee payment to DPP, AAU forthwith on the same day on demand in writing and without protest or demur of any and all moneys payable by the supplier/contractor to DPP, AAU under, in respect or in connection with the said contract inclusive of all the losses, damages, costs, charges and expenses and other moneys payable in respect of the above as specified in any notice of demand made by DPP, AAU to the Bank with reference to this guarantee upto and aggregate limit of Rs.....(Rupees.....only) and the bank hereby agree with DPP, AAU that:

1. This Guarantee shall be continuing guarantee and shall remain valid and irrevocable for all claims of DPP, AAU and liabilities of Supplier/Contractor till the **date of expiry of BG i.e.** The claim period of the Bank Guarantee shall be for a period of 12 months after the date of expiry of BG.
2. This Guarantee shall be in addition to any other Guarantee or Security whatsoever that DPP, AAU now or at any time have in relation to the Supplier’s obligations/liabilities under and/or in connection with the said supply/contract, and DPP, AAU shall have full authority to take recourse or to enforce this Security in preference to any other Guarantee or Security which DPP, AAU may have or obtain and no forbearance on the part of DPP, AAU in enforcing or requiring enforcement of any other Security shall have the effect of releasing the Bank from its liability hereunder.
3. DPP, AAU shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other security in respect of the Supplier’s/Contractor’s obligations and/ or liabilities under or in connection with the said supply/contract or to grant time and / or indulgence to the supplier / contractor or to increase or otherwise vary the prices or the total contract value or to release or to forbear from enforcement of all or any of the conditions under the said supply / contract and / or the remedies of DPP, AAU under any other security/securities now or hereafter held by DPP, AAU and no such dealings, increase(s) or other indulgence(s) or arrangement(s) with the supplier / contractor or releasing or forbearance whatsoever shall have the effect of releasing the Bank from its full liability to DPP, AAU hereunder or prejudicing rights of DPP, AAU against the Bank.

Signature of Tenderer

Signature of DPP

4. This Guarantee shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the supplier / contractor but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to DPP, AAU in terms thereof or till expiry of the Bank Guarantee including claim period of Bank Guarantee, whichever is earlier.
5. The Bank Guarantee in no event be terminable, for any change in the constitution of the Guarantor Bank or for any other reasons whatsoever and the liability of the Guarantor Bank hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given, or agreed with or without knowledge or consent of DPP, AAU, by or between Supplier/ Contractor and the Bank.
6. The Bank hereby waives all rights at any time inconsistent with the terms of this Guarantee and the obligations of the Bank in terms hereof shall not be otherwise affected or suspended by reason of any dispute or disputes having been raised by the supplier / contractor (whether or not pending before any Arbitrator, Tribunal or Court) or any denial or liability by the supplier/ contractor stopping/ preventing or purporting to stop or prevent any payment by the Bank to DPP, AAU in terms thereof.
7. The amount stated in any notice of demand addressed by DPP, AAU to the Guarantor as liable to be paid to DPP, AAU by the supplier/contractor or as suffered or incurred by DPP, AAU on account of any losses or damages, costs, charges and / or expenses **incurred in rectification of defects or re-execution of Anti-termite treatment** shall as between the Bank and DPP, AAU be conclusive of the amount so liable to be paid to DPP, AAU or suffered or incurred by DPP, AAU as the case may be and payable by the Guarantor to DPP, AAU in terms hereof subject to a maximum of Rs(Rupeesonly),
8. Unless demand or claim under this Guarantee is made on the Guarantor in writing within 12 months after the date of expiry of the Guarantee i.e. upto the Guarantor shall be discharged from all liabilities under this Guarantee there under.

Notwithstanding anything contained herein before our liability under this guarantee is restricted to Rs. (Rupees.....only). This guarantee will expire on..... Any claim under this Guarantee must be received by us within 12 months after the date of expiry.

For and on behalf of the Bank

Place

Date

WITNESS: 1.

2.

Signature of Tenderer

Signature of DPP

**FORM FOR GUARANTEE BOND
FOR ANTI-TERMITE TREATMENT**

THIS AGREEMENT made this ____ day of Two thousand ____ between M/s _____ (hereinafter called the guarantor of the one part and M/s DPP, AAU (India) Limited, hereinafter called the DPP, AAU hereinafter called the OWNER of the other part.

Whereas this agreement is supplementary to the contract hereinafter called the contract dated _____ made between the guarantor of the one part and DPP, AAU (India) Ltd., of the other part whereby the contractor inter-alia, understood to render the buildings and structures in the said contract recited, completed, termite proof. And whereas the guarantor agreed to give a guarantee to the effect that the said structure will remain termite proof for TEN YEARS to be so reckoned from the date after the maintenance period prescribed in the contract expires.

During this period of guarantee the guarantor shall make good all defects and for that matter shall replace at his risk and cost such wooden member as may be damaged by termite and in case of any other defect being found, he shall render the building termite proof at his cost to the satisfaction of the Engineer-in-charge and shall commence the works of such rectification within seven days from date of issuing notice from the Engineer-in-Charge calling upon him to rectify the defects falling which the work shall be got done by DPP, AAU/ OWNER by some other contractor at the guarantor's cost and risk and in the later case the decision of the Engineer-in-charge as to the cost recoverable from the guarantor shall be final and binding.

That if the Guarantor fails to execute the Anti-Termite treatment or commits breaches hereunder then the Guarantor will indemnify DPP, AAU against all losses damages, cost expenses or otherwise which may be incurred by him by reasons of any default on the part of the guarantor in performance and observance of this supplemental Agreement. As to the amount of loss and or damage and/or cost incurred by DPP, AAU/ OWNER decision of the Engineer-in-charge will be final and binding on the parties.

In witness where of these presents have been executed by the Guarantor _____ and by _____ for and on behalf of DPP, AAU on the day of ____ month and year first above written.

Signed sealed and delivered by (Guarantor)

IN THE PRESENCE OF:

- 1.
- 2.

Signed for and on behalf of DPP, AAU by/ in presence of:

- 1.
- 2.

PERFORMA OF BANK GUARANTEE
(IN LIEU OF GUARANTEE FOR WATER-PROOFING WORKS)

(Judicial Stamp paper of appropriate value as per stamp Act-of respective state)

Directorate of Physical Plant,
Assam Agricultural University,
Jorhat - 13

In consideration of the DPP having its headquarter at AAU, Jorhat which expression shall unless repugnant to the subject or context include its successors and assigns having awarded to M/s.....(hereinafter called “the **Supplier/Contractor**”) having its registered Head Office at..... which expression shall unless repugnant to the subject or context includes its successors and assigns) a Contract in terms inter-alia of **DPP, AAU’s letter NO.....dated.....** and the Contract/Purchase Conditions of DPP, AAU and upon the condition of the Supplier/Contractor furnishing Security for the performance of the Supplier’s obligations and /or discharge of the contractor’s/supplier’s liability **for removal of defects in Water Proofing treatment under the said contract upto a sum of Rs..... (Rupees..... only)**. We, theBank (hereinafter called “**The Bank**”) which expression shall unless repugnant to the subject or context include its successors and assigns having our registered office at and branch office at hereby undertake and guarantee payment to DPP, AAU forthwith on the same day on demand in writing and without protest or demur of any and all moneys payable by the supplier/contractor to DPP, AAU under, in respect or in connection with the said contract inclusive of all the losses, damages, costs, charges and expenses and other moneys payable in respect of the above as specified in any notice of demand made by DPP, AAU to the Bank with reference to this guarantee upto and aggregate limit of Rs.....(Rupees.....only) and the Bank hereby agree with DPP, AAU that:

1. This Guarantee shall be continuing guarantee and shall remain valid and irrevocable for all claims of DPP, AAU and liabilities of Supplier/Contractor till the **date of expiry of BG i.e.** The claim period of the Bank Guarantee shall be for a period of 12 months after the date of expiry of BG.
2. This Guarantee shall be in addition to any other Guarantee or Security whatsoever that DPP, AAU now or at any time have in relation to the Supplier’s obligations/liabilities under and/or in connection with the said supply/contract, and DPP, AAU shall have full authority to take recourse or to enforce this Security in preference to any other Guarantee or Security which DPP, AAU may have or obtain and no forbearance on the part of DPP, AAU in enforcing or requiring enforcement of any other Security shall have the effect of releasing the Bank from its liability hereunder.
3. DPP, AAU shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other security in respect of the Supplier’s/Contractor’s obligations and/ or liabilities under or in connection with the said supply/contract or to grant time and / or indulgence to the supplier / contractor or to increase or otherwise vary the prices or the total contract value or to release or to forbear from enforcement of all or any of the conditions under the said supply / contract and / or the remedies of DPP, AAU under any other security/securities now or hereafter held by DPP, AAU and no such dealings, increase(s) or other indulgence(s) or arrangement(s) with the supplier / contractor or releasing or

Signature of Tenderer

Signature of DPP

forbearance whatsoever shall have the effect of releasing the Bank from its full liability to DPP, AAU hereunder or prejudicing rights of DPP, AAU against the Bank.

4. This Guarantee shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the supplier / contractor but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to DPP, AAU in terms thereof or till expiry of the Bank Guarantee including claim period of Bank Guarantee, whichever is earlier.
5. The Bank Guarantee in no event be terminable, for any change in the constitution of the Guarantor Bank or for any other reasons whatsoever and the liability of the Guarantor Bank hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given, or agreed with or without knowledge or consent of DPP, AAU, by or between Supplier/ Contractor and the Bank.
6. The Bank hereby waives all rights at any time inconsistent with the terms of this Guarantee and the obligations of the Bank in terms hereof shall not be otherwise affected or suspended by reason of any dispute or disputes having been raised by the supplier / contractor (whether or not pending before any Arbitrator, Tribunal or Court) or any denial or liability by the supplier/ contractor stopping/ preventing or purporting to stop or prevent any payment by the Bank to DPP, AAU in terms thereof.
7. The amount stated in any notice of demand addressed by DPP, AAU to the Guarantor as liable to be paid to DPP, AAU by the supplier/contractor or as suffered or incurred by DPP, AAU on account of **any losses or damages, costs, charges and / or expenses incurred in rectification of deficiencies or re-execution of Water Proofing treatment** shall as between the Bank and DPP, AAU be conclusive of the amount so liable to be paid to DPP, AAU or suffered or incurred by DPP, AAU as the case may be and payable by the Guarantor to DPP, AAU in terms hereof subject to a maximum of Rs(*Rupeesonly*),
8. Unless demand or claim under this Guarantee is made on the Guarantor in writing within 12 months after the date of expiry of the Guarantee i.e. upto the Guarantor shall be discharged from all liabilities under this Guarantee there under.

Notwithstanding anything contained herein before our liability under this guarantee is restricted to Rs..... (*Rupees.....only*). This guarantee will expire on..... Any claim under this Guarantee must be received by us within 12 months after the date of expiry.

For and on behalf of Bank

Place

Date

WITNESS: 1.

2.

Signature of Tenderer

Signature of DPP

GUARANTEE TO BE EXECUTED BY CONTRACTOR FOR REMOVAL OF DEFECTS AFTER COMPLETION IN RESPECT OF WATER PROOFING WORKS

The agreement made thisday ofTwo thousand One and between (hereinafter called Guarantor of the one part) and the DPP, AAU (India) Limited (hereinafter called the Execution Agency of the other part).

WHEREAS this agreement is supplementary to a contract (hereinafter called the Contract), dated and made between the GUARANTOR OF THE ONE part and the DPP, AAU of the other part, whereby the Contractor, inter-alia, undertook to render the buildings and structures in the said contract recited completely water and leak proof.

AND WHEREAS the Guarantor agreed to give a guarantee to the effect that the said structures will remain water and leak proof for ten years from the date of handing over of the structure of water proofing treatment.

NOW THE GUARANTOR hereby guarantees that water proofing treatment given by him will render the structures completely leak proof and the minimum life of such water proofing treatment shall be ten years to be reckoned from the date after the maintenance period prescribed in the contract.

Provided that the Guarantor will not be responsible for leakage caused by earthquake or structural defects or misuse of roof or alteration and for such purpose.

- a) Misuse of roof shall mean any operation, which will damage proofing treatment, like chopping of fire wood and things of the same nature which might cause damage to the roof.
- b) Alternation shall mean construction of an additional storey or a part of the roof or construction adjoining to existing roof whereby proofing treatment is removed in parts
- c) The decision of the Engineer-in-Charge with regard to cause of leakage shall be final

During this period of guarantee, the Guarantor shall make good all defects and in case of any defect being found render the building water proof to the satisfaction of the Engineer-in-Charge at his cost and shall commence the work for such rectification within seven days from the date of issue of notice from the Engineer-in-Charge calling upon him to rectify the defects failing which the work shall be got done by the DPP, AAU by some other Contractor at the guarantor's cost and risk. The decision of Engineer-in-Charge as to the cost, payable by the Guarantor shall be final and binding.

That if the Guarantor fails to execute the water proofing or commits breach there-under, then the Guarantor will indemnify the principal and his successors against all laws damage, cost, expense or otherwise which may be incurred by him by reason of any default on the part of the GUARANTOR in performance and observance of this supplementary agreement. As to the amount of loss and / or damage and/ or cost incurred by the DPP, AAU, the decision of the Engineer-in-Charge will final and binding on the parties.

IN WITNESS WHEREOF these presents have been executed by the Obligator, ,,,and by And for and on behalf of the DPP, AAU on the day, month and year first above written.

Signed, sealed and delivered by Obligator in the presence of-

- 1.
- 2.

Signed for and on behalf of the DPP, AAU (India) Limited by _____

In presence of:

- 1.
- 2.

**PROFORMA OF
INDENTURE FOR SECURED ADVANCE OR CREDIT**

THIS INDENTURE made this day of _____ Between _____
(hereinafter called the contractor) which expression shall where the Context as admits or implies be deemed to include his executor/administrators and assign of the one part and DPP, AAU (India) Ltd., having its Registered Office at DPP, AAU, Bhawan, Lodhi Road, New Jorhat -110003 (hereinafter called the Engineer) which expression shall where the context so admits or implies be deemed to include its successors and assign of the other part.

Whereas by an agreement dated (hereinafter called the said agreement). The Contractor has agreed to construct.....

And whereas the Contractor has applied to the Engineer that he may be or be given credited for materials brought by him to the site of the work subject to the said agreement for use in construction of the work.

NOW THIS INDENTURE WITNESSETH that in pursuance of the said agreement and in consideration of the sum of Rs. _____ (Rupees _____ only) paid to the contractor by the Engineer. The receipt where the Contractor hereby acknowledges and of such advance or credited (if any) as may be made to him as aforesaid the Contractor hereby covenants and agrees with The Engineer and declares as follows:

1. That all sums given as advance or credit by The Engineer to the Contractor as aforesaid shall be employed by the Constructor in or toward the execution of the said works and for no other purpose whatsoever.
2. That the material for which the advance or credit is given are offered to and accepted by The Engineer as security and are absolutely the Contractor's own property and free from encumbrances of any kind the Contractor will not make any application for or receives further advance or credit on the security or material which are not absolutely his own property and free from encumbrances of any kind and the Contractor shall indemnify The Engineer against any claims to any material in respect of which advance or credit has been made to him as aforesaid.
3. That the said material and all other material on the security of which any further advance or advances or credit may be given as aforesaid (hereinafter called the said materials) shall be used by the Contractor s solely in the execution of the said works in accordance with the direction of the Engineer and in terms of said agreement.
4. That the Contractor shall make at his own cost all necessary and adequate arrangement for the proper safe custody and protection against all risks of the said material and that until used in the construction as aforesaid the material shall remain at the site of the said works in Contractor's custody and on his responsibility and shall at all times be open to inspection by The Engineer. In the events of the materials or any part thereof being stolen, destroyed or damaged or becoming deteriorated in greater degree than in due to reasonable use and wear thereof the Contractor will replace the same with other materials of like quality of repair and make good the same as required by The Engineer.
5. That said material shall not on any account be removed from the site of work expect with the written permission of The Engineer.
6. That the advance shall be repayable in full when or before Contractor receives payment from The Engineer of the price payable to him for the said work under the term and provisions of the said agreement. Provided that if any intermediate payments are made to the Contractor on account of work done then on the occasion of each payment The Engineer will be at liberty to make a recovery from the Contractor's bill from such

Signature of Tenderer

Signature of DPP

payments by deducting there from the value of the said materials than actually used in the contraction and in respect of which recovery has not been made previously. The value of this purpose being determined in respect of each description of materials at the rates at which the amounts of the advance as made under these presents was calculated.

7. That if the Contractor shall at any time make at any default in the performance of observance in respect of any of the terms and provisions of the said agreement or of that provisions the total amount of the advance or advances that may still be owing to The Engineer, shall immediately on the happening of such default be repayable by the Contractor to The Engineer together with interest thereon at 12% p.a. from the date of respective dated to such advance or advances to the date of payment and with all costs. Damages and expenses incurred by The Engineer in or for recovery hereof or the Contractor hereby covenants and agrees with The Engineer to repay and pay the same respective to him accordingly.
8. That the Contractor hereby charges all the said materials with the repayment to The Engineer of all sums advances or credit as aforesaid and all costs. Charges, damages and expenses payable under these presents PROVIDED ALWAYS it is hereby agreed and declared that notwithstanding anything in the said agreement and without prejudice to the powers contained therein if and wherever the covenant for payment and repayment herein before contained shall be become enforceable and the money owing shall not be paid in accordance therewith. The Engineer may at any time thereafter adopt all or any of the following courses he may deem best:
 - a. Seize the utilize the said material or any part thereof in the completion of the said works in accordance with the provision in that behalf contained in the said agreement debating the Contractor with the actual cost of effecting such completion and the amount due in respect of advance or credit under these presents and crediting the Contractor with value of work done as if he has carried it out in accordance with the said agreement and the rates thereby provided if the balance is against the Contractor is to pay the same to the engineer on demand.
 - b. Remove and sell by public action the seized materials or any part thereof and out of the money arising from the sale repay the engineer under these presents and pay over the surplus (if any) to the Contractor.
 - c. Deduct all or any part of the moneys owing from any sums due to the contractor under said agreement.
9. Expect in the event of such default on the part of contractor as aforesaid, interest or the said advance shall not be payable.
10. That in the event of conflict between the provisions of these presents and the said agreements, the provision of these presents shall prevail and in the event of any dispute or difference arising over the construction or effect of these presents, the settlement of which has not been hereinbefore expressly provided for the same shall so far as is lawful be subject to jurisdiction of Jorhat courts only.

IN WITNESS whereof the said the engineer and the contractor hereunto set their respective hands and seals the day year first above written.

Signed Sealed and delivered by

Contractor

The Engineers

Signature of Tenderer

Signature of DPP

AGREEMENT FORM

This agreement made this day of (Month) (Year), between the **Director of Physical Plant** having its Headquarter at AAU, Jorhat (hereinafter referred to as the "DPP" which expression shall include its administrators, successors, executors and assigns) of the one part and **M/s (NAME OF CONTRACTOR)** (hereinafter referred to as the 'Contractor' which expression shall unless the context requires otherwise include its administrators, successors, executors and permitted assigns) of the other part.

WHEREAS, DPP, AAU, has desirous of construction of **(NAME OF WORK)** (hereinafter referred to as the "PROJECT") on behalf of the **(NAME OF OWNER/MINISTRY)** (hereinafter referred to as "OWNER"), had invited tenders as per Tender documents vide NIT No. _____.

AND WHEREAS **(NAME OF CONTRACTOR)** had participated in the above referred tender vide their tender dated _____ and DPP, AAU has accepted their aforesaid tender and award the contract for **(NAME OF PROJECT)** on the terms and conditions contained in its Letter of Intent No. _____ and the documents referred to therein, which have been unequivocally accepted by **(NAME OF CONTRACTOR)** vide their acceptance letter dated _____ resulting into a contract.

NOW THEREFORE THIS DEED WITNESSETH AS UNDER:

ARTICLE 1.0 – AWARD OF CONTRACT

1.1 SCOPE OF WORK

DPP, AAU has awarded the contract to **(NAME OF CONTRACTOR)** for the work of **(NAME OF WORK)** on the terms and conditions in its letter of intent No. _____ dated _____ and the documents referred to therein. The award has taken effect from **(DATE)** i.e. the date of issue of aforesaid letter of intent. The terms and expressions used in this agreement shall have the same meanings as are assigned to them in the "Contract Documents" referred to in the succeeding Article.

ARTICLE 2.0 – CONTRACT DOCUMENTS

2.1 The contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (hereinafter referred to as "Contract Documents").

- a) DPP, AAU Notice Inviting Tender vide No. _____ date _____ and DPP, AAU's tender documents consisting of:
 - i) General Conditions of Contract (GCC) along with amendments/errata to GCC (if any) issued (Volume-I).
 - ii) Special Conditions of Contract including Appendices & Annexures, Volume-II.
 - iii) Bill of Quantities along with amendments/corrigendum of schedule items, if any (Volume-II).
 - iv) _____
 - v) _____

Signature of Tenderer

Signature of DPP

b) **(NAME OF CONTRACTOR)** letter proposal dated _____ and their subsequent communication:

i) Letter of Acceptance of Tender Conditions dated _____

ii) _____

iii) _____

2.2 DPP, AAU's detailed Letter of Intent No. _____ dated ____ including Bill of Quantities. Agreed time schedule, Contractor's Organisation Chart and list of Plant and Equipments submitted by Contractor.

2.3 All the aforesaid contract documents referred to in Para 2.1 and 2.2 above shall form an integral part of this Agreement, in so far as the same or any part thereof column, to the tender documents and what has been specifically agreed to by DPP, AAU in its Letter of Intent. Any matter inconsistent therewith, contrary or repugnant thereto or deviations taken by the Contractor in its "TENDER" but not agreed to specifically by DPP, AAU in its Letter of Intent, shall be deemed to have been withdrawn by the Contractor without any cost implication to DPP, AAU. For the sake of brevity, this Agreement along with its aforesaid contract documents and Letter of Intent shall be referred to as the "Contract".

ARTICLE 3.0 – CONDITIONS & CONVENANTS

3.1 The scope of Contract, Consideration, terms of payments, advance, security deposits, taxes wherever applicable, insurance, agreed time schedule, compensation for delay and all other terms and conditions contained in DPP, AAU's Letter of Intent No. _____ dated ____ are to be read in conjunction with other aforesaid contract documents. The contract shall be duly performed by the contractor strictly and faithfully in accordance with the terms of this contract.

3.2 The scope of work shall also include all such items which are not specifically mentioned in the Contract Documents but which are reasonably implied for the satisfactory completion of the entire scope of work envisaged under this contract unless otherwise specifically excluded from the scope of work in the Letter of Intent.

3.3 Contractor shall adhere to all requirements stipulated in the Contract documents.

3.4 Time is the essence of the Contract and it shall be strictly adhered to. The progress of work shall conform to agreed works schedule/contract documents and Letter of Intent.

3.5 This agreement constitutes full and complete understanding between the parties and terms of the presents. It shall supersede all prior correspondence to the extent of inconsistency or repugnancy to the terms and conditions contained in Agreement. Any modification of the Agreement shall be effected only by a written instrument signed by the authorized representative of both the parties.

3.6 The total contract price for the entire scope of this contract as detailed in Letter of Intent is Rs. _____ (Rupees _____ only), which shall be governed by the stipulations of the contract documents.

ARTICLE 4.0 – NO WAIVER OF RIGHTS

- 4.1 Neither the inspection by DPP, AAU or the Engineer-in-Charge or Owner or any of their officials, employees or agents nor order by DPP, AAU or the Engineer-in-Charge for payment of money or any payment for or acceptance of, the whole or any part of the work by DPP, AAU or the Engineer-in-Charge nor any extension of time nor any possession taken by the Engineer-in-Charge shall operate as waiver of any provisions of the contract, or of any power herein reserved to DPP, AAU, or any right to damage herein provided, nor shall any waiver of any breach in the contract be held to be a waiver or any other or subsequent breach.

ARTICLE 5.0 – GOVERNING LAW AND JURISDICTION

- 5.1 The Laws applicable to this contract shall be the laws in force in India and jurisdiction of Jorhat Court (s) only.

- 5.2 Notice of Default

Notice of default given by either party to the other party under the Agreement shall be in writing and shall be deemed to have been duly and properly served upon the parties hereto, if delivered against acknowledgment due or by FAX or by registered mail duly addressed to the signatories at the address mentioned herein above.

IN WITNESS WHEREOF, the parties through their duly authorized representatives have executed these presents (execution whereof has been approved by the Competent Authorities of both the parties) on the day, month and year first above mentioned at New Jorhat.

For and on behalf of:

(NAME OF CONTRACTOR)

WITNESS:

1.

For and on behalf of:

M/s DPP, AAU (India) LIMITED

WITNESS:

1.

**Undertaking by the Contractor to have complied with the provisions of Contract Labour (Regulation & Abolition) Act & Rules, EPF and ESI Obligations.
(To be submitted along with each RA/Final Bill)**

(Clause 73.4.2, Section-3)

I ----- S/o Sh.-----
authorised representative of M/s-----
-, do hereby declare and undertake as under:

2. That in the capacity of independent Contractor for M/s DPP, AAU (India) Ltd. at -----
----- I
and the sub-contractor engaged by me for the above said work, if any, have complied
with the provisions of Contract Labour (Regulation & Abolition) Act, 1970 by holding a
valid license under the Act and Rules thereto. I have paid the wages **for the month of**

These wages are not less than the minimum rates applicable to all the employees and
no other dues are payable to any employee.

3. That I and the sub-contractor engaged by me for the above said work, if any, have
covered all the eligible employees under Employees Provident Funds and
Miscellaneous Provisions Act, 1952 and the Employees State Insurance Act, 1948 and
deposited the Contributions **for the months up to** -----and as such no
amount towards EPF/ESI contributions, whatsoever is payable, is pending.
4. I, further declare and undertake that in case any liability pertaining to my employees or
towards employees of the sub-contractor engaged by me for the above said work, if
any, arises in future, I shall be fully responsible for all consequences. In case any
liability is discharged by DPP, AAU (India) Ltd. due to my/ my sub-contractor's lapse, I
undertake to reimburse the same or DPP, AAU (India) Ltd. is authorised to deduct the
same from my dues at this Project or at any other Project.

Authorised Signatory
(Name & Seal of Company)

Date: _____

Witness:

1. _____

2. _____

Signature of Tenderer

Signature of DPP

Indemnity Bond against release of Direct Payment to vendors/Sub-contractors

(This Indenture has to be submitted in a stamp paper (purchased from Jorhat only) of Rs 100 and to be signed and notarized at Jorhat/Guwahati only))

INDEMNITY BOND

This Indemnity Bond is made on this ____ day of _____, 202.....

By and Between

_____ (hereinafter called the Contractor/Indemnifier) which expression shall unless be repugnant to the context include its successors and assigns of the first part.

in favour of

In consideration of the DPP having it headquarter at AAU, Jorhat which expression shall unless be repugnant to the context include its successors and assigns of the second part.

WHEREAS vide LOA bearing No _____ dated _____ the Contractor was awarded the work of _____ (hereinafter referred to as "said work").

AND WHEREAS an agreement dated _____ was thereafter entered into between the parties regarding the said work (hereinafter called the said agreement).

AND WHEREAS, the Contractor, vide _____ (details of the communication received) has specifically requested DPP, AAU to directly make payment amounting to Rs. _____ (the amount to be paid) to _____ (name of the subcontractor/vendor) on behalf of the Contractor, not to be construed as a precedent in any manner.

AND WHEREAS, the Contractor has in continuation to the aforementioned request forwarded the Bank details of _____ (name of the subcontractor/vendor) where DPP, AAU is required to make the payment.

AND WHEREAS, in order to indemnify DPP, AAU against any loss/claim/dispute arising out of release of the payment of aforementioned amount directly to _____ (name of the subcontractor/vendor) by DPP, AAU, the Contractor has agreed to execute an indemnity bond in favour of DPP, AAU.

Signature of Tenderer

Signature of DPP

NOW, THEREFORE, THIS INDEMNITY BOND PROVIDES AS FOLLOWS:

- 1) That the Contractor undertakes/certifies that the amount of Rs _____ to be released directly to _____ (name of the subcontractor/ vendor) by DPP, AAU has been verified and is found to be payable.
- 2) That the Contractor agrees to the said amount of Rs. _____ being deducted/ adjusted from any/all payment due or that may become due to the Contractor from DPP, AAU.
- 3) That the Contractor undertakes that payment to _____ (name of the subcontractor/ vendor) directly by DPP, AAU on its request shall not relieve Contractor from any of its liabilities or contractual obligations towards DPP, AAU and such release of payment by DPP, AAU shall not give rise to any contractual relations between DPP, AAU and _____ (name of the subcontractor/ vendor).
- 4) That the Contractor agrees to fully indemnify DPP, AAU against any loss/claim/dispute arising out of release of the direct payment to _____ (name of the subcontractor/ vendor) on behalf of the contractor.
- 5) That any dispute arising out of this indenture of Indemnity shall be subject to the exclusive jurisdiction of the courts at New Jorhat only.

IN WITNESS WHEREOF the Contractor/Indemnifier herein has hereunto set his respective hand and seal on the day, month and year above first written.

Signed Sealed at Jorhat and delivered by

Contractor/Indemnifier

Witness

1.

2.