

Draft

OFFICE OF THE COMPTROLLER
ASSAM AGRICULTURAL UNIVERSITY:: JORHAT-13

F.No.

Date:

To,

The All Controlling Officers/ DDOs
Jorhat/Khanapara/Outstations of AAU

Sub: Non Adjustment of Advances

It has been brought to the notice of the undersigned that a huge amount of advances granted to the Heads of different Institutions under AAU in the preceding years have been remained unadjusted for years together.

As a matter of rule advances granted during a financial year are to be adjusted within the same financial year itself.

It has also been brought to the notice of the undersigned that non adjustment of the advances have been viewed seriously by the Office of the Accountant General Assam in their Inspection notes.

Non utilisation of the sanctioned amount within the stipulated period not only violates the terms of sanction but also dampens the spirit and purpose of sanction and is not a healthy sign.

Issue of instructions time and again from the office of the Comptroller, AAU have not yielded the desired results.

In this connection it is pertinent to mention here that the Central Purchase Committee in its meeting held on 12th March, 2021 have recommended initiation of disciplinary action against the defaulting officer/ Employees for non adjustment of Advances from the next financial year.

You are therefore requested to kindly take personal initiative to adjust the advances so far granted at the earliest.

This has the approval of Hon'ble Vice Chancellor, AAU.



(K.Sharma)
COMPTROLLER
Assam Agricultural University
Jorhat-13

Memo no.

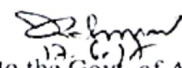
Copy to:

1. The Secretary to the Hon'ble Vice-Chancellor , AAU, Jorhat-13
2. The Registrar, AAU, Jorhat-13.
3. Office File.



COMPTROLLER
Assam Agricultural University
Jorhat-13

By order etc.



Joint Secretary to the Govt. of Assam,
Finance (Establishment.-B) Department