

**FORM OF APPLICATION FOR FINAL PAYMENT OF BALANCES IN THE
C.P.F. / G.P.F. A/C NO. _____**

To

The Secretary,
Contributory / General Provident Fund,
Assam Agricultural University,
Jorhat-785013

THROUGH PROPER CHANNEL

Sir,

I would request you kindly to refund the entire amount standing at the credit of my CPF/GPF Account No. _____ with due interest on the grounds given below :

1. I am due to retire/have retired/have proceeded on leave preparatory to retirement for months/ have been discharges/have resigned finally from Assam Agricultural University service and my resignation has been accepted with effect from forenoon/afternoon (copy enclosed) (Tick up whichever is applicable)
2. My CPF/GPF Account No. is
3. I have been re-employed/granted extension in the AAU Service with effect from for 2 (two) years.

This is to inform you that no demands of A.A.U., are due to me for recovery.

Yours faithfully,

Signature _____

Name in full _____

GPF/CPF A/c No. _____

Address _____

N.B. - Column 3 to be filled in by the
GPF/CPF Subscribers only.

(FOR USE BY HEAD OF OFFICE/DRAWING & DISBURSHING OFFICER)

Memo No. _____ Dated, the _____

Forwarded to the Secretary, GPF/CPF, AAU, Jorhat-13 for necessary action.
The particulars furnished above have been duly verified.

1. It is certified that no demands of AAU are due for recovery following demands

Signature of Head of Office /
Drawing & Disbursing Officer